

**Horseheads Central School District
Business Meeting of the Board of Education
High School South Wing, Multi-Media Center
May 28, 2015**

Present: Apgar, Boulas, Brinthaup, Conklin, Jacobus, Johnson, Lynch, Reasons, Sadler, Stollo

Also Present: Bostwick, Bracy, Buzzetti, Christansen, Donahue, Kelly, Marino, Patterson, Scaptura, Sechrist, Sotero, Williams

Absent:

Call to Order: Board President Brian Lynch called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Apgar, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of April 22, 2015, Public Hearing of May 7, 2015, Special Meeting of May 8, 2015, and Special Meeting of May 20, 2015, as amended.

Ayes	Noes	Abstained	Absent
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Apgar			
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Boulas			
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Brinthaup			
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Conklin			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Stollo			
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MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone and the two newly elected Board Members to tonight's meeting. Brian stated it is great to see such a large turnout and thanked everyone for attending. Brian also thanked the two newly elected Board Members for running and the work they will complete with the Board in the future. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name and address before commenting.

Agenda Changes

Board President Brian Lynch stated there are no Agenda Changes, however, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations and discuss the employment history and matters leading to the possible appointment and employment of particular persons.

Questions and Comments from the Public

Kathleen Von Bevern, 51 Glendale Drive, stated her daughter Grace, was diagnosed as a mute as a baby and is a student in Mrs. Schoonover's 12:1:1 class at the Intermediate School, thanked all of the staff including Special Education Teachers, CSE Chairpersons, Director of Special Education and Special Area Teachers who have helped her daughter along the way to start to speak. Mrs. Von Bevern stated this past April, Mr. Bell(Grace's Art Teacher) out of the kindness of his heart, drew Grace a picture of a dog(her favorite animal) resulting with her speaking to him for the first time ever even though he has had her as a student for the past two years. Grace also went to the Intermediate School Office to let Mr. Bostwick know that she has read 25 books and met the reading goal.

Cont'd

Board President Brian Lynch thanked Mrs. Von Bevern for a great story and such a wonderful start to tonight's Board Meeting.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Sebastian Bauco is the Class of 2015 Valedictorian. Emma Eisner is the Salutatorian.
- The 2015 Mark Twain Scholars, representing the top 5% of the graduating class, are Sebastian Bauco, Elizabeth Bauman, Patrick Buckley, Olivia Card, Emma Eisner, Elizabeth Estep, Danielle Fuller-Sincock, Morgan Harris, Sarah Leipham, Delaney Moag, Kate Reasons, Nidhi Shah, Nathan Sweet, Asha Thuraisamy, Samantha Verdonck, and Stephanie Wright. Ralph stated he is very, very proud of these students and will be attending the ceremony at Elmira College in June that will be honoring them.
- High School students in GST BOCES Career and Technical Education programs who won awards at the HOSA Spring Leadership Conference in Syracuse in April:
 - o Paige Bailey, Yassine Dahlek, Allyson Marshall, Kurt Walburn – First Place Gold, Public Service Announcement
 - o Danielle Fuller-Sincock, Sara McCawley, Carolyn O'Mara, Emily Thomas – First Place Gold, Creative Problem Solving
 - o Paige Bailey – First Place Gold, Job Seeking Skills
 - o Kurt Walburn – First Place Gold, Researched Persuasive Speaking
 - o Olivia O'Shell – member of the second place team, Creative Problem Solving
 - o Yassine Dahlek, Danielle Fuller-Sincock, Carolyn O'Mara, Emily Thomas – Third Place Bronze, Biomedical Debate
 - o Carissa Hamilton – Third Place, Job-Seeking Skills

Ralph stated he is very proud of these students.

- Junior Sruti Akula has won the YWCA Tribute to Women Student Award.
- Senior Danielle Fuller-Sincock has been awarded the Association of New York State Youth Courts Scholarship, only two graduating seniors across the State earn this award annually.
- Sophomore Erik Brown has been chosen to attend the Congress of Future Science and Technology Leaders in Boston in June.
- Big Flats Fourth-Graders Allison Keach and Ashley Friend participated in the American History Symposium at the original Red Cross Chapter started by Clara Barton in Dansville on April 18th. Allison memorized a speech by Clara Barton that Clara had given on the topic of women's suffrage and also wrote an original speech about Madame CJ Walker and her influence on women's suffrage.
- Jake Malloy and Madalyn Owen were awarded the Horseheads Kiwanis Scholarships.
- Amanda Schiefen has been selected to the New York State Class AA Second Team for Girls Basketball.
- Amanda Schiefen, Ben Clark, and Mia Strollo have been selected to the Top Drawer 24, a list of student-athletes from 12 high schools in the region. Students are selected by a committee based on a combination of academic, athletic, and personal achievements. They will be honored at a reception in Watkins Glen on June 8th.
- Center Street Nurse Annette Cobb was awarded the New York State Association of School Nurses' Excellence in Nursing Award for Zone 11 on May 6th.
- Senior Samantha Olcott is a recipient of the 2015 Polly Sanders Youth Scholarship, awarded by the Chemung County Youth Bureau.
- The High School Students of the Month for May/June(Character Trait was Citizenship) are Jeff West, Max Gregory, Christina Samodal, Alison Eustace, Bruce Eskesen, Sarah Wagner, Dustin McCulloch, Halie Stuart, and Kayla Tyler.
- The Transportation Department earned a rating of excellent for bus safety inspections from the New York State Department of Transportation. The District's official grade is 96.3 out of 100.

- Thirty-seven Horseheads High School Band students participated in the New York State School Music Association Solo and Small Ensemble Festival in Bradford on April 24th and 25th.
 - o Ten students prepared All-State Solos which require an accompanist and are only accepted at Level 6, the most difficult. They were Nicole Walrath – Flute, Michela Shutts – Oboe; Abby Swartout – Clarinet; James Parker – Bassoon; Gavin DeWitt – Contrabass Clarinet; Erich Stoltzfus – Trombone; Tim Wallisky – Snare Drum; Ryan Stryker – Timpani; and Bruce Eskesen and Adam Shearer – Marimba. These students are eligible for participation in the very select All-State Ensembles in December. Nicole Walrath, Gavin DeWitt, James Parker and Bruce Eskesen received perfect scores on these solos.
 - o Other students participating at the Solo Festival, all receiving high ratings were: Samantha Bancroft, Tessa Palmquist, and Abigail Ozog – flute; MacKenzie O'Brien, Juliana Testone, and Kayla Mauk – Clarinet; Lindell Williams and Bevin Manuelpillai – Alto Saxophone; Josh Samodal - tenor Sax; Nathan Klinko – Baritone Sax; Julia Millett, Blake Dickson, Peter Grella, and Luke Gromer – Trumpet; Samantha Fairbanks and Nick Detrick – French Horn; Kathryn Hayden – Trombone; Alex Lee and James Pawlak – Euphonium; Max Gregory – Tuba; Ishani Sharan – Snare Drum; Madalyn Robbins, Brian McDougal, Lauren Stewart, Chloe Callahan and Phil Bankaitis– Mallet Percussion; and Camden Layton - Timpani.
- Twenty-four High School Choir students participated in the New York State School Music Association Solo and Small Ensemble Festival held in Bradford on April 24th and 25th.
 - o Nine students prepared All-State Solos which require an accompanist and are only accepted at Level 6, the most difficult. They were Michaela Conklin, Erik Brown, Sophia Genier, Kathryn Hayden, Katherine Matthews, Abigail Swartout, Rebekah Stoddard, Dominic Magistro, Maxwell Kuhnel. These students are eligible for participation in the select All-State Ensembles in December. Abigail Swartout, Rebekah Stoddard, and Maxwell Kuhnel all received perfect scores on these solos.
 - o Other students participating at the Solo Festival and receiving high ratings were Tessa Palmquist, Madelyn Wieder, Natalie Edwards, Mackenzie Bailey, Maryn Sonsire, Leslie Card, Kasey Lenzner, Serena VanOsdol, Ethan Cavanaugh, Riley Burns, Emily Pinto, Frederick Heidrich, and Harley Young. Riley Burns and Kasey Lenzner both received perfect scores on their solos.
- The following High School students' writing and art were selected to be published in the Corning Leader's publication *Hawk Talk*, a literary/art magazine that features work from local schools, which will be published on May 8th.
 - o Writing: Chris Anderson John Bond, Albert DeRenzo, Brooke Halm, Sarah Kramer, Ian Statham, Serena VanOsdol, and Olivia Whitmarsh
 - o Art: Matt Dunn and Joelle Yu
- Senior Alexandra Difasi and Junior Timothy Updegraph won awards at the New York State Skills USA State Competition in Syracuse, April 22nd-24th. Alexandra won second place in the Dental Assisting category, and Timothy won second place, along with Alex Chichester from Elmira, in the Audio/Radio Production team category.
- Ridge Road first- and fourth-grade reading buddies along with representatives from the Kraft Corporation planted trees in front of the school on April 24th, thanks to a \$2,500 donation from Kraft Corporation.
- Sixth-grader Sophie Kartzman is a recipient of this year's Paul Harris Award from the Chemung County Sunrise Rotary Club, for spearheading the collection of 13,000 holiday cards for our troops and veterans for the American Red Cross Holiday Mail for Heroes Program. The Paul Harris Award is the highest honor bestowed by the Rotary Club for service. The Rotary Club believes she is the youngest person to receive the award.
- At the New York State Conservation Contest in Canandaigua on May 7th, the following students won awards:

- o Zachary Roorda – fifth place, Bulldozer Backfill
- o Dylan Reed – sixth place, Skidder Operation
- o Brandon Buchanan – tenth place, Log Scaling
- o Miranda Stansfield – fourth place, Wildlife ID
- o Cameron Skroskznik – tenth place, Wildlife ID
- At the Fast Times Invitational on May 8th, senior John Nitterour set a school record in the high jump with a time of 23.18. Sean Strayer won the 400 dash (51.75), and Micah Page won the high jump (5 feet, 6 inches).
- The Intermediate School Kid of Character for April was sixth-grader Leah Karabaich.
- The Boys Baseball Team hosted the annual 100 Inning Game on May 9th, inviting the baseball teams from Edison, Elmira, and Notre Dame. The proceeds, combined with proceeds from the Elmira Holiday Inn Basketball Tournament in December, and a Golf and Football Fundraiser, amounted to \$68,000 for the Josh Palmer Fund, Arnot Health, Carefirst, and Guthrie.
- Senior Cameron Stone has won the Todd Thomas Music Scholarship and will hold a joint concert later this year.
- The High School Student Council held a Blood Drive with the Red Cross on May 1st and collected 30 units.
- District schools and offices raised \$1,310 for the GI Go Fund through the Jeans for Troops fundraiser May 20.
- The Intermediate School collected 121 pounds of pull tabs for the Ronald McDonald House, and raised \$144 for the Susan G. Komen Foundation prior to the Race for the Cure.
- 2002 Graduate Andy Malnoske won an Emmy Award on May 2nd for Best On-Air Camera Talent Reporter for Feature Stories for his work in the past year in local sports on WENY TV. Several stories were about Horseheads student-athletes. Andy recently accepted a sports reporting position in Syracuse.
- David Barton 1987 Graduate and General Manager at Cameron Manufacturing and Design and Timothy Hutten 2007 Graduate who completed the BOCES Welding and Metal Fabrication Program were recently inducted into the GST BOCES Hall of Fame. Tim completed the Audio Media Design Program at GST BOCES. He earned a Bachelor's degree at SUNY Fredonia and has since worked in television production in New York City and is currently serving as a Shooter Producer for the Travel Channel.
- Jessica Rutherford, 2014 graduate and daughter of Middle School Math Teacher Ro Rutherford, has been named the America East Softball Rookie of the Year. She is a freshman at Binghamton University.
- Graduate Bailey Bourgeois is a freshman member of the Limestone College Lacrosse Team, the 2015 Division II National Champions.

Presentations

“IPADS in the Classroom”

Director of Student Services Kim Williams, along with assistance from the 12:1:1 classroom teachers from across the District, presented a video using what they learned at the iPad Summit and how they have incorporated the implementation of iPads into their classrooms. A video was shown how the teachers have applied this instruction in their classrooms. Kim acknowledged CSE Chairpersons Theresa Woodworth (Pre-K-4) and Kelly Squires (5th grade - age 21) and Lisa Kelly (supports students who attend BOCES programs) for their dedication to the Program and stated they are awesome and are an intricate part of our Special Education Program. Kim stated that most of them have attended the iPad Conference for the past two years and it is amazing what they have brought back to the District. Kim stated the teachers have to research the apps and make sure they fit each individual student's needs socially as well as academically.

Gardner Road Elementary School Special Education Teacher Tracy McUmbert stated that she is the starting point with the children when they first enter school. She stated the children are already entering school with the perception "I know how to do it," therefore, she has to

re-teach the students the use of the iPad focusing on the fact that it is not a toy, but a learning tool. She stated it is amazing what five and six-year olds can do. The iPads are really opening doors for the students one app at a time. The students are becoming independent in reading because they can scan a card and are in control of what they read. Examples of apps the students use are Doodlecast where the students learn to use details to use in Book Creator and stated the use of the Camera is the coolest app we have. The students can go on a Color Scavenger Hunt, use Easy Blogger Jr. an electronic way to see and share the work the students do every day. Tracy stated student assessments are shared with the parents electronically to show the rate of their child's growth.

Gardner Road Elementary School Special Education Teacher Trudy Cain stated that her students who are in first, second and third grade use various apps throughout the day and stated this year the third grade students are using the iPads in conjunction with the FOSS Program. The third and fourth graders are taught the Program together as one big team through team teaching. Apps such as the notebook, song, camera which use EPIC have enhanced the FOSS Program to where the students really enjoy learning and are disappointed when they are told it is not a "FOSS Day."

Intermediate School Special Education Teacher Becky Schoonover presented Rigor and Relevance and how iPads are part of her program. Becky stated that iPads are being redefined in ways that we have never thought to use them. She stated it is all about substitution, augmentation, modification and redefinition and the transformation and integration of information. Becky stated that her students use apps such as Extra Math and Spelling City which are used for homework. They also use Tellagomi which is used when making videos such as what was presented this evening to the Board.

Middle School Special Education Teacher Meagan Zoreb presented the challenges of teaching 7th Grade FOSS when given vocabulary words and curriculum which is very difficult for general education population and how she teaches it to children with special needs. She stated the students are very fluent using the iPads which makes it easier. She stated the students have to create everything they do which definitely takes it to a different level with the incorporation of iPads. She stated the students are learning how to incorporate the use of iPads in the real world where they learn, grow and achieve their goals at the Middle School. She stated they did a wonderful job with the 8th grade FOSS Program.

Middle School Special Education Teacher Meagan Mathers presented how iPads are used in the implementation of Math Concepts explaining the students' thinking, assessments, authentic learning and how the Socratic app provides automaticity as they learn. She stated apps help to improve the student's engagement, helps to relieve anxiety and to provide problem-solving solutions. They also help the teachers to give feedback instantaneously. The teacher is now acting more as a facilitator than a teacher.

High School students are using apps to conduct research and assist the students who have a very difficult time putting their information on to paper are now able to use iPads to complete assignments they had difficulty with in the past. The iPads enable the students to get their thoughts out in many different ways such as the Telliagami App which has allowed students to become independent learners.

Board President Brian Lynch thanked Kim Williams and the Special Education 12:1:1 Teachers for an amazing presentation. Brian stated it was neat the way the video was created and it is great to see the technology that is being used to teach the kids. Brian stated it is apparent that the teachers have definitely received excellent training. The creativity from the use of the various apps is fantastic and it is great to see the FOSS Program incorporated into the use of the iPads. The third grade topics were pretty in-depth and the length that the teachers are going to meet the communication barrier of students is amazing. It is evident

that the teachers make learning fun and the kids are really advancing. Brian stated that Grace did a really, really good job in her presentation. Also, the closing of the commercials were really great.

Board Vice-President Pam Strollo stated she remembers sitting here a year ago and being in awe of what the teachers presented as a result of the conference to Boston and here she sits tonight still in awe. Pam thanked the Special Education Staff for challenging themselves and their students. She stated the team teaching is a great idea and thanked the staff for everything they do in preparing their kids for the future.

High School Student Representative Kate Reasons stated that she is also in awe of what the Special Education Teachers have done to break the high communication barriers for the students and it is great to see and hear the students reading. Kate stated the reading at the Kindergarten Level is great and will enable them to move on to a higher level. The FOSS presentation was awesome and stated she was really surprised to see how well the students are able to understand the FOSS Program through the use of iPads. Katy gave praise to the staff and their commitment to the students and stated it is great to see what our District is doing for the Special Education students.

Board Member Karen Boulas echoed Brian and Pam's comments and stated that it is also really great to hear that the teachers refer to their students as their friends as they truly are their friends and by allowing the students to realize this it relieves unnecessary anxiety. She stated it was an excellent presentation and she is truly in awe of what the staff does to teach the kids and prepare them for the future. She was also truly impressed and inspired by this presentation and seeing how technology is enhancing the way these students learn is truly impressive. She thanked Kim and her staff for doing an excellent job with these students.

Energy Management Update

High School Science Teacher and Energy Manager Dan Delorme reported to the Board on energy use. Dan stated the District has used the Program for 18 years and to date in the fiscal year 2014-2015 the cost avoidance has totaled more than \$427,000, or 44%. Cost for the Program is approximately \$15,000, so the Program pays for itself within two weeks of the new year. Since the Program began in 1997, the District has avoided more than \$7 million in energy costs. Dan stated this is a very good return on the District's investment and even though rates are changing, gas is going down, electricity is going up, our expenses should stay flat. Dan stated that the Program is extremely eco friendly and follows the "Green Initiative." Dan summarized the Program and stated the support at all levels from the administrators to the staff throughout the District has been amazing. Dan thanked Superintendent Dr. Marino for all of his support to the Program and wished him well in the future.

Director of Facilities Michael Coghlan presented initiatives that are being used by Dan Delorme and Larry Park to curb energy costs and stated because of what Dan does we are able to put out a budget and predict our numbers based on consumption and average temperature. Mike stated that Larry monitors the system on a daily basis and stated that energy management is 24/7 even when no one is in the buildings and stated it is definitely a team effort and thanked the administrators and the District staff for their part in this. Mike stated that this is the only expenditure that we are able to control and alot of work goes into it throughout the year to minimize expenditures.

Larry Park presented future work that will be completed including the upgrade of exterior lighting (LED Lights) at Ridge Road Elementary School which will be similar to those at the High School and Center Street Elementary School and will be very beneficial in costs and will also work better with our security camera. Larry stated this year we have also experimented with the 24/7 lighting in the interior that is on for security purposes and all the work that has been done has been done in-house. We will also continue to track our numbers for the

Electrical consumption of over 100 repairs and our balances at the High School, next year's large project will be the Intermediate School/Middle School Complex and also a new heating system will be installed at Big Flats Elementary School.

Board President Brian Lynch thanked Dan, Larry and Mike for an excellent presentation. Brian stated the numbers are incredible and knowing that we have saved \$7 million since the Program started is so valuable to planning our budget. It is such a huge savings and the time, commitment and work that Dan, Larry and Mike do is tremendous and thanked them for the amazing job they do.

Technology Update

Technology Coordinator Gregg Moyer updated the Board on the District's Technology Program, including feedback from the March 13th Connected Curriculum Conference, updates on the Capital Project, the SED Instructional Technology Plan, the Smart Schools Bond Act, the Office 365 Migration, Student Email Accounts, Security Related Projects, New Community Communications/First On-Line Budget Questions and Answers Sessions, New Policies and Procedures and Future Work.

Gregg stated the March 13th Connected Curriculum Conference went very, very well. It was done on a grand scale, a full day with the intent to expand the awareness of Technologies available to all staff, to review technology, discuss roles and provide hands-on practice. Time was given for the staff to reflect and record for implementation, it was tied into Daggett Rigor/Relevance, there were 45 sessions, 45 Horseheads and BOCES Presenters and over 300 in attendance. Surveys were completed after the Conference to guide the District and Model School In-Services, Gregg shared testimonials that were received from the staff.

Gregg presented an update of the Capital Project including the developing of the 5-Phase Technology Proposal. Gregg stated Phase II(Intermediate School/Middle School) was approved by the voters on May 19th. It consists of Data Room Upgrades, Wired and Wireless Upgrades, Associated Cabling, Lighting, Switching Equipment and the Security System. Phone Service Changes consist of the preparation for VOIP and maximize ERATE and BOCES aid and the Media Distribution System Implementation and Replacement Activities to reduce the Timeline to 5 - 7 years.

Gregg stated the purpose of the SED Instructional Technology Plan is to document current status and future plans which will supplement the District Plan. Gregg stated it will consist of Similar Categories, will be SSBA Relevant and is required for State Funds. Gregg stated the SED Portal is now open. It is a three-year cycle with annual updates, is due to RIC on July 31, 2015 and to SED on October 16, 2015.

Gregg presented the Smart Schools Bond Act and stated the purpose is to Improve Educational Technology/Infrastructure. He stated there are many approval layers, it is a Reimbursement Model, links to the Technology Plan and supports the Infrastructure Planning Objective and the Portal launches mid-June 2015.

Gregg presented Office 365 Migration and Student Email which will offer more opportunities to all the staff and students. It is cloud based access, device friendly, enables instructional collaboration and links to other systems. Gregg reviewed Security Related Projects such as Main Entrance Updates, Office Upgrades, Replaced Outdated Video Servers, Additional Digital Cameras and Transportation Upgrades. Gregg also presented New Community Communications - "Inform The Community Via On-Line Chat," It was the first On-Line Budget Questions and Answers Session that took place on May 13th via our Website and was attended by 25 participants. Gregg stated for a first effort it was very successful and is hoping to do more in the future. Gregg stated that new Policy and Procedure Initiatives include Staff and Student Email, Office Sub Network Accounts, Temporary Instructional Sub Access to Flipcharts and Smartphone PIN Registration.

Board President Brian Lynch thanked Gregg for a very informative presentation and for sharing alot of feedback in all areas. Brian stated the Smart School Bond Act will save us alot of money and the security is a big endeavor. Brian stated that he appreciates Gregg working closely with Mike Coghlan on it and thanked Gregg for all of his efforts.

Report From The Superintendent

Update on the Facility Capacity/Utilization and Grade Configuration Task Force

Superintendent Dr. Ralph Marino stated the Facility Capacity/Utilization and Grade Configuration Study will be discussed under the Board President’s Report.

Update on the Consolidation/Feasibility Study with Elmira Heights Central School District

Superintendent Dr. Ralph Marino presented the Board with an update on the Feasibility/ Consolidation Study with Elmira Heights Central School District noting the two Boards will hold a Joint Meeting on June 22nd at 6:00 PM at the Community Room at Thomas A. Edison High School in Elmira Heights to discuss the draft report which was mailed to the State last week.

Girls Varsity Volleyball Overnight Trips(9 days throughout August, September and October 2015)

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Girls Varsity Volleyball Overnight Trips(9 days throughout August, September and October 2015) requests as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the request for approval of the Girls Varsity Volleyball Overnight Trips(9 days throughout August, September and October 2015), to the Board for Board action. Ralph stated this request has already been approved by our Athletic Director Bert Conklin, High School Principal Karen Donahue and now needs Board approval.

2015-2016 Schedule of Board of Education Meeting Dates

Moved by Boulas, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Schedule of Board of Education Meeting Dates as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the request to approve the 2015-2016 Schedule of Board of Education Meeting Dates to the Board for Board action. Cont’d

Report From The Board President

Resolution Appointing the Student Representative and Co-Alternates to the Board for the 2015-16 School Year

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education appoints Struti Akula (2015-2016 High School Senior) as the Student Representative to the Board of Education, and Shuchi Amin and Meredith Braiman(2015-2016 High School Seniors) as Co-Alternates Student Representatives to the Board of Education, for the 2015-2016 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of High School Senior Sruti Akula as Student Representative and Shuchi Amin and Meredith Brainman as the Co-Alternates, to the Board of Education for the 2015-2016 school year to the Board for Board action. High School Principal Karen Donahue introduced Sruti Akula and stated that Shuchi and Meredith are not able to attend due to their busy schedule. Karen stated she is delighted to have them represent the High School and know they will do a fabulous job on the Board. Board President Brian Lynch thanked Sruti for attending tonight and stated he looks forward to working with her starting July.

Donation of Computer Equipment to the Ridge Road School from a Ridge Road Parent

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves a donation of computer equipment(two new 17-inch monitors and two new computer keyboards) to Ridge Road School from Mr. Hadar, a Ridge Road Parent as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of a donation of computer equipment(two new 17-inch monitors and two new computer keyboards)to Ridge Road School from Mr. Hadar, a Ridge Road parent, to the Board for Board action.

Donation of \$2,500 Grant to the Ridge Road School from the Kraft Company

Moved by Jacobus, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves a donation of \$2,500 Grant from the Kraft Company to Ridge Road Elementary School Trust and Agency as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup

Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of a donation of \$2,500 Grant from the Kraft Company to Ridge Road Elementary School Trust and Agency to the Board for Board action. Board Member Karen Boulas inquired as to what this grant was for. Board President Brian Lynch stated he will look in to and will follow-up with the Board.

Donation of Lab Products to the High School from Corning Life Sciences Division

Moved by Brinthaup, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves a Donation of Lab Products to the High School from Corning Life Sciences Division as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Board President Brian Lynch brought a Donation of Lab Products from the Corning Partners in Community Program/Corning Life Sciences Division to the High School to the Board for Board action.

Superintendent Search Update

Board President Brian Lynch stated the Brochure was sent out on time, the Board will review applications and will select those candidates to interview with the appointment still to take place at the June 25th Board Meeting.

Revised Facility Capacity/Utilization and Grade Configuration Timeline

Moved by Johnson, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the Revised Facility Capacity/Utilization and Grade Configuration Timeline as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Board President Brian Lynch brought the revised Facility Capacity/Utilization and Grade Configuration Timeline to the Board for Board action. Board President Brian Lynch stated the

Planning and Development Committee met a few weeks ago and is recommending to reduce some items because we are still waiting for the report and want to change the timeline to make sure everything lines up with what still needs to be done, example bussing. It is felt that there is much more detail that is needed than what was originally drafted and how the final selections may be affected. The Committee and the Board will need to have this information when they make the final selection.

Board Member Jim Jacobus stated that he feels that the Board should not take any action tonight concerning the reduction until we have the two new Board members and the new Superintendent on board. Board President Brian Lynch stated there are two or three Options that would be out pretty quickly compared to the others. We will not be making any decisions tonight; it is just to narrow them down, so that the District is able to start to work on the bus schedules and to prevent extra work from being done.

Resolution Reducing the Facility Capacity/Utilization and Grade Configuration Original Six Options to Three Options

Moved by Brinthaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education reduces the formerly approved (March 27, 2014) six options to the following three options:

OPTION	Building Changes	Estimated Capital Construction Cost	Estimated District Share After State Building Aid	Estimated Net Annual Savings	Grade Configuration
Green	No Changes	\$0	\$0	\$0	No Changes
Orange	Closes RR, Gr, CS, BF	\$31,951,902	\$8,860,262	\$2,444,71	PK-6@IS/MS, 7-12@HS, District Offices @ CS
Pink	Closes CS, GR	\$20,672,448	\$5,732,448	\$1,706,205	PK-4 W rR, BF; 5-8 @IS/MS; District Offices stay at HS South Wing

Ayes	Noes	Abstained	Absent
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Apgar Boulas Brinthaupt	Conklin Jacobus	
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Johnson
 Lynch
 Sadler
 Strollo
MOTION CARRIED

Board President Brian Lynch brought the Revised Facility Capacity/Utilization and Grade Configuration Timeline to the Board for Board action.

Board President Brian Lynch stated when the Planning and Development Committee looked at it a number of things were considered such as the three Options of the Six Options that closes the same two schools. We looked at the annual savings, the reasons there is such a differential in the Grey and Yellow Options, the fact that there would be a lot of reconfiguration at the High School, looked at those three together and the Pink Option offers the most in savings and money. It was also a good bonus because grade levels 9-12 would remain intact at the High School and Grades 5-8 would remain intact at the Intermediate/Middle School Complex, therefore, the Pink Option became a good Option when compared to the Yellow and Grey Options. Option Brown saves \$1.2 million a year, but is a negative as it closes more schools to save more money. After much discussion a couple of things became apparent: 1. Traffic Flow at the Schools and 2. No one wanted to add more students at the Sing Sing Road Complex which makes Brown an Option to get rid of, therefore, Green, Orange and Pink are reliable Options to get more details on. If we were to continue with all six options,

Cont'd

realizing that three are not feasible, it will be very time consuming and expensive to gather all the necessary information. Brian noted that Dr. Marino, Doug Johnson and sat on the Task Force along with himself as Board representation.

Board Member David Sadler stated he is a little uncomfortable with the process with one of the issues he is most uncomfortable with is the closing of Gardner Road Elementary School which it seems as though has been on the chopping block from the start. David stated Gardner Road is the newest school, has the lowest debt and the most students. Where does it come from that it should be closed, was it a decision of the Citizen Advisory Committee? David stated when we started this, Gardner Road was still in the mix and then it was gone. What happened?

Board President Brian Lynch stated that at the beginning we were hoping for \$5 million in savings, but now it looks like \$2.4 million could be the maximum in savings. Brian stated he is not sure what the rationale is for closing Gardner Road Elementary School, however, the Grey and Yellow Options close the same schools and the Orange Option saves the most money. We are hoping that before we change anything maybe the State Aid will change and we will have more available in savings.

Board Member Karen Boulas thanked Board President Brian Lynch for the outline of the Options and stated it answers a lot of her questions. Karen stated at first she was scared when she looked at the Options being narrowed down and inquired if the Board could have details on two Options instead of three because the Green Option doesn't close any school. Board President Brian Lynch stated we could do that.

Board Member Warren Conklin stated the Resolution is asking us to pick two, either Green or Pink because there had already been discussion as to why Orange should not be selected which is why he feels that Orange is really not an Option so we are being asked to choose Green or Pink.

Board President Brian Lynch stated that Warren is correct. We would have to ask ourselves, what fields we would use if the schools were closed and also stated there are a lot of negatives to any of the Options that may be chosen and if we were to stay with Green as it would be the easiest but we have to remember we currently have a large deficit. We are trying to save the most we can and yet maintain our programs.

Board Member Mark Brinthaup inquired what happens in the event that everything goes smooth with the potential consolidation with Elmira Heights, will we need some of the buildings that may be in jeopardy of closing for their students? The Consolidation is being discussed with 7 buildings of the 9 existing buildings. How does the closing of buildings affect the Consolidation Study? Superintendent Dr. Ralph Marino stated the new District could make it work with 7 buildings; however, the potential closing of buildings would take place before the Consolidation. The timeline would get pushed back. We would still collect the data as the studies would be parallel with each other. Dr. Marino stated that it also takes time to make 80 new bus runs and attendance zones. This is not a simple process and will cost the District money. Board President Brian Lynch stated that he will support this Resolution as Dr. Marino stated it is costly to do and more intense than originally thought.

Board Member Warren Conklin inquired if there is an estimate of the cost per attendance zone. Dr. Marino stated no, but we would have to construct bus runs for Orange and Pink and need to be able to answer to parents regarding what schools their children would attend and how long they would be on the bus. Ralph also noted there will be a new Supervisor of Transportation due to Ella Preston retiring and that the bus route is huge and Orange would be very difficult.

Board Member Doug Johnson stated he is comfortable going down to three Options but also recognizes that he has had a lot more time to process the information as he sits on the Task Force, therefore, he understands the Board members hesitation.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education

Horseheads Central School District Guidance Plan

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve the Horseheads Central School District Guidance Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Director of Secondary Education Lisa Kelly brought the Horseheads Central School District Guidance Plan to the Board for Board action. Lisa stated this is required to be posted on the Website by June 1st.

Report from the School Business Executive

Disposal of District Property

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Disposal of District Property to the Board for Board action.

Treasurer's Report(April 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson

Lynch
 Sadler
 Strollo
 MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer's Report for April 2015 to the Board for Board action.

Claims Auditor Report(April 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for April 2015 to the Board for Board action.

High School Extra-Classroom Treasurer's Report(April 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer's Report for April 2015 to the Board for Board action.

Middle School Extra-Classroom Treasurer's Report(April 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Middle School Extra-Classroom Treasurer’s Report for April 2015 to the Board for Board action.

Athletics Extra-Classroom Treasurer’s Report(April 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Athletics Extra-Classroom Treasurer’s Report for April 2015 to the Board for Board action.

Budget Transfers Report(April 2015)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Budget Transfers Report for April 2015 to the Board for Board action.

Revenue and Expense Report(April 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for April 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler

Strollo
 MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revenue and Expense Report for April 2015 to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$205,106.15 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$205,106.15, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

Board Member Karen Boulas inquired regarding the rationale for the transfer for the second to the last transfer on the list. Katy stated that money is being moved from one code to another so that the money can be used properly.

Donation and Increase in Appropriations(Gardner Road PTO for Arts in Education)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$144.87 on behalf of the Gardner Road Elementary School PTO. This donation will be used towards funding the 4th Grade field trip to the Benjamin Patterson Inn.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-490	\$144.87	BOCES Co-Ser 401-Arts in Education
A980-2705	\$144.87	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 28, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch

Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Gardner Road PTO for Arts In Education to the Board for Board action.

Resolution For Pesticide Application

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves a district-wide pesticide application for the summer and fall of 2015(June – November). Varsity lacrosse, soccer, football, baseball and softball fields to be treated with Proscape Merit(10-0-4) 30% MESA or Proscape 20-0-8 Weed and Feed with Trimec in accordance with DEC guidelines the District Integrated Pest Management Policy, and manufacturer’s recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution for Pesticide Application to the Board for Board action.

Affordable Care Act Consultant RFP and Recommendation

Moved by Jacobus, seconded by Apgar

It is recommended that HB Solutions, LLC provide Affordable Care Act Services for the Horseheads Central School District for the years of 2015-16, 2016-17 and 2017-18.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the recommendation that HB Solutions, LLC provide Affordable Care Act Services for the Horseheads Central School District for the years of 2015-16, 2016-17 and 2017-18 to the Board for Board action.

Board Member David Sadler inquired as to what would happen if there is an error in the reporting of the services, is this agency bonded? Director of Human Resources Judy Christiansen stated that the District would not be liable as HB Solutions, LLC is bonded so we would be covered if there were any errors.

Construction Management Services RFP and Recommendation

Moved by Brinthaup, seconded by Apgar.

It is recommended that Watchdog Building Partners, LLC provide Construction Management Services for the Horseheads Central School District for the years of 2015-16, 2016-17 and 2017-18.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the recommendation that Watchdog Building Partners, LLC provide Construction Management Services for the Horseheads Central School District for the years of 2015-16, 2016-17 and 2017-18 to the Board for Board action.

School Physician RFP and Recommendation

Moved by Jacobus, seconded by Sadler.

It is recommended that Rodrigo T. Samodal Jr., MD of Guthrie Hospital provide School Physician Services for the Horseheads Central School District for the years of 2015-16, 2016-17, and 2017-18.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the recommendation that Rodrigo T. Samodal Jr., MD of Guthrie Hospital provide School Physician Services for the Horseheads Central School District for the years of 2015-16, 2016-17, and 2017-18 to the Board for Board action.

Health and Welfare Services Agreement With the Elmira City School District

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Health and Welfare Services Agreement With the Elmira City School District to begin on September 1, 2014 and to end on June 30, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Health and Welfare Services Agreement with the Elmira City School District to begin on September 1, 2014 and to end on June 30, 2015 to the Board for Board action. Board Vice-President Pam Strollo inquired if this is for the 2015-2016 school year, if so, why are the dates listed 2014-2015? Katy stated these are services that we are required to provide and the agreement is late because we just received it from the Elmira City School District.

DCMO BOCES 2015-2016 COOPERATIVE PURCHASING RESOLUTIONS

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the DCMO BOCES 2015-2016 Cooperative Purchasing Resolutions as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the DCMO BOCES 2015-2016 Cooperative Purchasing Resolutions to the Board for Board action.

Board Member Warren Conklin inquired if any of the purchases we make out of the bid exceed \$500 and given that the last item states, "whenever feasible and best interest of the District," could someone come back and say we have to purchase through State and County Contracts? If we like this then do we need to change Board Policy? Superintendent Dr. Ralph Marino stated we could build the option into the Policy by amending the Policy. Board Member Jim Jacobus stated that some of these choices through BOCES are already through State Contract. Board Member Doug Johnson stated it is not a conflict because the Policy is on State Contract and what is in the best interest for the District.

Agreement with the Western NY Educational Service Council

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Western New York Education Service Council Contract in an amount not to exceed \$5,000.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Western New York Education Service Council Contract in an amount not to exceed \$5,000 to the Board for Board action.

Board Member Warren Conklin stated that he personally believes the Board should vote "No" because he believes that any decisions on future trainings, facilitation of discussion topics that encompasses needs assessment and identification of District priorities including District goals and objectives for the next three to five years should be decided with input from the new Superintendent. The Board should allow the new Superintendent to come in and help create these items and not leave it to us to make that determination tonight; therefore, he will vote "no".

Cont'd

Board Member Doug Johnson stated that it is his understanding that the Council provides support, data and acts as a facilitator only.

Superintendent Dr Ralph Marino stated this approval is needed so that preparation of the presentations/workshops can get started for the Administrative Retreat in July. Ralph stated that Administrative Council has already requested topics for the Retreat so that we can prepare to move forward. Board President Brian Lynch stated it is more of a transition of the new Superintendent and would be very worthwhile to approve this Agreement.

Proposal For Professional Medical Services With Guthrie Medical

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposal for Professional Medical Services with Guthrie Medical as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Sadler			
Strollo			

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Proposal for Professional Medical Services with Guthrie Medical to the Board for Board action. Katy stated it is for the timeframe starting April 16, 2015, and is made effective as of June 1, 2015.

Board Member Warren Conklin inquired under Item 1, the correct term of the Agreement, is it for one or two years? Katy stated it is a two-year term.

Five-Year Budget Projection

School Business Administrator Katy Buzzetti presented the Board with an update of the Five-Year Budget Projection. Katy stated she will continue to complete the year-end deficits and will fine tune it and will update the Board at its June meeting.

June 30, 2015 Fund Balance Projection

School Business Administrator Katy Buzzetti presented the Board with an update of the June 30, 2015 Fund Balance Projection stating where we are now regarding the Reserves and where we will be between now and June and stated we will also work on the recommendations given by the auditors.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Brinthaup, seconded by Apgar.

CIVIL SERVICE SUBSTITUTE/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Callahan, Carol F.	Substitute (Bus Driver)	04/20/15	\$10.10/hr.
Doyle, Jessie	Summer Laborer	05/19/15	\$8.75/hr.
Hathaway, John	Substitute (School Monitor)	04/27/15	\$8.75/hr.
Hirshman, Marianne	Substitute (TA, T-Aide, Clerical)	05/19/15	\$8.75-\$9.75/hr.
Lee, Jill	Substitute (Bus Driver)	04/20/15	\$10.10/hr.
Scherer, Phil	Substitute (TA, T-Aide)	09/01/15	\$8.75-\$9.75/hr.
Schierloh, William	Substitute (Bus Driver)	04/20/15	\$10.10/hr.
Strayer, Duncan	Summer Laborer	05/13/15	\$8.75/hr.
Strollo, Erin	Summer Laborer	05/13/15	\$8.75/hr.

CIVIL SERVICE HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Rice, Carleton	Facilities/Bldg. Maint. Mech.	04/27/15	\$25,770
Russell, Carl	Facilities/Electrician	05/11/15	\$38,000

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Aikman, Dawn	Transp./Bus Driver	05/08/15

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Cole, Karen	RR/Night Cleaner	07/01/15
McCarthy, Mitchell	RR/CS Night Cleaner	07/01/15
Murray, Janice	HS/Registrar (Sr. Clerk Typist)	07/01/15

INSTRUCTIONAL TENURE RECOMMENDATIONS:

	<u>LOCATION/POSITION</u>	<u>TENURE AREA</u>	<u>EFFECTIVE</u>
Tolpa, Patricia	GR/Teaching Assistant	Teaching Assistant/ Level III	09/10/15

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Aepelbacher, Danielle	BF/Grade 4	09/01/15 - 06/30/16	\$56,976 (Unpaid)
Finnerty, Stacy	CS/Grade 3	05/23/15 - 06/30/15	\$52,532 (Paid Medical)
Manchester, Amanda	IS/Special Education 15:1	09/01/15 - 06/30/17	\$50,920 (Unpaid)

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Adamy, James	MS/Teaching Assistant	04/22/15-tbd	\$10.57/hr.*
Drew, Brenda	RR/Teaching Assistant	05/04/15-6/30/15	\$11,733 (pro-rated)
Munson, Tracie	BF/Teaching Assistant (Temp.)	05/05/15-tbd	\$10.57/hr.*

*Sub TA rate of \$9.75, \$10.57/hr. after 25 consecutive days

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Knapp, Jennifer	RR/Teaching Assistant/Res. Rm.	05/04/15
VanOstrand, Deborah	GR/Teaching Assistant/12:1:1	05/01/15

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Balliet, Kim	CS/Pre-Kindergarten	09/01/15
Benkelmann, Jessica	GR/Teaching Assistant 12:1:1	04/30/15
Hayner, Ann Marie	GR/Teaching Assistant 12:1:1 (1:1)	05/13/15
Kathan, Ellen	GR/Teaching Assistant 12:1:1 (1:1)	05/14/15
Stoltzfus, Kim	RR/Pre-Kindergarten	09/01/15

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Beach, Brittany	Certified	Elementary
DeRichie, Alyssa	Degreed	Elementary/Middle
Harris, Christel	Certified	Elementary
Hirshman, Marianne	Degreed	Elementary

EXTENSION OF PROBATIONARY PERIOD:

	<u>TENURE</u>	<u>ORIGINAL PROB. PERIOD</u>	<u>EXTENDED PROB. PERIOD</u>
Holloway, Ronald	Principal	July 1, 2015	July 1, 2016

ADMINISTRATIVE NEW HIRE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Gill, Anthony	Educ. Support/Dir. of Secondary Education	07/01/15	\$110,000

SPRING 2015 COACHING APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Owens, Matthew	Modified Girls Softball Asst. Coach	Spring 2015	Volunteer
Neubauer, Jason	JV Lacrosse Head Coach	Spring 2015	* \$4,136

* Revised stipend.

ADDITIONAL STIPENDS FOR WINTER COACHES:

	<u>POSITION</u>	<u>STIPEND</u>
Gilbert, George	Varsity Coed Indoor Track	* \$366
Hillman, Kevin	Varsity Coed Indoor Track	* \$366
Jansen, Tom	Varsity Coed Indoor Track	* \$183

*Coaches worked past contract.

VOLUNTEERS:

Kluver, Cindy – CSE Parent Representative

EXTENDED SCHOOL YEAR APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>SALARY</u>
Marcia Dickinson	Physical Therapist	Regular Hourly Rate
Alisha Tenbus	Sub Physical Therapist	Regular Hourly Rate
Kim Mryglot	Speech	Regular Hourly Rate
Kim Doty	Occupational Therapist	Regular Hourly Rate
Colleen Ignaszewski	Reg. Nurse	Regular Hourly Rate
Meghan Mathers	Teacher	Regular Hourly Rate
Megan Zoerb	Teacher	Regular Hourly Rate
Julie L' Amoreaux	Teacher	Regular Hourly Rate
Andrea Palumbo	Teacher	Regular Hourly Rate
Donna Steinhelper	Teaching Assistant	Regular Hourly Rate
Patricia Clark	Teaching Assistant	Regular Hourly Rate
Beth Fleming	Teaching Assistant	Regular Hourly Rate
Lori Satterlee-Brown	Teaching Assistant	Regular Hourly Rate
Heather Kraus	Teaching Assistant	Regular Hourly Rate
Kathleen Karnas	Teaching Assistant	Regular Hourly Rate
Alicia Archanbeault	Teaching Assistant	Regular Hourly Rate
Sherry Comstock	Teaching Assistant	Regular Hourly Rate
Becky Dobson	Teaching Assistant	Regular Hourly Rate

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinhaupt

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy stated it is a real pleasure to introduce Anthony Gill who will be the new Education Support/Director of Secondary Education and will be a wonderful addition to the Team.

Board Vice-President Pam Strollo stated she will abstain from voting due to a family member being approved as a Civil Service Substitute/Temporary Employee.

2015 Vision Contract Renewal

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District approves the 2015 Vision Contract Renewal as submitted.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the 2015 Vision Contract Renewal to the Board for Board action. Judy stated this is a contractual obligation that we have for two groups.

Tentative Agreement With the Clerical Association

Moved by Strollo, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District approves the Tentative Agreement with the Clerical Association as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
		Conklin	
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the approval of the Tentative Agreement with the Clerical Association to the Board for Board action. Judy stated this is a three-year Contract with an increase in wages and paying higher contributions towards the Health Insurance.

Report from the Director of Student Services

There wasn't a report.

Report from the Student Representative to the Board

Student Representative Kate Reasons reported on High School activities including the Junior Class Trip to Hershey on May 30th, the Geometry Regents exam June 2nd, the Senior Honor Assembly June 3rd, the Sports Tribute June 9th, the Greenroom Players Banquet June 11th, the POPs Concert June 13th, the Greenroom Players trip to New York City June 14th, the end of the marking period June 15th, the Senior Celebration June 15th, Regents exams June 16th-25th, Graduation Rehearsal June 26th and Graduation June 27th. Kate also noted that the Wind Ensemble earned a Gold rating from NYSSMA, the last Student Advisory Committee was held May 20th and that the Senior Trip went well despite a few minor obstacles. She also reported that the Jogging to Japan fundraiser is May 30th for students involved in the Sister City Program with Nakagawa, Japan.

Report from the Athletic and Extra-Curricular Sub-Committee

Minutes of May 11, 2015, Meeting

Chair Warren Conklin reported on the May 11, 2015, meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated Bert Conklin presented updates of the athlete participation percentages associated with the Title IX Audit and stated it will be sent to Ms. DeWind, Esq. for further review.

Report from the Audit Sub-Committee

There wasn't a report.

Report from the Curriculum and Assessment Sub-Committee**Minutes of May 18, 2015, Meeting**

Chair Warren Conklin reported on the May 18, 2015, meeting of the Curriculum and Assessment Sub-Committee. Warren stated that Director of Secondary Education Lisa Kelly presented the Guidance Plan which was approved earlier this evening by the Board. Shawn McDonough presented the Report Card Data noting we did not make AYP in four areas and will be looking at each level in the near future. Lisa also presented the Spring/Summer Curriculum Work.

Report from the Finance Sub-Committee**Minutes of May 18, 2015, Meeting**

Board Member Doug Johnson reported on the May 18, 2015, meeting of the Finance Sub-Committee. Doug stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed. Doug stated the Committee also discussed the potential increase in the meal prices and decided to forgo it for the up-coming year so the prices will remain the same. The Committee also discussed ways to make better use of the District's Reserves.

Report from the Human Resources Sub-Committee**Minutes of May 13, 2015, Meeting**

Board Vice-President Pam Strollo reported on the May 13, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed the Human Resources Recommendations that were presented earlier this evening for Board action and also reviewed the status of the Health Insurance Claims, the Group Vision Care Plan Contract Renewal which was approved by the Board earlier this evening and heard an update on Negotiations.

Report From The Legislative Liaison(s)**Legislative Update**

There wasn't a report.

Report from the Planning and Development Sub-Committee**Minutes of May 12, 2015, Meeting**

Board Vice-President Pam Strollo reported on the May 12, 2015, meeting of the Planning and Development Sub-Committee. Pam stated the Committee developed a revised Time Line for the Facility Utilization and Grade Configuration Study Time Line which was presented to the Board earlier this evening. The Committee was also presented an update of the Consolidation Feasibility Study, heard an update regarding the Superintendent Search Process and discussed the Summer Retreat.

Report from the Policy Referral/Review Sub-Committee**Minutes of May 12, 2015, Meeting**

Chair Doug Johnson reported on the May 12, 2015, meeting of the Policy Referral/Review Sub-Committee stating there will be a number of Policies presented to the Board for a second Reading and Board action tonight and a number of Policies for a first reading with Board action to take place at the June Board Meeting.

Proposed Changes to Policy 4531: Field Trips and Excursions

Moved by Brithaupt, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 4531: Field Trips and Excursions as submitted.

Ayes	Noes	Abstained	Absent
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Apgar

Boulas

Cont'd

Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 4531: Field Trips and Excursions. Doug stated the change is the addition of "Transportation rules on field trips shall be governed by the same rules outlined in Administrative Regulation 4531-R".

Proposed New Policy 4532 and Exhibit 4532 Volunteers and Volunteer Agreement

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 4532 and Exhibit 4532 Volunteers and Volunteer Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 4532 and Exhibit 4532 Volunteers and Volunteer Agreement. Doug stated this Policy is to add a little guidance to building principals of allowing volunteers in the schools.

Proposed Changes to Policy 5460: Suspected Child Abuse and Maltreatment

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 5460: Suspected Child Abuse and Maltreatment as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 5460: Suspected Child Abuse and Maltreatment. Doug stated this Policy encourages school employees to report suspected child abuse and maltreatment.

Proposed Elimination of Policy 6650: Internal Auditor

Moved by Apgar, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6650: Internal Auditor as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to the Elimination of Policy 6650: Internal Auditor. Doug stated it is being replaced with Proposed Replacement Policy 6680: Internal Audit Function.

Proposed Replacement Policy 6680: Internal Audit Function

Moved by Apgar, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Replacement Policy 6680: Internal Audit Function as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Replacement Policy 6680: Internal Audit Function. Doug stated this new Policy will incorporate aspects of Policy 6650: Internal Auditor.

Proposed Changes to Policy 6700: Purchasing

Moved by Brinthaup, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6700: Purchasing as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6700: Purchasing. Doug stated the only change is the elimination of a reference.

Proposed Changes to Policy 6720: Bidding Requirements

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6720: Bidding Requirements as submitted. Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6720: Bidding Requirements. Doug stated the only change is the elimination of a reference.

Proposed Changes to Policy 6721: Construction Contracts, Bidding and Awards

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6721: Construction Contracts, Bidding and Awards as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Policy 6721: Construction Contracts, Bidding and Awards. Doug stated the only change is the elimination of a reference.

Proposed Changes to Exhibit 3230: Organizational Chart

Moved by Apgar, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Exhibit 3230: Organizational Chart as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading and Board action of Proposed Changes to Exhibit 3230: Organizational Chart. Doug stated the changes include the name of the School Business Official, the Director of Athletic, the addition of the .2 Person through BOCES so that the Organizational Chart officially reflects the official names and positions.

Current Policy 8520(Free and Reduced Price Food Services) and Proposed Replacement Policy(Free and Reduced Meal Services)

Chair Doug Johnson presented the Board with a first reading of Current Policy 8520(Free and Reduced Price Food Services) and Proposed Replacement Policy(Free and Reduced Meal Services) and will be presented to the Board for a second reading and Board action at its June meeting . Doug stated the new Policy reflects changes in the law that are required.

Board Member Warren Conklin inquired regarding Page 2, second paragraph from the bottom, is there a recommended timeframe when reviews are to take place. Director of Human Resources Judy Christiansen stated she assumes it is three times throughout the school year, but she will find the answer and will report back to the Board at a later date.

Current Policy 4326(Limited English Proficiency Instruction) and Proposed Replacement Policy(Programs for English Learners)

Chair Doug Johnson presented the Board with a first reading of Current Policy 4326(Limited English Proficiency Instruction) and Proposed Replacement Policy(Programs for English Language Learners) for information only and will be presented to the Board for a second reading and Board action at its June meeting. Doug stated this is being recommended due to a major overhaul by the Commissioners Regulations.

Proposed Changes to Policy 6730: Cooperative Purchasing

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6730: Cooperative Purchasing for information only and will be presented to the Board for a second reading and Board action at its June meeting. Doug stated the only change is the name of the "Business Manager" to "Business Official."

Proposed Changes to Policy 6731: State Contracts

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6731: State Contracts for information only and will be presented to the Board for a second reading and Board action at its June meeting. Doug stated the only change is the deletion of a legal reference.

Report From the Visitation Committee

No report was given as all visits have been completed for the 2014-2015 school year.

Questions and Comments from Board Members

There were no Questions or Comments from the Board Members.

Adjournment to Executive Session

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:48 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinhaupt

Conklin

Jacobus

Sadler

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:55 PM to approve CSE/CPSE/504 Recommendations, review the

employment history and matters leading to the possible appointment and employment of particular persons.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 10:38 PM and reconvene to its Regular Meeting of the Board of Education at 10:39 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 10:39 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler

Stollo
MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy L. Maine,
District Clerk

