

**Horseheads Central School District
Business Meeting of the Board of Education
Ridge Road Elementary School
April 22, 2015**

Present: Apgar, Boulas, Conklin, Jacobus, Johnson, Lynch, Reasons, Sadler, Strollo

Also Present: Bostwick, Bracy, Buzzetti, Christansen, Donahue, Kelly, Marino, Patterson, Scaptura, Sechrist, Sotero, Williams

Absent: Brinthaupt

Call to Order: Board President Brian Lynch called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Apgar, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the March 26, 2015, Business Meeting, April 9, 2015, Special Meeting and April 9, 2015, Community Budget Workshop as amended.

Ayes	Noes	Abstained	Absent
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Apgar			
Boulas			

			Brinthaupt
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Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated it is great to see such a huge turnout and stated the Board really looks forward to visiting all of the schools throughout the year, seeing the activities that are going on in the schools and looks forwards to hearing the different schools' presentations as they are the highlight of the meeting. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name and address before commenting.

Agenda Changes

Board President Brian Lynch stated agenda changes includes moving Agenda Items 6. Presentations to the first item on the Agenda. Brian stated there will also be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations, discuss Collective Negotiations, review the history of two particular people and discuss the Superintendent's Evaluation.

Questions and Comments from the Public

Laurie O'Brien, 26 Fairway Lane, thanked Karen Bracy, Judy Christiansen and Doug Johnson for taking time to speak with her and commended them and Intermediate School Fifth Grade Teacher Patty Howe for their professionalism regarding the State tests. She stated that as a parent she chose for her child to "opt out" of taking the State tests and then when her child returned to school he had to "sit and stare" even though three students were done before the 45 minutes. Mrs. O'Brien stated her concern is that her child was pulled from instruction for a make-up after he was absent on the day of testing and he was an "opt-out student". Mrs. O'Brien distributed a packet to each Board Member outlining suggestions for students who

"opt out" of taking the State tests. She stated the packet offer options available to the District if the "Sit and Stare" Policy is going to remain. She stated there has been a lack of transparency which has caused confusion among staff and parents. Board President Brian Lynch thanked Mrs. O'Brien for her comments and the packet of information and assured her that the Board will read it later. Brian stated the Board consulted with our legal team for advisement regarding "Opting Out" and am hoping for clear direction regarding "Opting Out." We are also going to have the Curriculum and Assessment Committee look at it in the fall and guide us where we should go as it is important that we do the right thing.

April Cook, 18 Greensview Drive, stated that her family chose to opt her son out not because he is anxious or not able to do well but because her family does not feel that 4 1/2 hours of testing will ever triumph her son's learning in the classroom and because of the way the test is written. Mrs. Cook stated the teachers' worth is based on 40-hours a week of teaching not a 4 1/2 hour test. She asked the Board to explain why do we choose to enforce the "Sit and Stare Policy," and what is the purpose of it? Also, she stated she was not aware of the absence procedure and inquired who authorized it and was it created by the building principals and administrators? She thanked the Board Members for the time they put into their positions and hopes they will rescind and modify the Policy along with the Absence Policy. Board President Brian Lynch thanked Mrs. Cook for her comments.

Lisa Christiansen, 213 Kennedy Drive, stated the only law she is aware of that the District has is to administer the test, however, the student does not have to take it. She stated the public did not elect lawyers to run our District but the Board and this Policy really sets the tone for the District. It shows us as parents and students the Board is not supportive of us and we are being coerced into taking the tests. She stated she heard an administrator had stated that a child cannot be part of the Presidential Award Ceremony if he/she does not take the test and wanted to know if this was accurate. Also, her children have "opted out" of taking the tests for the past two years, so what is the District doing with the money that is being saved by the children who are not taking the tests?

Lynn Leonard, 930 Harris Road, Corning, a former teacher of the District stated that even though her children attend Corning-Painted Post, she still follows what has been going on with New York State Legislation and am so proud of those who show up every day and make a change in the lives of the children. Lynn stated these are not easy times and understands that this issue will be deferred to the legal team, but does the legal team know children? Mrs. Leonard thanked those Board Members who do not support the "Sit and Stare Policy" and stated those Board members who do support it need to realize that they need to be open to change, they need to take action, take a stand and be brave in support of the children. The District and the Board needs to unite and move forward and let Albany know what is happening in our community. The parents have already taken a stand by refusing to allow their children to take the tests, now the entire Board needs to show their support to the parents and children. She stated that Corning offers an alternate location for the students to go to the Cafeteria and read until testing is over, why can't Horseheads do the same?

Pam Jefferson, 158 Eastview Drive, stated her family has been in the District for five years and her son has always been a good student, however, he has been very upset and concerned about the State tests. The tests are supposed to show what the students have learned but the tests do not reflect what her students have learned because she knows that what they are learning in the classroom is very different from what is on the test. She stated when her children take the Regents they make "A's and B's" and it is because the teachers are doing a good job. She stated her son was so worried about taking the tests that he asked her if he could opt out. She stated she was not aware of the "Sit and Stare Policy" and stated it makes

no sense to her. Furthermore, as a parent, she stated she is not sure what to do. Her son is an honor student and there is so much emphasis on the State Tests that it is weighing on the teachers, children and parents.

Kirk Christiansen, Cady Drive, stated he would like to hear Dr. Marino's thoughts regarding the State Tests and "Opting Out". Dr. Marino stated it is an unfortunate situation we find our community and state in and he has struggled with it and is seeking clarity from the State Education Department and the Legal Team. Ideally, we do not want the students in the middle or caught up in it, but at the end of the day we have to follow our school attorney's advice. It was brought to the Board because it needs to be broader than the directions in the manual and the vote at the meeting was 7 to 2 in favor of the Policy. Dr. Marino stated that one to two percent opted out last year, eighteen percent this year and state-wide it is sixteen to seventeen percent. Dr. Marino stated that he is hoping that with a new Board of Regents and a new Commissioner there will be clarity and the students will be taken out of the debate. As an Administrative Team, we are struggling with it and will continue to work with the Board and the Administrators to resolve this issue.

Damian Saks, 123 Miller Street, stated that many, many years ago the District started the Character Education Program with the idea that school pride and the spirit of the Raider Nation was to be enhanced throughout the District and community and he feels that we need to do more to enhance it. Damian stated he would love to see a full-size stadium where we could hold large events and show off our school spirit. He stated it is important that we try to build up our facilities in everything we do. When you walk into our High School, it needs to say, "Welcome to Raider Nation(Country)." Damian implored on the Board to think about the grand scheme of things, let's have notoriety and pride in our District for others to see when they come to visit. Board President Brian Lynch thanked Damian for his comments and stated it is very timely with the two studies that are occurring.

Brad Lythe, Grand Central Avenue, stated based on what Dr. Marino says we are not doing justice for our District if we are doing what our lawyers are telling us to do and wanted to know what are the other Districts doing. We need to have the courage to do what is right and let the State come in and tell us we are doing something wrong. If other Districts have alternate options for students who are "Opting Out," then why can't Horseheads? Board President Brian Lynch stated that we want to do the right thing. Our Curriculum Group looked at it fifteen months ago and we will take a harder look at it in the fall. We will revisit it in great, great detail as it is an important topic in which we have to do the right thing. We will check with many legal teams, will get better input and will research it very thoroughly.

Pam Jefferson, 158 Eastview Drive, commented regarding Raider Nation and the impact it has on the District and community. Pam stated the facilities need to be updated at the stadium area, especially the restrooms. She stated that during a recent meet, she was horrified and disgusted at the way the bathrooms looked. She said they are very outdated and when we have guests here from out of town it is an embarrassment. She stated she agrees with Coach Saks we need to have our kids train inside a facility for track vs. outside in the frigid weather and we need to have a stadium where we are proud to endorse "Raider Nation". Board President Brian Lynch thanked Mrs. Jefferson for her comments and appreciates her input.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Juniors Shuchi Amin, Karl Huber, and Shilpa Sadhasivam have qualified for the 2016 National Merit Scholarship Program. Their scores on the 2014 PSAT have placed them among the 50,000 highest-scoring participants nationwide. In the fall they will find out if they have earned semifinalist status.

- Thirty-four High School students have been inducted into the National Technical Honor Society based on their excellent performance in their programs at the GST BOCES:
 - o Audio Media Design: Daniel Anderson, Darren Pollen
 - o Automotive Technology: Nicholas VanGorden
 - o Conservation: Derrick Griffith, Zachary Parker
 - o Cosmetology: Makayla LaRow
 - o Criminal Justice: Adam Todzia
 - o Culinary Arts: Hannah Merrill, Samantha Olcott
 - o Digital Media Arts: Dustin Whitesell
 - o Early Childhood: Madison Haskins, Kaitlin Karski
 - o Fashion Design, Merchandising & Marketing: Tabitha Hartman, Samantha Hoaglin
 - o New Visions Education & Human Services: Isabella Cicconi, Carley Cordier, Amanda Schiefen, Ashley Thomas, Danielle Vitulli
 - o New Visions Health Careers Exploration: Paige Bailey, Yassine Dahlek, Danielle Fuller-Sincock, Rebekah Gordon, Allyson Marshall, Sara McCawley, Marlea Nolan, Caroline O'Mara, Olivia O'Shell, Jaimini Patel, Kurt Walburn
 - o New Visions Innovation, Leadership & Business: Abigail Leland, Kelly Losito, Olivia Piazza, Austin Teets
- Senior Marc Adrien recently won the Young Entrepreneurs Academy Investor Panel (it's similar to the TV show "Shark Tank") after presenting his business "Mind Your Beezwax" to a ten-person panel. Senior Nick Pariso and Sophomore Brittany Jefferson also participated. Each student completed a 25-week intensive program before the event, in which they had to meet specific benchmarks in creating their own businesses.
- Horseheads High School Everyday Heroes for 2015 are Sruti Akula, Mik'l Chasteen, Yassine Dahlek, Makayla Griffin, and Logan Knowles. The Everyday Heroes Program is sponsored by WENY-TV and First Heritage Federal Credit Union.
- Amanda Schiefen and Marlea Nolan were selected Southern Tier Athletic Conference Metro/West All-Stars for the 2014-15 Girls Basketball Season. Amanda was also named the 2015 Corning Leader Player of the Year and Elite 10 Player of the Year. Marlea joins Amanda on the All-Leader and Elite 10 teams. Kate Reasons and Rachel Stermer earned Honorable Mentions for the All-Leader Team.
- High School Students of the Month for March(Character Trait was "respect"):
 - o 9th Grade: Danniyell Allwood, Trevor Dougherty, Zach Elisis, Julia Valicenti
 - o 10th Grade: Brian Bean, Andrew Clark, Jesse Wintermute
 - o 11th Grade: Madison Chalfant, Austin Dunlap, Ian King, Joe Rutan
 - o 12th Grade: Ethan Campanelli, Mik'l Chasteen, Nicole Formeck, Aliyah Micknich
- High School Students of the Month for April(Character Trait was "responsibility"):
 - o 9th Grade: Allison Richmond, Alaina Strife, Lindell Williams
 - o 10th Grade: Rachel Brennan, Hannah Dimon, Nick Juan, Harley Young
 - o 11th Grade: Abby Frank, Carter McCormick, Karly Oliver
 - o 12th Grade: Makayla Griffin, Alexandra Knapp, Amber Mattice, Joe Medina
- Intermediate School Sixth-Graders Lauren Allen, Mikenna Bishop, Chelsea Butler, Ava Clemmer, Neha Kudva, Meredith Masker, Kevin Reasons, and Skyler Turpin currently have their artwork on display in a special gallery show at the Community Arts of Elmira. The show runs through May 31st.
- Fifth-Grader Carly Scott is the New York State Knights of Columbus Free Throw Champion in the ten-year-old division, scoring 18 of 25 free throws on April 12th at West Point. Carly won the local competition in Elmira in January, the District Level and Western Regional Competitions in Elmira and Rochester in February and the Upstate Regional Competition in Syracuse in March.
- Senior Cameron Stone won the Thursday Morning Musicales Scholarship Competition last week. Senior Tyler Struble placed third.

- At the Health Occupations Students of America (HOSA) Competition last week in Syracuse, several students participating in GST BOCES Career and Technical Education Programs won awards:
 - o Sara McCawley, Caroline O'Mara, and Danielle Sincock – First Place, Creative Problem Solving Team
 - o Paige Bailey, Yassine Dahlek, Allyson Marshall, and Kurt Walburn – First Place, Public Service Announcement Team
 - o Kurt Walburn – First Place, Researched Persuasive Speaking
 - o Paige Bailey – First Place, Job Seeking Skills
 - o Olivia O'Shell – Second Place, Creative Problem Solving
 - o Yassine Dahlek, Caroline O'Mara, and Danielle Sincock – Third Place, BioMedical Debate
- The Center Street Student Council is the youngest group to join the American Red Cross Pint-Size Hero Program, and the only group in Chemung County. At their first Blood Drive held on March 30th, the Red Cross collected 23 units of blood.
- Center Street's Pennies to Prevent Polio Drive resulted in a collection of \$300. The Horseheads Rotary will match the donation.

Presentations

Ridge Road Elementary School PTO Update

Ridge Road PTO President Brenda Drew updated the Board on the PTO activities. Brenda stated this is her fourth year being part of the PTO starting as Secretary and now being President, She stated the PTO is very busy and the officers have great ideas and work very hard to make them come true. She stated she could not do it without the PTO staff as they volunteer and run things. The PTO sponsors Spiritwear, the Spring Carnival, Fall and Spring Book Fairs, Science Night, the Fall Festival, Family Literacy Night, Spring and Fall Clothing Sale, Japanese Visitors' Breakfast and Welcome Gift, Teacher's Appreciation Luncheon at the end of the Year, Teacher's Appreciation Dessert at Christmas Time, Mexican Fiesta and Chinese Celebration Meal, Halloween Dance, and 3rd Grade First Tee Golf Lessons. The PTO also assists with the 1st, 2nd, 3rd and 4th Grade Concerts and the 4th Grade Play, School Picture Day, Kindergarten Orientation and Registration and other activities as requested. The PTO provides financial support such as purchasing document cameras for all the classrooms, playground equipment, the electronic school sign, and many other teacher requests on an as-needed basis. The PTO also participates in the St. Patrick's Day Parade on a yearly basis. Fundraising includes the Fourth Grade Car Wash, the Fall Sale, Original Works, etc.

Ridge Road Elementary School Presentation: "Ridge Road Family Tree—Planting and Nurturing Student Growth For Real World Success"

Ridge Road Elementary School Principal Anne Marie Bailey on behalf of the staff, students and parents welcomed everyone to Ridge Road Elementary School and its' presentation of the "Ridge Road Family Tree--Planting and Nurturing Student Growth For Real World Success." Anne Marie stated tonight the staff will present Rigor and Relevance in Instruction, Extra-Curricular Activities, Character Education, Home and School Partnership and how all of this is grown through the dedication of the PTO, Teachers and Staff, Parents and the Community. Anne Marie stated the PTO truly rocks, the ladies are awesome and thanked them for everything they do for Ridge Road's students and staff. Anne Marie also recognized all the members of Ridge Road's very dedicated staff and stated they are an amazing group of individuals who go the extra mile every day to make sure our students have what they need. The staff work together with the Ridge Road families and the community to nurture the students as they grow. The goal is to guide our students to get them ready for the real world and to become successful as they grow while at our school. The staff shared information and highlighted their efforts to connect with the students, parents and community.

Special Education Teacher Andrea Palumbo and First Grade Teacher Kim Conklin presented Rigor and Relevance and how the staff is working together to develop the student's ability in the area of deeper learning. The staff is finding ways to implement it into our current curriculum to give the students the foundation to learn and explore through student-based activities. The teachers are also reflecting on their teaching and the use of past practices in their classrooms as they are searching for highly effective ways to teach deeper learning to the students. Mrs. Conklin stated that the Socratic Seminar is being taught in first grade and third graders are collaborating with the younger students in the lower grade levels.

Third Grade Teacher Kelly Murray reported on how students are learning to solve math problems and engaging in Math conversations and how students are developing hypothesis and experiencing hands-on learning while doing FOSS activities which is giving the students the opportunity to reflect on their learning. Fourth Grade Teacher Kelly Wolfe presented Peer Evaluations that students are performing on other students during writing assignments. The students are learning to search for quality responses from each other's reading, talk to each other about what they found in their reading and share details and advice on how to improve their learning. It was noted that the key component to Rigor and Relevance taking place at Ridge Road Elementary School is teaching the students how to become creative and well-rounded people.

Fourth Grade Teacher Kelly Wolfe presented Ridge Road's Character Education Program and how the traits are incorporated into the student's learning and daily routine. She stated that Ridge Road is trying to be a school that walks the talk and works on making a huge difference in our community on a daily basis. Examples of this would include when the Kindergarten Team collects letters for the Veterans school-wide and when the third graders collected food for the Back Pack Program and Food Pantry.

Reading Teacher Linda Hooper reported on the Level Literacy Intervention Program and the drive to teach students to read proficiently. Linda stated this Program requires for each student to be highly engaged readers as learners who takes small steps to reach classroom goals. Parent letters are sent home after every lesson to share what the child has learned. Linda compared it as "Miracle Grow" which helps the students learn to read.

Fourth Grade Teacher Meagan Janeski reported on Extra-Curricular Activities that occur at Ridge Road Elementary School. She stated she takes phenomenal pride in all of our extra-curricular activities and how our school takes care of our local community and the strong tie that we have within the community. Ridge Road brings in local community members to our school such as scientists during Science Night, raises money for the Animal Shelter, has raised money for a fellow Ridge Road Student Family Member who is battling Cancer, participates in Family Fun Runs, the 4th Grade Car Wash, raises money for local organizations and donates to many other worthy causes.

Kindergarten Teacher Mari Palmer ended the presentation with an overview of the many storms (situations) the staff and school community has weathered over the past seven years. They have had to endure meaningful programs that aspired higher level learning eliminated, many of our friends and colleagues retired or resigned from their positions, have seen reductions in all building/department budgets, seen our K-12 intermural program defunded along with various coaching positions, have seen our hard working contract subs pay reduced and have seen various stipends reduced or eliminated. Recently, we have had to deal with the implementation of the Common Core State Standards and the process of the Annual Professional Performance Review (APPR) and then the announcement that Jay Hillman was leaving the District in the middle of the school year and the announcement that Dr. Marino will be leaving in July. Mari stated even with all of these challenges, the staff have remained strong; will continue to stand strong together as a staff, PTO, Community and District. We will

continue to plant the seeds for success for our students and all children alike in our community; we will continue to nurture our students so they are prepared for the real world to have an aspiring future.

Board President Brian Lynch thanked Principal Anne Marie Bailey, the Staff and the PTO for presenting an excellent presentation and everything they do for the students. Brian stated there are a lot of tremendous things that occur at Ridge Road Elementary School such as the older students helping the younger students with higher learning is a huge thing. It is great to see how strong the FOSS Program is with the students. The Peer Evaluation is a really neat tool to enhance the student's learning. Brian stated he cannot say enough about the PTO's connection and involvement in the school and the community. The PTO puts in thousands of hours of volunteering throughout the year and we truly appreciate it and the kids are so much better because of everything they provide to the students and the community. The Level Literacy Intervention Program is a neat Program and the student said it the best, Learn, Read and Have Fun. The Extra-Curricular Activities are truly amazing. The fourth grade students did an amazing job singing a song from the musical. It was also great to see Ridge Road staff, students and parents participate in the St. Patrick's Day Parade. Brian stated Mrs. Palmer ended the presentation with a good closing argument and agrees that Horseheads has lost a lot with the \$24 million cut in the past seven year and as a Board we are doing the best we can to keep the District's programs intact. Brian stated he has been on the Board for nine years and has seen some very challenging years and will continue to be hopeful that State Aid will increase in the future.

High School Student Representative Kate Reasons stated she is very, very impressed with the Level Literacy Intervention Program and stated each child has something to share, to contribute and it is really sad when a child is discouraged because they think they cannot do a particular thing. She stated this Program obviously is working as it was shown in the student's enthusiasm. She stated she knows from experience that the younger students love it when the older kids work with them and it is great that Ridge Road does this.

Board Member Karen Boulas gave kudos to the staff for using Peer Mediators. Having the students learn from each other and mixing the older students with the younger students provides so many benefits for them. Overall, the entire presentation was very impressive.

Board Vice-President Pam Strollo thanked the fourth graders for entertaining the Board with a song from their play. She stated the community service that Ridge Road Elementary School provides throughout the community is legendary. Pam thanked the staff for teaching peer evaluation at such a young age as the impact of the peer feedback among other students is very vital to future learning.

Board Member David Sadler commended the PTO for their continual dedication and involvement in the school and for stepping up and assisting the school not only financially during difficult budget times but also for providing such a huge amount of time to the students and the staff. David stated the PTO is certainly an asset to the school. The Level Literacy Intervention Program is a wonderful program that is fundamental to student learning and without it the students would struggle throughout their academic career.

Board Member Doug Johnson also thanked the parents, students and staff for being here tonight and thanked the PTO for their continual support to the school. Doug stated it is great to see the videos and to hear the student's enthusiasm first-hand. Doug thanked Mrs. Bailey for the leadership that she provides to the school and stated she has a staff that is incredible, flexible and students who are really inspired to do well. Doug stated Ridge Road Elementary School is a great school.

Board Member Rose Apgar thanked the staff and parents for working so cohesively together and Mrs. Bailey for such a pleasant tour when the Board came for a visit. Rose stated during the tour the students were working with the younger ones and they also seen the Level Literacy Intervention Program for the first time. It is a tremendous Program to start at such a young age and Rose commends the entire staff for their support in the success of the students.

Report From The Superintendent

Update on the Facility Capacity/Utilization and Grade Configuration Task Force

Superintendent Dr. Ralph Marino updated the Board on the Facility Capacity/Utilization and Grade Configuration Task Force noting that the Board will discuss this later on the agenda, under Committee Reports. Ralph stated that the Board determined that the Planning and Development Sub-Committee will meet in May to revise the timeline for the Facilities Utilization/Capacity and Grade Configuration Study. The Committee will also recommend a reduced number of options for the Board to consider in May.

Update on the Consolidation/Feasibility Study with Elmira Heights Central School District

Superintendent Dr. Ralph Marino presented the Board with an update on the Feasibility/Consolidation Study with Elmira Heights Central School District. Ralph noted the Community Advisory Committee will hold its final meeting in May with a final Joint Meeting to be held on June 22nd to accept the report and decide what the next steps are.

Girls Tennis Team Overnight Field Trip Request to Attend the US Open in New York City (August 31, 2015-September 2, 2015)

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve a Girls Tennis Team Overnight Field Trip Request to attend the US Open in New York City from August 31, 2015 - September 2, 2015.

Ayes	Noes	Abstained	Absent
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Apgar
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Johnson
Lynch
Sadler
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MOTION CARRIED

Superintendent Dr. Ralph Marino brought the request for approval of the Girls Tennis Team Overnight Field Trip Request to attend the US Open in New York City from August 31, 2015 - September 2, 2015, to the Board for Board action. Ralph stated this has already been approved by our Athletic Director Bert Conklin, High School Principal Karen Donahue and now needs Board approval.

Report from the Board of Education President

Donation of Banners to Center Street Elementary School from the Center Street PTO

Moved by Jacobus, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves a Donation of 74 banners from the Center Street PTO to Center Street Elementary School as submitted.

Ayes	Noes	Abstained	Absent
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Conklin

Cont'd

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Brian Lynch brought a donation of 74 banners from the Center Street PTO to Center Street Elementary School to the Board for Board action. Brian stated the vinyl banners highlight the special events and the Character Education Program of Center Street Elementary School and will be used annually for many years to come.

Resolution Casting One Ballot for Each of Four(4) Vacancies to be filled by Nominated Candidates to Serve on the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services(GST BOCES)

Moved by Apgar, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education cast one ballot for each of the following candidates Robert Everett, Alice Learn, William Peoples, Jr. and Gary Scott for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services,

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Board President Brian Lynch brought the Resolution Casting One Ballot each for Robert Everett, Alice Learn, William Peoples, Jr. and Gary Scott to serve on the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services(BOCES) to the Board for Board action. Board Member Rose Apgar stated they are all excellent candidates. Board Member Doug Johnson stated due to being a BOCES Employee he will abstain from voting.

Resolution Approving the 2015-2016 Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services(GST BOCES) Administrative Budget as Proposed

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approve the 2015-2016 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$7,072,347.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Board President Brian Lynch brought the 2015-2016 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$7,072,347 to the Board for Board action.

Board Member Warren Conklin asked for clarification regarding exactly what does administrative expense covers. Board Member Doug Johnson stated that some of the expenses covered are the administrative salaries of the Superintendent, Assistant Superintendent of Finance, Business Official, Human Resources, Leases and Rents and Health Insurance.

Superintendent Search Update

Board President Brian Lynch presented the Superintendent Search Timeline and shared general results of the Search Survey. Brian stated the Board wanted an accelerated timeline so that the Superintendent will start September 1st. The survey was sent out on April 10th with 208 being completed. Jim Frame wants to have the Brochure finalized to send out with a Board appointment of the Superintendent to occur on June 25th. Board Member Jim Jacobus commented regarding Question 1, Item 3 and stated it is essential that the new Superintendent have a great deal of experience as a classroom teacher(at least ten years' experience in the classroom). Board Vice-President Pam Strollo stated that she agrees with Jim. It is extremely important due to the increased complexity of teaching, the Common Core and it is also vital that the person also has Superintendent's experience due to State mandates, expectations, financial experience, APPR, etc. Board Member Jim Jacobus commented regarding Question 4 and agrees with Board Vice-President Pam Strollo the person needs to have a great deal of experience in the financial aspects of the District.

Board Member Karen Boulas stated the person also needs to be approachable, caring and needs to put the students first.

Board Member Doug Johnson stated that he would like to see the attributes as a Classroom Teacher and a Superintendent kept separately as they are both ranked high. Also, the financial leadership should be kept separate. It is also important to have a person who is a good communicator and listener. Board Member Karen Boulas agrees with Doug that it is important to be a good communicator which goes along with being a good listener.

Board Member Warren Conklin inquired how is item 1, 7, 8 and 10 measurable, how do we assess the experience? Board President Brian Lynch stated the communication we receive will measure them and we can also ask references. It is more challenging than doing it during an interview. Board Member Doug Johnson stated during the interview we can ask to give examples of when they have performed these tasks/responsibilities. Doug stated if we can fit all 20 on the first one we should do it. Board Vice-President Pam Strollo stated if we look at the first column of the template of the brochure and if we group some of these things together and then list some of them separately as Jim suggested, it would work. An example would be having the Superintendent's Experience, Classroom Teacher Experience, and Financial Experience listed separately; There would be enough room to make this happen. Board President Brian Lynch agrees with this. Brian stated one and two could be incorporated into one and then as Jim pointed out the top ten from each category identify their points.

Board Member David Sadler stated we could condense without hurting the results of the survey as there are a lot of responses that are very similar. The Board agreed to incorporate all the key factors into ten and ten. Brian stated at the last Board meeting good points were made regarding the importance of residency in the Horseheads District. Brian stated he is fine with residency being preferred. Board Member David Sadler stated at the last meeting he expressed his stand regarding this issue; however, he would also be fine with supporting District residency preferred. Board Member Doug Johnson stated he is more in favor of having residency preferred as he has a strong desire for the Superintendent to live within the

community. Board Vice-President Pam Stollo also supports residency as she wants the person to be visible and approachable. Board Member Warren Conklin stated residency should be a requirement. The person has to model they are living in our own community because not living within our own community boundaries does not model a strong commitment to our District or our community. Board Member Rose Apgar also stated that she believes residency should be a requirement.

Board Member Jim Jacobus stated this has been a long-standing requirement of the history of our Superintendent and should remain a requirement. After a very thorough discussion regarding residency of the person, the Board decided that residency will be a requirement.

Brian stated after having a discussion with Jim Frame regarding a salary range to offer a new Superintendent, Jim advised a guideline of \$160,000 to \$180,000 which will depend on the size of the District and the person's experience. Brian stated there are many school districts who offer their Superintendent \$150,000 and at our Planning Meeting we discussed it and downsized it to \$160,000 dependent upon the person's experience. Brian stated this \$20,000 range is typical. Board Member David Sadler stated looking at the dollar range it is about right.

Board Member Doug Johnson stated looking at it we do not compare to any districts in our BOCES configuration, should we lower the range a little between \$150,000 to \$170,000?

Board Member Jim Jacobus stated the final decision on any Superintendent's Contract will be based on other items in that contract such as the compensation package and stated he personally cannot support a range of \$150,000. Board Members Warren Conklin and Rose Apgar stated they agree with Jim.

Board Member Karen Boulas inquired if we could start with a lower amount and go up.

Board President Pam Stollo stated that she can support it but is nervous because we have alot more complexity on our plate and if you look at the other salary ranges on NYSSBA, the range is between \$155,000 to \$175,000.

Board President Brian Lynch stated that Board Member Jim Jacobus comments are good and valid, After a very thorough discussion regarding salary; the Board decided that the salary will be in the range of \$150,000 - \$170,000 for a three-year contract.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education

There wasn't a report.

Report from the School Business Executive

Disposal of District Property

Moved by Johnson, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property as submitted.

Ayes	Noes	Abstained	Absent
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Disposal of District Property to the Board for Board action.

Board Member Karen Boulas inquired regarding the disposal of the projectors, are all of them broken? Katy stated the Middle School is cleaning out their inventory.

Treasurer’s Report(March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer’s Report for March 2015 to the Board for Board action.

Claims Auditor Report(March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for March 2015 to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

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Conklin
Jacobus
Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer's Report for March 2015 to the Board for Board action.

Middle School Extra-Classroom Treasurer's Reports(February and March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Reports for February and March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Middle School Extra-Classroom Treasurer's Reports for February and March 2015 to the Board for Board action.

Athletics Extra-Classroom Treasurer's Report(March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer's Report for March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus
Johnson
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Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Athletics Extra-Classroom Treasurer's Report for March 2015 to the Board for Board action.

Budget Transfers Report(March 2015)

Moved by Jacobus, seconded by Apgar

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for March 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

Brinthaup

Conklin
Jacobus

Johnson

Lynch

Cont'd

Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Budget Transfers Report for March 2015 to the Board for Board action. Katy stated the new rate for the Charter School is because we have one student who attends the Charter School in Ithaca.

Revenue and Expense Report(March 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for March 2015 as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas

Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revenue and Expense Report for March 2015 to the Board for Board action.

Marching Band Uniform Bid Results

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommended bid, submitted by The Band Hall for the Marching Band and Color Guard Uniforms, in the amount of \$53,851.50.

Ayes	Noes	Abstained	Absent
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the recommended bid, submitted by The Band Hall for the Marching Band and Color Guard Uniforms, in the amount of \$53,851.50 to the Board for Board action.

Board Member Karen Boulas inquired regarding the expense and how many students will use them, noting it seems high. Board President Brian Lynch stated these uniforms are for approximately 125 students and are not a yearly expense. They should last at least 25 years.

Widow Hardening Bid Results

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommended bid, submitted by Armoured One, LLC for Window Hardening Film, in the amount of \$108,494.

Ayes	Noes	Abstained	Absent
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the recommended bid, submitted by Armoured One, LLC for Window Hardening Film, in the amount of \$108,494 to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$380,165.29 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$380,165.29, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

Donation and Increase in Appropriations From Horseheads American Legion For Display Cases

Moved by Jacobus, seconded by Johnson.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$910.50 on behalf of the Horseheads American Legion Post 442. This donation will be used to help supply new display cases.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$910.50	High School Supplies
A980-2705	\$910.50	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective April 22, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas

Brinthaup

Conklin

Cont'd

Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Horseheads American Legion Post 442 for display cases to the Board for Board action.

External Auditor RFP and Recommendation

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that Raymond Wager, CPA provide External Auditing Services for the Horseheads Central School District for the fiscal years ending June 30, 2015, 2016 and 2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the recommendation of Raymond Wager, CPA to provide External Auditing Services for the Horseheads Central School District for the fiscal years ending June 30, 2015, 2016 and 2017 to the Board for Board action.

Board Member Warren Conklin inquired for clarification regarding the way the RFP is written. It says it is for the Fiscal year ending June 2015. Will they be hired as our firm tonight? Board President Brian Lynch stated they will start as soon as we give approval they will begin the Preliminary work and then start the full blown audit on July 1st.

Resolution for 2015-2016 Cafeteria Supply Bids

Moved by Jacobus, seconded by Apgar

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Resolution for 2015-2016 Cafeteria Supply Bids as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Jacobus

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 Sadler
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution for 2015-2016 Cafeteria Supply Bids to the Board for Board action.

2015-2016 GST BOCES Final Request For Services

Moved by Jacobus seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve 2015-2016 GST BOCES Final Request for Services as submitted.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			Brinthaup
Conklin			
Jacobus		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 GST BOCES Final Request for Services to the Board for Board action.

Appointments for the 2015-2016 School Budget Vote

Moved by Jacobus seconded by Apgar.

RESOLVED, that the Board of Education of the Horseheads Central School District appoint the Chief Election Inspectors, Election Inspectors, Volunteer Election Inspectors and Assistant Election Inspectors for the May 19, 2015 school district voting as herein set forth and be it further,

RESOLVED, that Brian Lynch be appointed as the Permanent Chairman and that Jacqueline Scott be appointed as the Interim Acting District Clerk for May 19, 2015, to coordinate the 2015-2016 budget vote, and be it further,

RESOLVED, that the Interim Acting District Clerk be authorized to appoint additional Election Inspectors and Volunteer Election Inspectors as she shall deem necessary to fill vacancies that may occur or to provide for additional assistance that may be needed.

RESOLVED, that three(3) Certified Public Accountants be authorized to verify and confirm total votes for the May 19, 2015 budget vote. The CPA's will be hired from the auditing firm, Raymond Wagner, CPA.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			Brinthaup
Conklin			
Jacobus		Johnson	
Sadler			
Strollo			

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Appointments for the 2015-2016 School Budget Vote to the Board for Board action.

Board Member Doug Johnson stated that because he is on the ballot and he also knows Jacqueline Scott who was just appointed as the Interim Acting District Clerk, he will abstain from voting.

Proposal For 2015-2016 Asphalt Pavement Upgrades

Moved by Jacobus seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve a Proposal for 2015-2016 Asphalt Pavement Upgrades as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			

Brinhaupt

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Proposal for 2015-2016 Asphalt Pavement Upgrades to the Board for Board action.

Watchdog Proposal for 2015 Construction Management Services

Moved by Jacobus seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve a Watchdog Proposal for 2015 Construction Management Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Watchdog Proposal for 2015 Construction Management Services to the Board for Board action. Katy stated we are in the third and final year of Contract.

Questar III Fund Surplus Resolution Agreement and Release

Moved by Jacobus seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Questar III Fund Surplus Resolution Agreement and Release as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Questar III Fund Surplus Resolution Agreement and Release to the Board for Board action.

Five-Year Budget Projection

School Business Administrator Katy Buzzetti brought the Five-Year Budget Projection to the Board for information only.

June 30, 2015 Fund Balance Projection

School Business Administrator Katy Buzzetti brought the June 30, 2015, Fund Balance Projection to the Board for information only.

2015-2016 Property Tax Report Card

Moved by Jacobus seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Property Tax Report Card as submitted.

Ayes Noes Abstained Absent

Apgar

Boulas

Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Property Tax Report Card to the Board for Board action.

Board Member Karen Boulas inquired if we vote yes for this, does that mean we are also voting yes for the budget? Katy stated we need to approve this so that we can submit it to the State.

Adoption of Proposed 2015-2016 Horseheads Central School District Budget

Moved by Jacobus seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the proposed budget for 2015-2016 in the amount of \$73,641,191 in accordance with Section 2022 of the Education Law and that the balance of said budget, after applying available public monies thereto, be raised by a tax upon the taxable property of said district.

Ayes Noes Abstained Absent

Apgar

Boulas

Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Adoption of the Proposed 2015-2016 Horseheads Central School District Budget to the Board for Board action.

Board Member Karen Boulas inquired regarding the Contract Substitute Nurse salary of \$45,000, whereas, the Finance Committee stated it is only \$27,000. Katy stated that we made some significant changes to our Health Claims and the \$45,000 was already accounted for in another code.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Johnson, seconded by Strollo.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cook, Jodelle	Substitute	03/18/15	\$8.75/hr.
Mattison, Donna Jo	Substitute	03/23/15	\$8.75/hr.
O'Dell, William	Substitute Bus Driver	03/11/15	\$10.10/hr.
Sempler, Jacqueline	Substitute	03/18/15	\$8.75/hr.

CIVIL SERVICE HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Brantner, Cynthia	IS/Teacher Aide (part-time)	03/23/15	\$9.32/hr.
Granger, Kim	HS/Sr. Clerk Typist (prob. appt.)	04/07/15	\$22,543 (pro-rated)

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Roorda, Samuel	Facilities/Bldg. Maint. Mech.	04/24/15

CIVIL SERVICE INTERNAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clark, Terri	Business Office/Secretary	03/23/15	\$27,400

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hunter, Terri	HS/Chemistry	03/23/15 – 04/17/15	\$57,366 (Medical Paid)
Hyer, Lindy	CS/Speech	*09/01/14 – 03/11/16	\$49,281 (Unpaid)
Kline, Sarah	MS/Teaching Assistant	05/14/15-6/26/15	(maternity leave)

*Extended leave.

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Ennocenti, Sophia	IS/Music	04/15/15 – 06/30/15	\$41,135 (prorated)
Rumsey, Danielle	HS/Math	04/06/15 – 06/30/15	\$41,135 (prorated)

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
VanCuren, Ashlee	CS/Contract Sub (.4 FTE)	04/14/15 – 06/30/15	\$95(prorated)

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Hubbard, Jennifer	Certified	Elementary
Reinhart, Katharine	Degreed	Secondary
Rodabaugh, Daniel	Degreed	Secondary

HOMEBOUND INSTRUCTION APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>HOURLY RATE</u>
Kline, Sarah	MS/Teaching Assistance	\$10.57

2014 - 2015 STIPEND APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Cook, April	HS/NCAA Coordinator	3/23/15 – 06/30/15	\$692 (prorated)

SPRING 2015 COACHING APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Black, Chris	JV Baseball Asst. Coach	Spring 2015	Volunteer
Cook, John	V Baseball Asst. Coach	Spring 2015	Volunteer
Hogan, Molly	JV Girls Lacrosse Asst. Coach	Spring 2015	Volunteer
Archambeault, Christian	JV Boys Lacrosse Asst. Coach	Spring 2015	Volunteer

ADDITIONAL STIPENDS FOR WINTER COACHES:

	<u>POSITION</u>	<u>STIPEND</u>
Scott, Andy	Varsity Girls Basketball	\$549
Laney, Jerry	Varsity Girls Basketball	\$549
Jansen, Tom	Varsity Indoor Track	\$183
Zembek, Jared	Varsity Boys Swimming	\$366
Micknich, Steve	Varsity Bowling	\$732
Limoncelli, Jeff	Varsity Boys Basketball	\$530
Finnerty, Bill	Varsity Boys Basketball	\$530
LaMont, Maryann	Varsity Cheerleading	\$366

Miller, Ruth Varsity Cheerleading \$347
 Additional stipends for winter coaches qualifying for post season play.

Stevens, Greg Modified Boys Basketball \$183
 Monks, Steve Modified Girls Basketball \$183

Winter coaches worked past regular season play, due to snow days.

ADMINISTRATIVE RESIGNATION:

	<u>POSITION</u>	<u>EFFECTIVE</u>
Marino, Jr., Ed. D., Ralph	Superintendent of Schools	June 30, 2015
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
<u>Absent</u>		

Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Stollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action.

Blue Cross/Blue Shield Renewal

Moved by Boulas, seconded by Johnson.

RESOLVED, that the Horseheads Central School District renews the Blue Cross/Blue Shield Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Johnson
 Lynch
 Sadler
 Stollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the renewal of the Blue Cross/Blue Shield Agreement to the Board for Board action. Judy stated the current premium is 14.7%, an estimated premium equivalent to \$16,269,761.

Report from the Director of Student Services

There wasn't a report.

Report from the Student Representative to the Board

Student Representative Kate Reasons reported on High School activities including AP Exams will be from May 4th – 15th, the Sr. Trip to Washington, DC, will be from May 15th-17th, the POPS Concert will be held in early June which should be a lot of fun and should be enjoyed by all. Kate also stated that she echoes and agrees with comments that were expressed from the Public regarding the "Sit and Stare Policy." Board President Brian Lynch thanked Kate for presenting a very thorough and informative report.

Report from the Athletic and Extra-Curricular Sub-Committee

Minutes of April 6, 2015, Meeting

Chair Warren Conklin reported on the April 6, 2015, meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated the Committee approved some changes to the APP

Cont'd

which is next on the agenda for Board action, Ms. DeWind reviewed data from the Title IX Audit and the Committee will continue to discuss Regulation 1500-R: which legal holidays a sport's team may practice.

Revised Athletic Placement Process

Moved by Jacobus, seconded by Strollo.

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams; organized for pupils in the seventh and eighth grade; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness and sports skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education, and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE, BE IT RESOLVED. that the Horseheads Central School District Board of Education shall permit pupils to compete after successfully competing in the Athletic Placement Process of the requested sport and level.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			

			Brinthaup
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Conklin
 Jacobus
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 Strollo

MOTION CARRIED

Chair Warren Conklin brought the revised Athletic Placement Process to the Board for Board action.

Report from the Audit Sub-Committee

Minutes of March 26, 2015, Meeting

Chair Pam Strollo reported on the March 26, 2015, meeting of the Audit Sub-Committee. Pam stated the Committee participated in the interviews of the two firms selected from the External Auditor RFP Process that was presented earlier this evening for Board action.

Report from the Curriculum and Assessment Sub-Committee

There wasn't a report.

Report from the Finance Sub-Committee

Minutes of April 13, 2015, Meeting

Chair Jim Jacobus reported on the April 13, 2015, meeting of the Finance Sub-Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed. Jim stated the Committee also discussed the Five-Year Budget Projections, the June 30th Fund Balance Projection, the Property Tax Report Card, Tax Cap Calculation and the proposed 2015-2016 School Budget.

Report from the Human Resources Sub-Committee

Minutes of April 8, 2015, Meeting

Board Vice-President Pam Strollo reported on the April 8, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed the Human Resources Recommendations that were presented earlier this evening for Board action and also reviewed the status of the Health Insurance Claims, Health Insurance for Temporary Employees working over 30 hours per week, Blue Cross/Blue Shield Renewal, Review of Probationary Employees(Middle School, Gardner Road Elementary School and Intermediate School Principals) and possible Central Office Reconfiguration.

Report From The Legislative Liaison(s)

Legislative Update

There wasn't a report.

Report from the Planning and Development Sub-Committee

Minutes of April 14, 2015, Meeting

Board Vice-President Pam Strollo reported on the April 14, 2015, meeting of the Planning and Development Sub-Committee. Pam stated the Committee reviewed the Impact Statements of the Facility Capacity/Utilization and Grade Configuration Study with a recommendation to reduce the List of Options under consideration from six to three or four. Board President Brian Lynch stated it was becoming obvious as we developed the statements that we would need much more information such as detailed bus runs, therefore, the Task Force believes that the six options should be reduced to three or four and come up with a new timeline. The recommendation will be brought to the Board next month. Brian stated we know the Elmira Heights Study is still on-going with a recommendation to come to the Boards in a Joint Meeting on June 22nd. Board Member Jim Jacobus inquired when the rest of the Board will see the Impact Statements. Superintendent Dr. Ralph Marino stated we are collecting them now and the Board will receive them in a timely fashion before the next Board Meeting as there is a lot of data to review. The Committee also reviewed the two calendar dates for the potential Summer Board of Education Retreat and discussed the Superintendent Search Process and proposed timeline with Jim Frame. Pam noted a Superintendent tab will be added to the District Web Site to make the timeline accessible to the public.

Report from the Policy Referral/Review Sub-Committee

Minutes of April 14, 2015, Meeting

Chair Doug Johnson reported on the April 14, 2015, meeting of the Policy Referral/Review Sub-Committee stating there will be a number of Policies presented to the Board for a second Reading and Board action tonight and a number of Policies for a first reading with Board action to take place at the May Board Meeting.

Proposed Changes to Policy 6900: Disposal of District Property

Moved by Boulas, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6900: Disposal of District Property as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas

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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of proposed changes to Policy 6900: Disposal of District Property. Doug stated that the Committee reviewed the revised Policy and approved the revisions, including the addition of information to Paragraph A, along with the addition of Library Books to the first sentence of the first paragraph on Page 2 of the Policy.

Proposed Replacement of Policy 6000: Fiscal Management Goals

Moved by Boulas, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Replacement of Policy 6000: Fiscal Management Goals as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of the Proposed Replacement Policy 6000: Fiscal Management Goals. Doug stated based on some of the feedback from the March meeting, the Committee reviewed the information and is presenting the changes for Board action tonight.

Board Member Warren Conklin inquired regarding the procedure for a second reading and approval of the Policy. The first reading occurred at the March meeting, however, changes have been incorporated into it since then, so do we have to have another first reading before we take Board action? Doug stated that as long as there are no major overhauls and the changes are minor we are able to take Board action tonight.

Proposed Elimination of Policy 6610: Accounting System

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Elimination of Policy 6610: Accounting System as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of the Proposed Elimination of Policy 6610: Accounting System. Doug stated this Policy will be eliminated because the main parts of this Policy are now in the Proposed Replacement Policy 6000: Fiscal Management Goals.

Proposed Changes to Policy 6640: Inventories/Capitalization

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6640: Inventories/Capitalization as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6640: Inventories/Capitalization. Doug stated the only change is to the Legal Reference, deletion of "2503, and adding 1709.

Proposed Changes to Policy 6655: Claims Auditor

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6655: Claims Auditor as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6655: Claims Auditor. Doug stated the only change is to the Legal Reference, deletion of "2509,2526, 2554(b).

Proposed Changes to Policy 6660: Independent Auditor

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6660: Independent Auditor as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6660: Independent Auditor. Doug stated the changes are the deletion of the words, "Finance and" in name of the Audit Committee and changes to the Legal Reference, deletion of "2509, 2526, 2554(b).

Proposed Changes to Policy 6670: Petty Cash/Petty Cash Accounts

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6670: Petty Cash/Petty Cash Accounts as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6670: Petty Cash/Petty Cash Accounts. Doug stated the only change is the title of the "Business Manager" to "Business Official."

Board Member Warren Conklin inquired if the amount is sufficient for the Cafeterias. Superintendent Dr. Ralph Marino stated that he is not aware there has ever been any issues with the specific dollar amounts listed.

Proposed Changes to Policy 48351: Field Trips and Excursions

Chair Doug Johnson presented the Board with a first reading of proposed changes to Policy 4531: Field Trips and Excursions for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated the change is the addition of "Transportation rules on field trips shall be governed by the same rules outlined in Administrative Regulation 4531-R".

Proposed New Policy 4532 and Exhibit 4532 Volunteers and Volunteer Agreement

Chair Doug Johnson presented the Board with a first reading of the Proposed New Policy 4532 and Exhibit 4532 Volunteers and Volunteer Agreement for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated this Policy is to add a little guidance to building principals of allowing volunteers in the schools.

Board Member Warren Conklin inquired regarding the procedure the volunteer will use upon entering a building. Warren stated it is his understanding that each school has a sign-in procedure, so should the procedure be the same for all nine schools? Doesn't the volunteer now report to the office upon entering the building to register that he/she is there? Doug stated the procedure differs from building to building; however, overall, it is a formality that is required by all the schools. The main focus is not only to sign-in at the office but to inform the principal in advance that the person is volunteering in the school and why.

Proposed Changes to Policy 5460: Suspected Child Abuse and Maltreatment

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 5460: Suspected Child Abuse and Maltreatment for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated this Policy encourages school employees to report suspected child abuse and maltreatment.

Board Member Warren Conklin inquired if a particular volunteer could report it to the Registrar themselves. This Policy makes it sound like they're not allowed to call the Registrar directly. Doug stated the intention is for the principal to be advised first of the situation. Director of Human Resources Judy Christiansen stated they can choose to report it themselves, but they

must also report it to the Building Principal. Board Member Warren Conklin stated as long as the person realizes that they are allowed to report it to the Registrar as we do not want them to think it is prohibited.

Proposed Elimination of Policy 6650: Internal Auditor

Chair Doug Johnson presented the Board with a first reading of the Proposed Elimination of Policy 6650: Internal Auditor for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated it is being replaced with Proposed Replacement Policy 6680: Internal Audit Function.

Proposed Replacement Policy 6680: Internal Audit Function

Chair Doug Johnson presented the Board with a first reading of Proposed Replacement Policy 6680: Internal Audit Function for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated this new Policy will incorporate aspects of Policy 6650: Internal Auditor.

Proposed Changes to Policy 6700: Purchasing

Chair Doug Johnson presented the Board with a first reading of a Proposed Change to Policy 6700: Purchasing for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated the only change is the elimination of a reference.

Proposed Changes to Policy 6720: Bidding Requirements

Chair Doug Johnson presented the Board with a first reading of a Proposed Change to Policy 6720: Bidding Requirements for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated the only change is the elimination of a reference.

Proposed Changes to Policy 6721: Construction Contracts, Bidding and Awards

Chair Doug Johnson presented the Board with a first reading of a Proposed Change to Policy 6721: Construction Contracts, Bidding and Awards for information only and will be presented to the Board for Board action at its' May Board meeting. Doug stated the only change is the elimination of a reference.

Proposed Changes to Exhibit 3230: Organizational Chart

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Exhibit 3230: Organizational Chart for information only and will be presented to the Board for Board action at its' May Board meeting. Superintendent Dr. Ralph Marino stated the change involves the name of the School Business Official, the Director of Athletic, the addition of the .2 Person through BOCES so that the Organizational Chart officially reflects the official names and positions. Doug stated the standard practice is to leave the revised data on the chart for tracking purposes.

Report From the Visitation Committee

April 17, 2015 Tour of Ridge Road Elementary School

Chair Rose Apgar stated the Visitation Committee toured Ridge Road Elementary School on Friday, April 17, 2015. Rose stated the office has been upgraded with new doors and a security system, cameras have been added to the west side entrance, there is proposed work to finish the gym floors which will be done in-house and outside LED lighting has been installed. Rose stated that during the tour they were able to see a lot of the information and activities that was presented earlier tonight such as three classrooms of students who were very engaged in peer learning and the literacy program. Rose stated the students were very enthusiastic and actively engaged.

Questions and Comments from Board Members

Board Member Jim Jacobus thanked everyone who strongly expressed their opposition and were very adamant voicing their opinion of the "Sit and Stare Policy". Jim stated it angers him

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more the news that someone is forced to sit and stare for 45 minutes when the student returns to school due to an absence the day the test was given so now the child is missing even more instruction time. Jim stated he is hoping that the School District will change this Policy for next year, if a student is absent or opts out; they will not need to sit for 45 minutes and stare. Jim stated this is ridiculous.

Board Member Doug Johnson stated that he enjoyed being part of the conversation with Mrs. O'Brien and that we have to find a way to support students who are absent or "opt out of testing" and at the same time meet our legal requirements and reduce the stress on the parents of students as the students are our future.

Board Member Karen Boulas stated she does not know if this is the law or not, but if the student is absent the first time the test is given, we should not pull the child out of the regular curriculum to sit and stare for 45 minutes while the make-up test is being given.

Board Vice-President Pam Strollo stated that she supports the suggestion to have the Curriculum and Assessment Committee revisit the Board Policy regarding state testing and make a recommendation to the full Board. This situation is creating a lot of stress for District parents, staff and students and we need to resolve it before next year. The children of the District are our top priority and they are caught in the middle of situation. We need to do what is right for the kids, while at the same time following the law. Pam stated that she agrees with the comments made by Pam Jefferson and others regarding the additional anxiety created for the students taking the tests due to the increasing number of students seated around them who are not and the increased amount of discussion regarding testing in general. We need to figure out a better way to handle this and should look into what other Districts are doing to prevent this from occurring next year.

Adjournment to Executive Session

Moved by Jacobus, seconded by Apgar

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:45 PM.

Ayes	Noes	Abstained	Absent
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MOTION CARRIED

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:54 PM to approve CSE/CPSE/504 Recommendations, review the history of a particular person and the history of a particular corporation.

Ayes	Noes	Abstained	Absent
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MOTION CARRIED

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Moved by Johnson, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 10:19 PM and reconvene to its Regular Meeting of the Board of Education at 10:20 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 10:21 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy L. Maine,
District Clerk

