

**Horseheads Central School District
Business Meeting of the Board of Education
Middle School
January 29, 2015**

Present: Apgar, Boulas, Conklin, Jacobus, Johnson, Lynch, Reasons, Sadler, Strollo

Also Present: Bostwick, Bracy, Buzzetti, Christansen, Donahue, Hillman, Holloway, Marino, Patterson, Scaptura, Sechrist, Williams

Absent: Brinthaup

Call to Order: Board President Brian Lynch called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the December 18, 2014, Business Meeting and January 5, 2015, Mid-Year Retreat as submitted.

Ayes	Noes	Abstained	Absent
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Apgar			
Boulas			

			Brinthaup
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Conklin			
Jacobus			
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Lynch			
Sadler			
Strollo			

MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated the Board really enjoys visiting the different schools throughout the year and seeing the activities that are going on in the schools and looks forwards to hearing the different schools' presentations as they are the highlight of the meeting. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name and address before commenting.

Agenda Changes

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations, discuss an update on Collective Negotiations(CSEA), discuss the employment history of a particular person and discuss a Nurse's Arbitration.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Thirty-one High School and Middle School students earned 48 awards in this year's Scholastic Arts Competition. The students won seven Gold Key awards, nine Silver Keys and 32 Honorable Mentions. All award-winning artwork will be on display at the Arnot Art Museum during the month of February. Gold Key-winning art goes on to the National Competition.

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- Junior Cora McIntire was selected as one of two Career and Technical Education Students of the Month for November. Cora is in the automotive technology program at the Bush Educational Center.
- Ninth-Grader Christina Samodal and Junior Meagan Terry have earned the Girl Scout Silver Award, the highest honor a Cadette can earn, helping update the worn display case at Sullivan Park, for the community.
- Sixth-Grader Sophie Kartzman was named a Daily Point of Light by the National Points of Light Foundation for her efforts to secure 13,000 holiday cards for our military through the Red Cross Holiday Mail for Heroes' Program. She also received a letter with a handwritten note from Assemblyman Phil Palmesano, along with a citation honoring her good work.
- The Horseheads Elks Club donated a dictionary to each of the District's third-graders. The Elks have donated dictionaries for several years.
- Senior Amanda Schiefen scored her 1,000 points in the Girls Varsity Basketball Team's win over Union-Endicott on January 14th.
- The Horseheads Youth Wrestling Club (Tommy Dale, Gavin Elston, Lukas Bacon, Zack Lese, Owen King and Chris Russell) won third place at a tournament in Canisteo on January 18th.
- School Business Administrator Katy Buzzetti recently passed her State Business Administrator's exam.
- Graduate Chad Lefkowitz-Brown was listed as number 16 in the woodshedmusic.com's list of 50 top saxophone players. "He's the real deal," the article said. "Look out for this guy."
- The Intermediate School Kids of Character for December are fifth-grader Hunter Romeo and sixth-grader Kylie Browning.

Presentations

Middle School PTO Update

Kristen Dale, Treasurer of the Middle School PTO, updated the Board on the PTO's activities. Kristen stated this is her third year being part of the PTO and stated that the PTO really works behind the scenes. The PTO provides concessions for the dances, Quality Award Parties, sponsors Spirit Wear Sales, Yearbook Sales, the 8th Grade Farewell Party and the Teacher Appreciation Breakfast in the spring. The PTO also provides financial support throughout the year as needed for special activities, supplies or equipment.

Middle School Presentation: "Making Connections at the Middle Level"

Middle School Assistant Principal Rance Sechrist welcomed the Board and the public to the Middle School Presentation of "Making Connections at the Middle School Level." The staff shared information and highlighted their efforts to connect with the students, parents and community. Rance stated he has seen many changes in what we do and improvements throughout the nine years that he has been at Middle School. On behalf of the Middle School staff, Rance recognized Jay Hillman for the changes he implemented at the Middle School and throughout the District and wished him well in Elmira.

Staff members highlighted various opportunities that have been developed for the 7th and 8th graders including Quality Award Parties, Pony Express Pass, "This We Believe," a Whole-Book Study for staff, the Career Development Council Guest Speaker Series, Mock Interviews, 10th Period Structured Study, and Raider Way Presentations. Rance highlighted "The 3 Rings" consisting of Intellectual Development, Social Contribution and Morale Character. It is a Program of how the staff reminds themselves how we want to develop our child at the Middle School. We want students to think about what they say before they make comments. It is the staff's way to make sure the students are aware of what the Middle School expectations are. Rance stated there are three posters in every classroom that displays these characteristics. Rance stated staff focus on the positive, morale character which help make students eligible to attend a "Quality Award Party." A new initiative, "The Quality Award Card", was started this year. It is a way for students to be recognized by

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individual teachers not only through academics, but also attendance, character and is important to recognize those who are striving, putting forth their best effort to do quality work. The "Quality Express Pass" is for students who do both.

Principal Ron Holloway thanked Kristen Dale, the Site-Based Team and Scott Cunningham for putting together tonight's presentation. Ron stated he is very proud of the eighth graders who received the two Gold Keys, 5 Silver Keys and 9 Honorable Mentions in the Scholastic Arts Competition. Ron also acknowledged Jay Hillman for his many years of service to the Middle School and the District. Ron stated the Middle School focuses on developing relationships and making connections with the kids. Here at the Middle School we believe that developing relationships with the students is our primary focus before you can succeed in academics. At least once a month during tenth period, a Guest Speaker from the community comes in and makes a powerful connection with the students. Other community connections includes Mock Interviews, BOCES Career Day, the Horseheads Youth Bureau which does an excellent job providing music for the Quality Awards Parties and Dances, Youth Court Induction and many more. Ron stated the staff is working on a Mentoring Piece for next semester where students will work on setting goals and achieving them during Lunch Study.

Reading Specialist Joanne Doherty and Health Teacher Meghan Frisbie presented Reading Initiatives that keep the students engaged in reading and to become life-long learners. Joanne stated Reading Frenzy, an activity where the students/staff read as quickly as possible non-stop for twenty minutes to complete a book by the end of the day) is held throughout the day. A "Read and Shoot" that will coincide with March Madness is being planned and the Middle School will once again participate in "Read Across America."

Health Teacher Meghan Frisbie highlighted initiatives the Middle School focuses on to help students improve their writing skills. There are 10 Top Terms students need to know to be successful. Think Placements were created that incorporate the characteristics of a Quality Student and the Writing Rubric highlighting these terms, including "Perseverance."

The Red Team Staff highlighted the "7 Habits of Highly Effective Teens by Sean Covey. These 7 Habits have helped the students recognize the value of Time Management as they worked hard to complete quality work. The 7 Habits were incorporated into their academics such as writing. Social Studies Teacher Michael Porter presented how the 7 Habits are incorporated into American History.

Foreign Language Teacher Christine Fischer thanked the Board, the staff and the PTO for all their hard work. Christine stated as you heard tonight it really does take the parents, community and staff to ensure the student's success as we all learn from each other as we make these very important connections.

Board President Brian Lynch thanked Principal Ron Holloway, Assistant Principal Rance Sechrist, the Staff, and the PTO for presenting an excellent presentation. Brian stated at this age it is very important to build the Character Traits the kids will need as they go into the High School. Brian stated it is great to see how the Middle School is teaching the students these traits and making it fun as they teach them to be life-long learners at the same time. The emphasis being placed on reading, writing and thinking is huge and the tying in the "7 Habits" is really vital. Brian also thanked Jay Hillman for all he has done for the Middle School and the Horseheads District. Brian thanked the PTO for all that they do for the Middle School and the tremendous amount of support they provide not only financially but also through the various activities they sponsor such as the Quality Award Parties, Dances, Spirit Wear Sales, Yearbook Sales and more. Overall, Brian thanked the PTO for their continual support and stated without the assistance from the PTO Middle School could not do as much as it does for the students.

Board Vice-President Pam Strollo thanked Mr. Porter for finding different ways to incorporate the 7 Habits into American History. Pam stated the community piece is huge and left a very impressive impact on her daughter when she left the Middle School and entered the High School.

Board Member Karen Boulas acknowledged the staff for their efforts to connect the students with the community. She stated their commitment to homework and attendance and striving to be their best is a great idea. The full presentation was very impressive.

Board Member Doug Johnson also thanked the Middle School staff for everything they do for the students. Doug stated he has a child at the Middle School and really appreciates everything the staff does to ensure the students' success. He stated the Writing Rubric is very important for the students to know what to expect and gave "kudos to the staff for implementing it and helping Horseheads Middle School be the best place it can be.

Report From The Superintendent

Update on the Facility Capacity/Utilization and Grade Configuration Task Force

Superintendent Dr. Ralph Marino updated the Board on the Facility Capacity/Utilization and Grade Configuration Task Force noting that the Committee met last week on January 22nd. Ralph stated the Task Force is proceeding very well with four of the six options having been reviewed and is on target to complete their preliminary statements by the end of March per the Board's deadline. Ralph stated impact statements are being developed for each of the six options.

Update on the Consolidation/Feasibility Study with Elmira Heights Central School District

Superintendent Dr. Ralph Marino presented the Board with an update on the Feasibility/Consolidation Study with Elmira Heights Central School District. Ralph stated the Task is going well according to the timeline with a Joint Meeting of the two Boards scheduled to be held on February 9th at 6:00 PM in the Community Room of Edison High School. Ralph noted all agendas and presentations are on the District's Website.

Governor's Proposed Budget for 2015-2016

Superintendent Dr. Ralph Marino presented the Board with the Governor's Proposed Budget for 2015-2016 noting the proposal included several educational reforms and the Governor has stated that until these reforms are agreed upon by the Legislature, his office will not provide State Aid information to school districts. Therefore, Ralph stated our School District will plan on the same amount of State Aid as the current year which will be another challenging year for our District.

2015-2016 Budget Planning and Development Process

Superintendent Dr. Ralph Marino reported on the development of the 2015-2016 School Budget Planning and Development Process, noting that the Board's Finance Committee had to reschedule the Community Budget Input Session that was to be held on Monday, January 26th, due to inclement weather. Ralph noted the first Board of Education Community Workshop will be held on Thursday, February 5th, at the Erin Town Hall and the remaining two will be held in March and April. Ralph also stated all budget documents will be on the District website.

Report from the Board of Education President

There wasn't a report.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education

STEM Earth Science Textbooks(Pilot)

Moved by Johnson, seconded by Strollo

RESOLVED, that the Horseheads Central School District Board of Education approves the Pilot of the STEM Earth Science Textbook as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Director of Secondary Education Jay Hillman presented the Board with the approval of the Pilot of the STEM Earth Science Textbook for Board action. Jay stated that the book goes along with the Program; it is the same Earth Science Course, Exam, Regents and Credit. The only difference is that it is being taught in a different way. Jay stated due to the fact that only one teacher is piloting the book, only thirty students were able to participate in this course. Jay stated we wanted to take this at a slow pace rather than move fast and not have the Program be what it what we want it to be. It will be up to the rest of the staff to look at it and see if it is what we want to do.

Report from the School Business Executive

Disposal of District Property

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Disposal of District Property to the Board for Board action.

Treasurer's Report(November and December 2014)

Moved by Apgar, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Reports for November and December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer's Reports for November and December 2014 to the Board for Board action.

Claims Auditor Report(December 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for December 2014 to the Board for Board action.

Board Member Warren Conklin inquired if there is a longer list of "Paid With Exemptions" than normal. Katy stated that we are typically seventeen, however, this list looks longer due to the explanations. She stated when she receives a Confirming Purchase Order she will call the person where it originated to see why this happened and what we can do to prevent it from happening again.

High School Extra-Classroom Treasurer's Report(November and December 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Reports for November and December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer's Reports for November and December 2014 to the Board for Board action.

Middle School Extra-Classroom Treasurer's Report(November and December 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Reports for November and December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Middle School Extra-Classroom Treasurer's Reports for November and December 2014 to the Board for Board action.

Athletics Extra-Classroom Treasurer's Report(December 2014)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer's Report for December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Athletics Extra-Classroom Treasurer's Report for December 2014 to the Board for Board action.

Budget Transfers Report(December 2014)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Budget Transfers Report for December 2014 to the Board for Board action.

Revenue and Expense Report(December 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for December 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revenue and Expense Report for December 2014 to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers in the amount of \$2,585,516.70, which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$2,585,516.70, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

Board Member Warren Conklin inquired for clarification as to what Ultra-Thin Lap Tops are and who uses them. Director of Secondary Education Karen Bracy stated they are used by the administrators for the completion of the teacher evaluations due to the fact the other ones were not performing efficiently.

WAL-MART Tax Certiorari Settlement

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Wal-Mart Tax Certiorari Settlement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Wal-Mart Tax Certiorari Settlement to the Board for Board action. Kay stated this was a Resolution that came from our Attorney with Wal-Mart agreeing to settle at fifty percent of the refund.

Board Member Warren Conklin inquired for clarification of why the overall settlement is \$11.1 million but the Total Taxable Value is \$9.7 million; shouldn't they be the same figures? Superintendent Dr. Ralph Marino stated the \$9.7 million was the pilot figure. Katy stated she will confirm with the attorney and will follow-up with the Board in the near future.

2010-2011 Millennium Tax Certiorari

School Business Administrator Katy Buzzetti brought the 2010-2011 Millennium Tax Certiorari to the Board for information only.

Revised 2014-2015 Tax Collector's Final Report

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the revised 2014-2015 Tax Collector's Final Report as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the revised 2014-2015 Tax Collector's Final Report to the Board for Board action. Katy stated there was an error in the processing of a tax payment.

Updated 5-Year Budget Projections

School Business Administrator Katy Buzzetti presented the Board with an update of the 5-Year Budget Projections. Katy stated the projections are based on six-months of actual information and looking forward to the rest of the year and what may happen.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Johnson, seconded by Boulas.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Caputo, Joseph	Substitute Cleaner	01/20/15	\$10.92/hr.
Coghlan, Christopher	Substitute Cleaner	12/31/14	\$10.92/hr.

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Aycock, Amanda	MS/Food Service Helper-4 hr.	12/16/14

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Schrock, Aimee	CS/Food Service Helper-3 hr.	01/20/15
Zummak, Terri	Transportation/Bus Driver	01/19/15

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Philip Scherer** will retire as a Social Work Assistant, effective June 30, 2015; WHEREAS, Phil is in his 17th year with the District; WHEREAS, Phil will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Phil's retirement and hopes his future years are fulfilling.

WHEREAS, **Joyce Weiskopf** will retire as a Cleaner, effective June 30, 2015; WHEREAS, Joyce is in her 23rd year with the District; WHEREAS, Joyce will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Joyce's retirement and hopes her future years are fulfilling.

SUBSTITUTE RATE INCREASE:

<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clerical Substitutes	02/01/15	\$9.75/hr.
Teaching Assistant Substitutes	02/01/15	\$9.75/hr.

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Fullmer, Melissa	RR/Grade 4	01/30/15 – 4/27/15 (paid maternity)
Horton, Margaret	MS/English	01/05/15 – 01/30/15 (paid medical)
Smith, Paige	IS/Grade 6	01/05/15-03/06/15 (paid-maternity)

INSTRUCTIONAL LONG-TERM/TEMPORARY SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cobb, Justine	RR/Physical Education	11/03/14 – 01/30/15*	\$42,888 (prorated)
Gentz, Britanni	CS/Class-size Teaching Assistant	01/12/15-tbd	\$10.57/hr.
Hubbard, Sharri	CS/Class-size Teaching Assistant	01/07/15-tbd	\$10.57/hr.
Lant, Rhonda	RR/Class-size Teaching Assistant	10/27/14-6/30/15*	\$10.57/hr.
Sechrist, Sarah	RR/Grade 4	01/27/15 – 04/28/15	\$42,186 (prorated)
Smith-Nichols, Christy	IS/Grade 6	01/05/15-03/09/15	\$41,485 (prorated)
Washington, Chloe	MS/Music	01/26/15 – 06/30/15	\$41,135 (prorated)

*assignment extended

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Christel Harris** will retire as a Reading Teacher, effective June 30, 2015; WHEREAS, Christel is in her 29th year with the District; WHEREAS, Christel will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Christel's retirement and hopes her future years are fulfilling.

WHEREAS, **Thomas Jansen** will retire as a Health Teacher, effective June 30, 2015; WHEREAS, Tom is in his 20th year with the District; WHEREAS, Tom will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tom's retirement and hopes his future years are fulfilling.

WHEREAS, **Tina Matejka** will retire as a Music Teacher, effective June 30, 2015; WHEREAS, Tina is in her 12th year with the District; WHEREAS, Tina will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tina's retirement and hopes her future years are fulfilling.

WHEREAS, **Karen Skorusa** will retire as an English Teacher, effective June 30, 2015; WHEREAS, Karen is in her 15th year with the District; WHEREAS, Karen will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Karen's retirement and hopes her future years are fulfilling.

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Chalk, Sandra	Non-Degreed	Elementary/Secondary
French, Kyle	Degreed	Elementary/Secondary
Lyon, Courtney	Certified	Elementary/Secondary
Mastroberti, Eric	Degreed	Intermediate/Secondary
Miller, Thomas	Certified	Secondary

INSTRUCTIONAL CHANGE IN FTE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Horton, Wayne	MS/IS-Teaching Assistant (from 6.5 to 6.0 hrs./day)	01/05/15	\$9.00/hr. (pro-rated)

Director of Human Resources Judy Christiansen brought the Contract Between The Northeast Association Management, Inc. and the District to the Board for Board action. Judy stated that our carrier changed two years ago and we still had one claim with Utica back in 1997. Judy stated because Utica National will no longer pay it, we have an obligation to pay it as it is a tail claim that we need to pay.

Report from the Director of Student Services

There wasn't a report.

Report from the Student Representative to the Board

Student Representative Kate Reasons reported on High School activities including the start of the second semester on February 2nd, Parents' Night and Guidance Presentation on College and Career Readiness on February 4th, Student Council Candy-Gram Sales February 10th-12th, and Report Cards on February 11th. Kate also noted that the Student Council will donate 50% of their Candy-Gram Sales to the Horseheads Animal Shelter and that the Winter Athletics Season is going well. The Green Room Players continue to rehearse for their spring musical, "How to Succeed in Business without Really Trying." Board President Brian Lynch thanked Kate for presenting a very thorough and informative report.

Report from the Athletic and Extra-Curricular Sub-Committee

Minutes of January 5, 2015, Meeting

Chair Warren Conklin reported on the January 5, 2015, meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated the Committee reviewed the Title IX Analysis of the District Athletic Program and decided to have Ms. Amy Lucenti, Esq., speak at the next meeting to interpret the data. The Committee also discussed the Board of Education Policy regarding the Private Use of Vehicles. The Committee is going to have James Gregory review this Policy and present the Committee with more information at their next meeting.

Report from the Audit Sub-Committee

There wasn't a report.

Report from the Curriculum and Assessment Sub-Committee

Minutes of January 8, 2015, Meeting

Chair Warren Conklin reported on the January 8, 2015, meeting of the Curriculum and Assessment Sub-Committee. Warren stated the Committee discussed the Textbook Proposals including the Middle School Math Team reviewing three Math Series with a recommendation being presented at their February 5th Meeting. The Committee also discussed the Carnegie Math Program Materials and Costs and shared that All Middle School students will participate in the on-line, self-directed learning as part of Math class. The Committee decided to table any further review of the Common Core Modules at this point in time due to a low level of interest and instead will focus on other District Initiatives. Director of Secondary Education Jay Hillman and Director of Elementary Education Karen Bracy discussed the biannual review process that begins with the AID/RTI Committee in February. The Committee also heard updates on the 7-12 Curriculum Work and reviewed the International Center for Leadership in Education Workshops with Dr. Harrison and reviewed SED Graduation Data.

Report from the Finance Sub-Committee

Minutes of January 20, 2015, Meeting

Chair Jim Jacobus reported on the January 20, 2015, meeting of the Finance Sub-Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed. Jim stated the Committee also had a very lengthy discussion regarding the 2014-2015 Mid-Year Budget Considerations, Fund Balance Projections, Tax Cap Calculation and a Draft of the 2015-2016 Budget and Budget Considerations. Jim stated this year the Committee is going to seek input regarding Budget

Considerations from the Board at its' first Budget Workshop in Erin on February 5th. Jim stated the method being used is a little different from past methods; however, it is very important that we do this as the impact on our overall financial health of the District is pretty scary at this point in time.

Report from the Human Resources Sub-Committee

Minutes of January 14, 2015, Meeting

Board Vice-President Pam Strollo reported on the January 14, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed the Human Resources Recommendations that were presented earlier this evening for Board action and was also presented an update of the District's Health Insurance Audit and Claims Information and also reviewed Tenure for Probationary Teachers at Big Flats Elementary School and the Substitute Rates for Non-Instructional Staff.

Report From The Legislative Liaison(s)

Legislative Update

There wasn't a report.

Report from the Planning and Development Sub-Committee

There wasn't a report.

Report from the Policy Referral/Review Sub-Committee

Minutes of January 13, 2015, Meeting

Chair Doug Johnson reported on the January 13, 2015, meeting of the Policy Referral/Review Sub-Committee. Doug stated a number of Policies were discussed with some being brought to the Board for Board action this evening.

Proposed Replacement Policy 6900: Disposal of District Property

Chair Doug Johnson stated due to a robust discussion the Committee had regarding the Proposed Replacement Policy 6900: Disposal of District Property and some questions that need to be answered by the School Attorney, a second reading will be tabled until a future meeting.

Proposed Changes to Policy 6500: Bonded Employees and Officers

Chair Doug Johnson brought a first reading of proposed changes to Policy 6500: Bonded Employees and Officers to the Board. Doug stated that there was a change in the legal references. Doug stated a second reading of these Proposed Changes will be brought to the Board at its February meeting for Board action.

Board Member Warren Conklin inquired if the Middle School Treasurer should also be bonded along with the High School Central Treasurers. Board Member Jim Jacobus inquired if the Athletic Director should also be bonded. Doug stated that we bond a lot more individuals than those that are specified in the Policy.

Proposed Changes to Policy 6600: Fiscal Accounting and Reporting

Chair Doug Johnson brought a first reading of proposed changes to Policy 6600: Fiscal Accounting and Reporting to the Board. Doug stated that the title of the "School Business Administrator" will be replaced with the "School Business Official" and there were also changes to the legal reference. Doug stated a second reading of these Proposed Changes will be brought to the Board at its February meeting for Board action.

Report From the Visitation Committee

January 23, 2015 Tour of Middle School

Chair Rose Apgar stated the Visitation Committee toured Middle School on January 23rd. Rose stated that work is currently being done including the installation of the intruder door lock-sets, the enhancement of cameras throughout the building and new energy-efficient lights. Rose stated there is also a panic lock and once the red button is hit every corridor door automatically locks instantaneously. Rose also stated the reconfiguration of the Main Office is fully secure and intruder centered. There have been some repairs in the parking lot and the carpet which has been in the Field House for fifteen years will be replaced this summer. The traffic flow in the Field House parking lot will be adjusted this summer due to the congestion of over 300 cars that travel through it in the morning. Overall, Rose stated the building is in good shape and the kids were happily engaged in their activities.

Board Member Karen Boulas stated the benefit of the design of the new cafeteria tables and chairs give the custodians an extra hour of their time to focus on something else.

Questions and Comments from Board Members

There were no Questions or Comments from the Board Members.

Adjournment to Executive Session

Moved by Jacobus, seconded by Sadler

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:04 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
			Brinthaup
Conklin			
Jacobus			
Sadler			
Strollo			
MOTION CARRIED			

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:19 PM to approve CSE/CPSE/504 Recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
			Brinthaup
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			
MOTION CARRIED			

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
			Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 7:48 PM and reconvene to its Regular Meeting of the Board of Education at 7:49 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

Brinthead

Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:50 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

Brinthead

Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

