

**Horseheads Central School District
Business Meeting of the Board of Education
High School South Wing, Multi-Media Center
June 25, 2015**

Present: Apgar, Boulas, Brinthaup, Conklin, Jacobus, Johnson, Lynch, Reasons, Sadler, Strollo

Also Present: Bostwick, Bracy, Buzzetti, Christansen, Kelly, Marino, Patterson, Scaptura, Sechrist, Williams

Absent:

Call to Order: Board President Brian Lynch called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of May 28, 2015, as amended.

Ayes	Noes	Abstained	Absent
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

President's Remarks

Board President Brian Lynch thanked everyone for being in attendance tonight at the last meeting of the school year. Brian stated that Horseheads lost a very special person, Brendan McCarthy, Special Education Teacher at the High School, on June 14th, after a courageous battle with ALS. Brian stated he will truly be missed and opened the meeting with a moment of silence. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name and address before commenting.

Agenda Changes

Board President Brian Lynch stated there are no Agenda Changes, however, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations and discuss the Board's Self-Evaluation Review.

Questions and Comments from the Public

Damian Saks, High School Science Teacher, 123 Miller Street, stated a couple of Board Meetings ago he spoke to the Board regarding Raider Nation/Raider Pride. He wants the Board and the public to understand the sense of pride, and reiterated the ideas of what we could do as we move forward. Damian presented the Board with a sample of a new Horseheads Stadium that would be visible from I86 and stated what a great billboard of advertisement it would be for everyone passing by as they would see this incredible stadium. Damian stated there would be four locker rooms with a legal 8-lane track so we could hold state tournaments and events which would also help the economy in the area as teams would stay at hotels and eat at local

restaurants. Damian stated we need to prioritize and re-boost ourselves, we are the best academic schools around here which our numbers from January show and now it is time to start screaming with pride.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Senior Madison Muehl's drawing titled "Old School" won second place in Congressman Tom Reed's Annual Art Competition. The drawing will hang in one of Congressman Reed's local offices.
- A total of 157 seniors earned Honor Student Status this year.
- On June 15th, 104 Middle School students were inducted into the National Junior Honor Society. On June 17th, 158 students earned the Presidential Award for Academic Excellence, in addition to several other awards at the Grade 8 Awards Ceremony Wednesday. Dr. Samuel Owusu was the guest speaker at the Awards Ceremony.
- Cody Edmister and Shawn Lentz from the High School; Allie Comfort, Matthew Kurniawan, and Colin Tenbus from the Middle School; and Madison Johnson, graduate, participated in the New York State Special Olympics Swimming Competition at SUNY Brockport on June 6th and 7th: The District won the Pioneer Award from Perma, the District's Worker's Comp Carrier, for "exceptional approaches to address challenges and produce a positive impact on the safety and health of employees." This is the second time in three years the District has won the award.
- For the fifth consecutive year, the District earned the Titanium with Honors Safety Excellence Award from Utica Mutual for continued safety efforts which is the highest level the company awards.
- Center Street students Jennifer Kruckow and Aiden Osiecki won the New York State Triple C Award (courage, commitment, and character), and Tamara Mendez won the New York State Comptroller's Award.
- Center Street fourth-graders raised \$200 for epilepsy research at a fundraiser on June 12th. The event was sponsored by a group of students who went to Principal Patti Sotero and asked if they could hold the event in honor of a classmate who battles epilepsy.
- This year, the High School Student of the Month Committee honored 108 students for their display of the six Character Education Traits: Caring/Fairness, Trustworthiness, Respect, Responsibility or Citizenship. The Committee received donations from WalMart, Tops, Rita's Frozen Ice, and Orange Leaf, making it possible for recipients to receive a certificate and gift bag.
- At the Grade 6 Awards Ceremony on June 18th, 149 sixth-graders received one of three academic awards: Presidential Award for Educational Excellence, Improvement, and Honorable Mention. Additionally, ten students received Bronze (50+ hours), Silver (75+), or Gold Level (100+) awards for their community service throughout the year.
- A total of 384 Intermediate School students – 57% – reached the 25-Book Goal this year which is the highest number since it has been recorded.
- Seniors Amanda Schiefen and Sean Paul Owen were named athletes of the year at the Sports Tribute on June 9th. Also at the Tribute, 1998 Graduate Nate Watkins and 2004 Graduate Katie Princiotta Schmitt were inducted into the Athletics Hall of Fame.
- Sixth-Grader Sophie Kartzman won a \$1,000 Kohls' Cares Scholarship for her work collecting 13,000 holiday cards for soldiers and veterans and also earned the Triple C Award.
- Ridge Road Elementary School donated 412 pounds of food and \$50 to the Food Bank of the Southern Tier.
- Amanda Schiefen earned the Bee Stephens Female Athlete of the Year Award from the Elmira Kiwanis Club.

- Senior Cindy Andreacchio who is in the Early Childhood Education Program was the April Student of the Month in the Career and Technical Education Program at the GST BOCES Bush Campus.
- The Horseheads Women's Club donated \$200 to Ridge Road Elementary School.
- Laura Spaulding, 2000 Graduate, was recently inducted into the St. Bonaventure University Athletics Hall of Fame.
- In Business First's annual rankings of school districts in New York State, Horseheads ranks third in their ranking of 40 districts in the Binghamton/Elmira region. Their 200-part formula covers everything from statewide English and math exams for third graders up to the full battery of Regents exams. The Buffalo-based publication ranks districts in several areas.

Board Member Warren Conklin recognized Kelly Buckley a 1994 Graduate who was recently inducted into the New York State Softball Hall of Fame. Warren also wished Kate Reasons all the best in her future endeavors and stated she was a great addition to the Board and also wished Superintendent Dr. Ralph Marino all the best in his future endeavors.

Board President Brian Lynch recognized the staff who received tenure tonight and stated it is great to see the District become stronger and stronger as time goes on. Brian also thanked Lisa Kelly for serving as Interim Director of Secondary Education and for the tremendous job she performed assisting us until we could find a replacement.

Brian presented certificates to Student Representative Kate Reasons and departing Board Members Rose Apgar, who has served 17 years on our Board, and Mark Brinthaup who has served 30 years on the Board. Brian also presented children's books the Board is donating in their names to the school libraries and thanked everyone for their service to the District. Brian stated that Dr. Marino joined the District about the same time that he came on the Board and thanked Dr. Marino for his many years of service and great ideas and appreciates his efforts and being the face of the community. Brian stated Dr. Marino truly was an asset to the Horseheads Community.

Presentations

"Data Center Update"

Assistant Director of Elementary and Secondary Education Shawn McDonough shared the District's Data Center, which has been updated with the newest State data(2013-2014 school year). Shawn also shared the School Report Card site on the New York State Education Department's Website. Shawn stated the data is readily available, transparent on the District Website under Data Center Home and stated a new tab, Strategic Plan Implementation Team Data, was added.

Board President Brian Lynch thanked Shawn for presenting a great overview of the Data Center. Brian stated it is important for the data to be on the Website in case people want to move to the District so that they are able to readily access it and for those who currently are in the District as they are able to use it to compare to other districts.

Report From The Superintendent

Update on the Facility Capacity/Utilization and Grade Configuration Task Force

Superintendent Dr. Ralph Marino updated the Board on the Facility Capacity/Utilization and Grade Configuration Study noting that staff and consultants are working on developing extensive data on the three options approved by the Board. Currently the research involves transportation, construction, and demographics on new attendance zones called for in the Options.

Update on the Consolidation/Feasibility Study with Elmira Heights Central School District

Superintendent Dr. Ralph Marino presented the Board with an update on the Feasibility/Consolidation Study with Elmira Heights Central School District noting the two Boards held a Joint Meeting on June 22nd at 6:00 PM at the Community Room at Thomas A. Edison High School in Elmira Heights to discuss the draft report which was mailed to the State last week. Ralph stated the Boards voted to continue to proceed to the Straw Vote stage. The vote is tentatively scheduled for December 3rd. The Boards will hold a joint meeting in August to plan their work until the Straw Vote.

Overnight Field Trip For French Students to Quebec City, Quebec, Canada(January 15-18, 2016)

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Overnight Field Trip for French Students to Quebec City, Quebec, Canada, January 15-18, 2016, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the request for approval of the Overnight Field Trip for French Students to Quebec City, Quebec, Canada, January 15-18, 2016, to the Board for Board action. Ralph stated this request has already been approved by High School Principal Karen Donahue and now needs Board approval.

Strategic Plan Implementation Team Year Six Targets

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Strategic Plan Implementation Team Year Six Targets as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Assistant Director of Elementary/Secondary Education Shawn McDonough brought the request to approve the Strategic Plan Implementation Team Year Six Targets to the Board for Board action.

Recommended Revisions to the Strategic Plan

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve the recommended revisions to the Strategic Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Assistant Director of Elementary/Secondary Education Shawn McDonough brought the request to approve the recommended revisions to the Strategic Plan to the Board for Board action.

Board Member Warren Conklin stated on the back side of the Recommended Revisions, Under Student Achievement, Strategic Intent #1, Key Initiative #1, Action Plan 1.7, it states, "Establish and train school based inquiry teams per Race to the Top(RTTT) guidelines. Warren inquired what are we going to train them in and how will it occur? Shawn stated this refers to any previous training that had taken place under RTTT. Shawn noted that it no longer exists as it is no longer funded so we had to change it. Superintendent Dr. Ralph Marino stated we are going to use school based training.

Strategic Plan Key Initiatives For Site-Based Teams

Assistant Director of Elementary/Secondary Education Shawn McDonough reviewed the 2015-2016 Strategic Intent/Key Initiatives for Site-Based Plans.

Report From The Board President**Donation of Stereo Equipment to Gardner Road Elementary School**

Moved by Jacobus, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the following donations from a District resident for the Gardner Road Elementary School:

Kenwood KX-56W(Cassette Deck), Kenwood KT-56(Turner), Kenwood KD-26RCL(Turntable), Kenwood KA-76(Amplifier), Kenwood JL-66ON(3-Way Speaker System), Parasound DR40(Digital Stereo Receiver), Nakamichi BX-100(2-head cassette deck), Denon DCM-320 CD Auto Changer 5 Disc Automatic Disc Loading System with Remote, B/O Beogram RXZ Turntable and Spectrum 108A Speakers.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Brian Lynch brought the donation of Stereo Equipment to Gardner Road Elementary School to the Board for Board action. Brian stated this was a generous donation from a District Resident.

Review of 2014-2015 Board of Education/District Goals

Board President Brian Lynch and the Board reviewed the 2014-2015 Board of Education/District Goals. Brian stated that the Board will continue to monitor Goal #1— Student Achievement in comparison to how other schools do throughout the State. Brain

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stated we are moving forward with Goal #2—District Reorganization. Goal #3—Strategic Plan will continue to align with the Goal we had this past year with continual communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee. Goal #4—Financial Planning and Development—Brian stated we want to continue to look through the Budget for the possibility of more shared services throughout the full year. Goal #5—Professional Development and District Culture—Brian reviewed the Board Development Plan and the Staff Development Plan which will remain as is.

Review of 2014-2015 Schedule of Board of Education Meeting Topics/Presentations and Discussion of What the Board would like for the 2015-2016 Schedule of Board of Education Meeting Topics/Presentations

Board President Brian Lynch presented the Board with a list of Board of Education Meeting Presentations for 2015-2016, including School Presentations for discussion only and stated the Board will continue discussion of this at next Wednesday’s Board meeting. Brian noted that we will keep the September Board meeting at the Transportation Department as it is a good location for the first meeting of the school year.

Board Member Warren Conklin stated that previously we had discussed the idea that the teachers who make the presentations put a lot of effort into them and stated he would prefer the effort go into the students’ education. Warren stated he is not sure if the philosophy of the presentation has been lost over time. The presentations could be shortened and presented with a different vehicle when presenting the information to us.

Solicitation of Board of Education Member Names Who Are Interested In Being Nominated for the Position of Board President and Vice-President

Board President Brian Lynch explained Board Policy 2220—Board Officers and the Process for Their Election and that under Board Policy at the meeting prior to the July Organizational Meeting, the Board President is to solicit names of Board members who are interested in being nominated for the position of Board President and Vice-President.

President Brian Lynch stated his interest to run and continue as Board President. Current Board Vice-President Pam Strollo stated she would like to have the opportunity to continue as Board Vice-President, therefore, is interested in running again. Board President Brian Lynch thanked Pam for her interest in running as Board Vice-President and stated that the Board will vote on these positions at the July Organizational Meeting.

Resolution Appointing An Interim Superintendent of Schools

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education hereby appoints Dr. Susan Gray as Interim Superintendent of Schools. Dr. Gray will begin her duties on July 1, 2015, and end her duties on or about September 1, 2015. Dr. Gray’s salary is approved at the rate of \$700 per day. Dr. Gray shall also receive mileage reimbursement to and from work at the District rate for days that she works for the District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Dr. Susan Gray as Interim Superintendent of Schools to the Board for Board action. Brian stated with Dr. Marino's departure in a few days we will need someone to fill in until the new Superintendent starts. Dr. Gray is a retired Superintendent, having led the Penfield Central School District from 2000 to 2009 and Hornell City Schools from 1992 to 2000. Prior to that, she was the Assistant Superintendent and Elementary School Principal in Hornell and was the Director of Special Education and Psychological Services at the former Steuben Alleghany BOCES. Since her retirement, Dr. Gray has conducted educational research and consulted on leadership, communication, administrative organization, school efficiency, and education. She has facilitated workshops for school administrators, including Horseheads administrators, and school boards.

Board Member David Sadler inquired if the per diem rate is a work day or is it a calendar day? Board Member Warren Conklin inquired on those days that Dr. Susan Gray is presenting the Administrator's Retreat; will she also be paid the Superintendent's Rate? Superintendent Dr. Ralph Marino stated Dr. Susan Gray is being paid per work day and she will only be paid the rate agreed upon with Western during the Administrator's Retreat as it is part of the Contract that we previously agreed to with Western, therefore, she will not receive both pays.

Resolution Appointing A Superintendent of Schools

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education appoints Dr. Thomas J. Douglas as Superintendent of Schools. Dr. Douglas will begin on August 24, 2015, and his current contract will run through August 23, 2020. Dr. Douglas' salary is approved at \$179,000.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			

Conklin
Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Dr. Thomas J. Douglas as Superintendent of Schools to the Board for Board action. Dr. Douglas will begin on August 24, 2015, and his current contract will run through August 23, 2020, with an approved salary at \$179,000. Brian stated that Dr. Douglas has extensive Superintendent's background and will arrive in Horseheads with 27 years of educational experience across New York State. Dr. Douglas is currently the Superintendent of Bethlehem Central Schools, a position he's held since the end of 2011. Prior to that, he was the Superintendent in Chenango Valley in Broome County. He also served for nearly a decade as the Principal of Paul V. Moore High School in Central Square, and five and a half years as an Assistant Principal in the Geneva City School District. Dr. Douglas started his educational career as a Technology Education Teacher in the Victor and Penfield Central School Districts from 1988 to 1996. Dr. Douglas holds a Doctorate in Educational Leadership from the University of Rochester and his School District Administration Certification from SUNY Brockport. He earned his Bachelor's Degree and Master's Degree in Technology Education from SUNY Oswego. He has been extremely active in educational advocacy as a legislative chairperson for the capital region and has worked on various state level committees to improve the educational profession.

Report from the Director of Elementary Education

Professional Development Plan

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Professional Development Plan as submitted.

Ayes	Noes	Abstained	Absent
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Director of Elementary Education Karen Bracy brought the Professional Development Plan, consisting of updates to the Plan, to the Board for Board action.

Report from the Interim Director of Secondary Education

AIS/RTI PLAN

Moved by Boulas, seconded by Jacobus

RESOLVED, that the Horseheads Central School District Board of Education approve the AIS/RTI Plan as submitted.

Ayes	Noes	Abstained	Absent
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Interim Director of Secondary Education Lisa Kelly brought the AIS/RTI Plan to the Board for Board action. Lisa stated this is the annual review of the responsibilities of the District to provide AIS/RTI services to students who qualify for these services.

Report from the School Business Executive

Disposal of District Property

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property as submitted.

Ayes	Noes	Abstained	Absent
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Disposal of District Property to the Board for Board action.

Treasurer’s Report(May 2015)

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer’s Report for May 2015 to the Board for Board action.

Claims Auditor Report(May 2015)

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for May 2015 to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(May 2015)

Moved by Brinthaup, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer’s Report for May 2015 to the Board for Board action.

Middle School Extra-Classroom Treasurer’s Report(May 2015)

Moved by Brinthead, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer’s Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthead
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Middle School Extra-Classroom Treasurer’s Report for May 2015 to the Board for Board action.

Athletics Extra-Classroom Treasurer’s Report(May 2015)

Moved by Brinthead, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthead
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Athletics Extra-Classroom Treasurer’s Report for May 2015 to the Board for Board action.

Budget Transfers Report(May 2015)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthead
- Conklin
- Jacobus

Johnson

- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Budget Transfers Report for May 2015 to the Board for Board action.

Revenue and Expense Report(May 2015)

Moved by Apgar, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for May 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revenue and Expense Report for May 2015 to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Apgar, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$103,500.57 which exceeds the Superintendent’s \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$103,500.57, which exceeds the Superintendent’s \$10,000 approval limit to the Board for Board action.

Donation and Increase in Appropriations(Gardner Road PTO for Arts in Education)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$271.45 on behalf of the Gardner Road Elementary School PTO. This donation will be used towards funding the 2nd Grade field trip to the performances of Aesop’s Fables.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-490	\$271.45	BOCES Co-Ser 401-Arts in Education
A980-2705	\$271.45	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 25, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Gardner Road PTO for Arts In Education to the Board for Board action.

Donation and Increase in Appropriations(Gardner Road PTO for Arts in Education)

Moved by Apgar, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$555.40 on behalf of the Gardner Road Elementary School PTO. This donation will be used towards the Author visit of Eric Litwin.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-490	\$555.40	BOCES Co-Ser 401-Arts in Education
A980-2705	\$555.40	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 25, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Gardner Road PTO for Arts In Education to the Board for Board action.

Donation and Increase in Appropriations(Big Flats Elementary School PTO for Arts in Education)

Moved by Apgar, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$555.40 on behalf of the Big Flats Elementary School PTO. This donation will be used towards the Author visit of Eric Litwin.

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BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-490	\$555.40	BOCES Co-Ser 401-Arts in Education
A980-2705	\$555.40	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 25, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
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 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Big Flats Elementary School PTO for Arts In Education to the Board for Board action.

Donation and Increase in Appropriations(Ridge Road Road PTO for Arts in Education)

Moved by Apgar, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 20, 2014.....AND.....

WHEREAS, the District has received a donation of \$144.88 on behalf of the Ridge Road Elementary School PTO. This donation will be used towards funding a field trip to the Benjamin Patterson Inn.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-490	\$144.88	BOCES Co-Ser 401-Arts in Education
A980-2705	\$144.88	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 25, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from the Ridge Road PTO for Arts In Education to the Board for Board action.

Manufactures and Traders Trust Company Tax Certiorari Settlement

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that the Board of Education hereby authorizes settlement of the Manufacturers and Traders Trust Company Tax Certiorari Settlement authorizing a refund as required by law; authorizing the appropriation of sufficient funds from the District's tax Certiorari Reserve Account; and authorizes and directs the Board President, Superintendent and School Attorney to take all actions necessary to effectuate the foregoing resolution.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Manufacturers and Traders Trust Company Tax Certiorari Settlement with a refund due of \$2,479.70, to the Board for Board action.

Millennium Pipeline Tax Certiorari Settlement

School Business Administrator Katy Buzzetti presented the Millennium Pipeline Tax Certiorari Settlement to the Board for information only. Katy stated it has been settled with no refund due from the District.

2015-2016 Bus Maintenance Agreement with Elmira Heights Central School District

Moved by Brinhaupt, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Bus Maintenance Agreement with Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Bus Maintenance Agreement with Elmira Heights Central School District to the Board for Board action.

2015-2016 Bus Garage Lease Agreement with Elmira Heights Central School District

Moved by Brinhaupt, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Bus Garage Lease Agreement with Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin

Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Bus Garage Lease Agreement with Elmira Heights Central School District to the Board for Board action.

2015-2016 Bus Run Agreement with Elmira Heights Central School District

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Bus Run Agreement with Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Bus Run Agreement with Elmira Heights Central School District to the Board for Board action.

2015-2016 Shared Facilities Director Agreement with Elmira Heights Central School District

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Shared Facilities Director Agreement with Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Shared Facilities Director Agreement with Elmira Heights Central School District to the Board for Board action.

Athletic Trainer RFP and Recommendation

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that The Sports Medicine Department of Guthrie Corning Hospital provide Athletic Trainer Services for the Horseheads Central School District for the years of 2015-2016 and 2016-2017 and 2017-2018.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup

Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Athletic Trainer RFP and Recommendation to the Board for Board action.

Student Athlete Photos RFP and Recommendation

Moved by Brinthead, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that LifeTouch Photography provide Student Athlete Photography Services for the Horseheads Central School District for the years of 2015-2016 and 2016-2017 and 2017-2018.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthead
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Student Athlete Photos RFP and Recommendation to the Board for Board action.

Senior Photos RFP and Recommendation

Moved by Brinthead, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that Barksdale School Portraits provide Senior Portrait Services for the Horseheads Central School District for the years of 2015-2016 and 2016-2017 and 2017-2018.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthead
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Senior Photos RFP and Recommendation to the Board for Board action.

2015-2016 Broad Street Lease Agreement with EOP

Moved by Apgar, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Broad Street Lease Agreement with EOP as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas

Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Broad Street Lease Agreement with EOP to the Board for Board action. Katy noted this Contract starts July 1st of this year.

2015-2016 Broad Street Lease Agreement with GST BOCES

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Broad Street Lease Agreement with GST BOCES as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Broad Street Lease Agreement with GST BOCES to the Board for Board action.

2015-2016 Broad Street Lease Agreement with North County Senior, Inc.

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Broad Street Lease Agreement with North County Senior, Inc., as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2015-2016 Broad Street Lease Agreement with North County Senior, Inc., to the Board for Board action.

Capital Project SEQRA Resolution—2016 Summer Work

Moved by Johnson, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation of the School District's architect and engineer determines that Hunt Project 1923-16 is a Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas

Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Capital Project SEQRA Resolution—2016 Summer Work to the Board for Board action.

2014-2015 Internal Audit Risk Assessment Update—Corrective Action Plan

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 Internal Audit Risk Assessment Update—Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2014-2015 Internal Audit Risk Assessment Update—Corrective Action Plan to the Board for Board action.

2014-2015 Internal Medicaid Audit Report

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 Internal Medicaid Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2014-2015 Internal Medicaid Audit Report to the Board for Board action.

2014-2015 Medicaid Internal Audit Report—Corrective Action Plan

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 Medicaid Internal Audit Report—Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus

Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the 2014-2015 Medicaid Internal Audit Report—Corrective Action Plan to the Board for Board action. Board Vice-President Pam Strollo stated this is very impressive as she has been on the Committee for 7 years and has never seen such a positive report from the Auditor.

Resolution to Dissolve Extra-Classroom Activities Clubs

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education hereby authorizes the dissolving of the following Clubs and placing the balance of the \$13,816.13 in the Student Council Club in 2014-2015:

- Art Club - \$131.51
- Choir - \$8,611.95
- Orchestra - \$1,333.57
- Hera/FHA - \$478.21
- Language Club - \$25.55
- School Store - \$3,235.34

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution to Dissolve Extra-Classroom Activities Clubs to the Board for Board action.

Five-Year Budget Projection

School Business Administrator Katy Buzzetti presented the Board with an update of the Five-Year Budget Projection. Katy stated the deficit is a little higher, however, we will continue to look at how to use our Reserves to the best use we can.

June 30, 2015 Fund Balance Projection

School Business Administrator Katy Buzzetti presented the Board with an update of the June 30, 2015 Fund Balance Projection stating where we are now regarding the Reserves and how we will continue to meet the deficit that we have.

Cash In Lieu of Debt Resolution

Moved by Johnson, seconded by Strollo.

BE IT RESOLVED, based on the recommendation of the Superintendent of Schools, the Board of Education authorizes the transfer of \$2,827,958 from the Committed Fund Balance-Gap Elimination and \$172,042 from the Committed Fund Balance-Retirement Incentive to the Middle School/Intermediate School Technology and Softball Capital Project approved the voters on May 19, 2015, in lieu of issuing debt. The Board thereby authorizes the increase in the 2014-2015 budget code A-9950-14-00-00-900 Transfer to Capital Project Funds and Appropriated Fund Balance A-5999 totaling \$3,000,000. This transfer will eliminate the need to issue debt by replacing it with local funding. The use of current funds will reduce the overall

cost of the project by eliminating the costs associated with borrowing. By utilizing cash in lieu of debt, the District will be able to avoid approximately \$1,200,000 in debt issuance costs and interest over a 15-year borrowing period.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Cash In Lieu of Debt Resolution to the Board for Board action. Katy stated this Resolution is seeking approval to move \$3 million at this time.

Resolution to Transfer Funds From the Tax Certiorari Reserve to the General Fund UFB

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$415,665 from the Tax Certiorari Reserve for the 2014-2015 School year to the General Fund Unassigned Fund Balance as per the provisions of the Reserve for the change in liability.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution to Transfer Funds From the Tax Certiorari Reserve to the General Fund UFB to the Board for Board action.

Resolution to Establish Unemployment Reserve

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that based on the recommendation of the Superintendent of Schools, the Board of Education authorizes the creation of an Unemployment Reserve, as authorized by Seciton 6M of the General Municipal Law.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution to establish an Unemployment Reserve to the Board for Board action.

Resolution to Liquidate the Workers' Compensation Reserve and Dental Reserve and Transfer Funds to the Unemployment Reserve

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the liquidation of the Workers Compensation Reserve and transfer of the sum of \$280,889.58 plus accrued interest and the liquidation of the Dental Reserve and transfer of the sum of \$60,867.18 plus accrued interest to the Unemployment Reserve for the 2014-2015 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution to Liquidate the Workers' Compensation Reserve and Dental Reserve and Transfer Funds to the Unemployment Reserve to the Board for Board action.

Resolution to Transfer Funds From the General Fund UFB to the Capital Reserve

Moved by Jacobus, seconded by Sadler.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the transfer of \$1,000,000 from the General Fund UFB for the 2014-2015 school year to the Capital Reserve.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution to transfer funds from the General Fund UFB to the Capital Reserve to the Board for Board action.

Resolution of the Commitment of Funds Designation

Moved by Apgar, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the following committed funds for fiscal year ending June 30, 2015:

- Transportation and Technology: \$4,963,647
- Retirement Incentives: Not to exceed \$2.5 million
- Gap Elimination Adjustment: \$0

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch

Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution of the Commitment of Funds Designation to the Board for Board action.

Resolution Revising the Broad Street Asking Price

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that based on the recommendation of the School District’s realtor and that the property has been listed for 6 months but, due to changes in market conditions, the property has not received any offers at its current price, the Board of Education authorizes the reduction of the offering price of the Broad Street building and approves a reduced offering price of \$995,000.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
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Jacobus
Johnson
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Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Resolution revising the Broad Street Asking Price to the Board for Board action. Katy stated this will go into effect tomorrow upon Board approval.

Proposal For Architectural Services, Utilization/Configuration Study—Phase III

Moved by Johnson, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves Proposal For Architectural Services, Utilization/Configuration Study—Phase III as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Brinthaup
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the Proposal For Architectural Services, Utilization/Configuration Study—Phase III to the Board for Board action.

Human Resources Director’s Report

Human Resources Sub-Committee Recommendations

Moved by Brinthaup, seconded by Strollo.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bernas, Maureen	Substitute (T-Aide, T-Assistant)	06/10/15	\$8.5-9.75/hr.
Cardamone, Steven	Summer Laborer (Comp. Tech)	07/01/15	\$8.75/hr.
Ciccotti, Laura	Substitute (Cleaner)	06/02/15	\$10.92/hr.
Knoll, Jodi	Substitute (Food Service Helper)	05/12/15	\$8.75/hr.
Lawson, Mary	Substitute (Food Service Helper)	05/26/15	\$8.75/hr.

Cont’d

Olson, Brandon	Summer Laborer	05/26/15	\$8.75/hr.
Potter, Michael	Summer Laborer (Comp. Tech)	07/01/15	\$8.75/hr.
Saltsman, Doreen	Substitute (RN)	09/01/15	\$16.00/hr.
Woodworth, Margaret	Substitute (T-Aide, T-Assistant)	06/11/15	\$8.75-9.75/hr.

Summer Laborers - Facilities/Summer Laborer – Effective 07/01/15 – Salary \$8.75/hr.

Aycock, Amanda
 Brantner, Susan
 Butler, Theresa
 Carrigan, Erin
 Clark, Thomas
 Comstock, Sherri
 Craven, Elizabeth
 Crowley, Josh
 Gaylord, Andrea
 German, Diane
 Guns-Baker, Michelle
 Guyette, Ruth
 Horton, Linda
 Jerzak, Monica
 Kelly, Tricia
 Kondrach, Ruth
 Kramer, Sue
 Masler, David
 Miller, Alexander
 Miller, Will
 Nelson, Katelyn
 Nitterour, John
 Nuss, Laura
 Owen, Sean
 Palmer, Yvonne
 Salce, Angelo
 Shutts, Vicki
 Terpolilli, Debbie
 Wade, Melissa
 Whalen, Bill

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Kline, Sarah	HS/Social Work Assistant	09/01/15	\$29,000
Moon, Marissa	HS/Sr. Clerk Typist (provisional hire)	07/01/15	\$22,996
O'Dell, William	Transportation/Bus Driver	05/04/15	\$11.10/hr.

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Drake, Erin	HS/Attendance Clerk	06/30/15
Leary, William	Transportation/Bus Driver	05/16/15
Lewis, Mary	IS/Teacher Aide	06/30/15

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Wilcox, Peter	Transportation/Supv. of Transportation	08/14/15	\$70,000

CIVIL SERVICE TERMINATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Rice, Carleton	Facilities/Bldg. Maint. Mechanic	05/26/15

CIVIL SERVICE MISCELLANEOUS:

Supt.'s Office/Vacation carry-over into the 2015-16 school year: Cathy Sutton 1.5 days

INSTRUCTIONAL CONTRACT SUBSTITUTES 2015/2016:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Dutta, Antara	MS/Contract Substitute	09/01/15

Cont'd

Licht, Elizabeth	MS/Contract Substitute	09/01/15
Sabatini, Meghan	MS/IS /Contract Substitute	09/01/15
Jordan, Carly	HS/Contract Substitute	09/01/15
Kirk, Wesley	HS/Contract Substitute	09/01/15
Spencer, Lee	HS/Contract Substitute	09/01/15
Woodworth, Matthew	HS/Contract Substitute	09/01/15

INSTRUCTIONAL SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>PREFERNCE</u>
Skorusa, Karen	Certified (Retired Teacher)	Secondary

INSTRUCTIONAL NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Smith, Collin	HS/Music	09/01/15	\$41,135

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Brendan McCarthy** will retire as a Resource Room Teacher, effective June 12, 2015; WHEREAS, Brendan is in his 12th year with the District; WHEREAS, Brendan will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Brendan’s retirement and thanks him for his years of service with the District.

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Buchanan, Amy	From: BF/Grade 4 To: BF/Pre-K	09/01/15
McInerney, Shannon	GR/Teaching Assistant	09/01/15
Martin, Patricia	Hhds. Christian School/1:1 T-Assistant	09/01/15

INSTRUCTIONAL TENURE APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Amato, Melissa	IS/Elementary	09/01/12-09/01/15	Initial	\$45,096
Andrus, Stephanie	GR/Elementary Education	09/01/12-09/01/15	Professional	\$45,829
Dalton, Julian	HS/English	09/01/12-09/01/15	Initial	\$44,737
Dauphinet, Jamie	GR/Elementary Education	10/01/12-10/01/15	Professional	\$46,197
Donlon, Jessen	BF/Speech	09/01/13 - 09/01/15	Permanent	\$54,507

Business Meeting of the Board of Education June 25, 2015

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Hoghue, Rachel	IS/Elementary	09/01/12-09/01/15	Initial	\$45,815
Kashmer, Katy	IS/MS/Special Education	09/01/12 – 09/01/15	Professional	\$45,096
McUmbert, Tracy	GR/Special Education	09/01/12-09/01/15	Professional	\$48,129
Rennie, Carolyn	HS/English	09/01/12-09/01/15	Initial	\$45,456
Saunders, Justine	GR/Elementary Education	09/01/12 – 09/01/15	Initial	\$44,737

ADMINISTRATIVE TENURE APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Bostwick, Michael	IS/Elementary Principal	07/16/12 -07/16/15	SDL Professional SBL Initial	\$87,254
Patterson, Patrick	GR/Elementary Principal	07/1/12-07/1/15	SDL Professional SBL Initial	\$87,254

ADMINISTRATIVE NEW HIRE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bert Conklin	Director of PE & Athletics	07/01/15	\$85,000

***ADDITIONAL STIPENDS FOR SPRING COACHES:**

	<u>POSITION</u>	<u>STIPEND</u>
Malloy, Terry	Track/Field Asst. Coach	\$366
Jansen, Tom	Track/Field Coach	\$366
Wilcox, Kale	Track/Field Asst. Coach	\$348

Scott, Andrew	Baseball Asst. Coach	\$1,098
Limoncelli, Jeff	Baseball Coach	\$1,098
Zoerb, Megan	Softball Coach	\$521
Blauvelt, Sara	Softball Asst. Coach	\$549
Browning, Ed	Golf Coach	\$1,098
Palmer, Dan	Boys Tennis Coach	\$1,098

* Additional stipends for spring coaches qualifying for post season play.

ESY SUMMER 2015 STAFF APPOINTMENTS:

All ESY staff will be paid at their regular hourly rate.

Substitute Teacher: Keenan, Patti

Substitute Nurse: Crimmins, Kathy

Teaching Assistant: Julie Wallisky

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy noted that there are twelve employees being recommended for tenure without hesitation.

Tentative Agreement with the Support Staff Association

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District approves the Tentative Agreement with the Support Staff Association for a three-year Contract(July 1, 2014 through June 30, 2017) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Tentative Agreement with the Support Staff Association for a three-year Contract(July 1, 2014 through June 30, 2017) to the Board for Board action. Judy noted the insurance Contribution will increase as follows: 2014-2015 – 12%, 2015-2016 – 13% and 2016-2017 – 14%.

Annual Wellness Report 2014-2015

Director of Human Resources Judy Christiansen presented the 2014-2015 Annual Wellness Report to the Board for information only. Judy stated the Student Wellness Report is presented pursuant to Board of Education Policy 5405 and focuses on Student Wellness in three main areas: Nutrition, Physical Activity and Other Activities.

Report from the Director of Student Services

There wasn't a report.

Report from the Student Representative to the Board

Student Representative Kate Reasons reported on High School activities stating Graduation Rehearsal is tomorrow, June 26th and Graduation is Saturday, June 27th.

Report from the Athletic and Extra-Curricular Sub-Committee

There wasn't a report.

Report from the Audit Sub-Committee**Minutes of June 15, 2015, Meeting**

Chair Pam Strollo reported on the June 15, 2015, meeting of the Audit Sub-Committee. Pam stated the Committee reviewed the 2014-2015 Medicaid Audit Report, the Corrective Action Plan for the 2014-2015 Internal Audit Risk Assessment and the Corrective Action Plan for the 2014-2015 Medicaid Internal Audit which were approved earlier this evening by the Board and Tom Zuber of Raymond Wager CPA, P.C., reviewed the process for the upcoming 2014-2015 External Audit and the new accounting standards that will be included in this Audit.

Report from the Curriculum and Assessment Sub-Committee**Minutes of June 4, 2015, Meeting**

Board Member Karen Boulas reported on the June 4, 2015, meeting of the Curriculum and Assessment Sub-Committee. Karen stated the Committee was presented information regarding Special Education Data and the Annual AIS/RTI Plan and the Professional Development Plan which were approved earlier this evening by the Board.

Report from the Finance Sub-Committee**Minutes of June 15, 2015, Meeting**

Chair Jim Jacobus reported on the June 15, 2015, meeting of the Finance Sub-Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed. Jim stated that tonight we had 40 items on the agenda that identified various finances of the School District and noted that we did not have this type of transparency until Dr Marino arrived in the District. Dr. Marino brought a great deal of transparency to our District in the area of finances under his leadership that this District has never had before. Jim stated that we also came up with the Budget Workshops and the entire Board was given the opportunity to give input for the development of the Budget, whereas, back in the early day we did not have the opportunity to do this or input in the five-year budget. Jim stated that he really appreciates what Dr. Marino has brought to the District.

Report from the Human Resources Sub-Committee**Minutes of June 10, 2015, Meeting**

Board Vice-President Pam Strollo reported on the June 10, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed the Human Resources Recommendations that were presented earlier this evening for Board action and also reviewed the status of the Health Insurance Claims, and was presented an update on various Negotiations.

Report From The Legislative Liaison(s)**Legislative Update**

Board Member Warren Conklin stated in the last month, maybe five weeks, the Board has received a lot of emails regarding political advocacy and to contact our government regarding it, however, during our initial Board training, we are told we cannot respond, therefore, he is not sure what protocol should be followed in response to these emails. Warren inquired if

we could discuss this issue at some point as we should respond to these emails that NYSBBA sends. Board President Brian Lynch stated this is a great comment and would be a great topic for our August Board Retreat and will add it to the agenda.

Report from the Planning and Development Sub-Committee

Minutes of June 9, 2015, Meeting

Board Vice-President Pam Strollo reported on the June 9, 2015, meeting of the Planning and Development Sub-Committee. Pam stated Dr. Marino presented the Committee with an update of the Facility Utilization and Grade Configuration Study. Board President Brian Lynch presented the Board with an update of the Superintendent Search which is on schedule. The Committee also reviewed the 2014-2015 Board Goals, developed 2015-2016 Board Goals and also discussed the August Board Retreat.

Report from the Policy Referral/Review Sub-Committee

Minutes of June 9, 2015, Meeting

Chair Doug Johnson reported on the June 9, 2015, meeting of the Policy Referral/Review Sub-Committee stating the Committee has completed the reviews of the 6000 Series and stated there will be a number of Policies presented to the Board for a second Reading and Board action tonight and a number of Policies for a first reading with Board action to take place at the July Board Meeting.

Current Policy 8520(Free and Reduced Price Food Services) and Proposed Replacement Policy(Free and Reduced Meal Services)

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Replacement Policy(Free and Reduced Meal Services) of Current Policy 8520(Free and Reduced Price Food Services) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Current Policy 8520(Free and Reduced Price Food Services) and Proposed Replacement Policy(Free and Reduced Meal Services) for Board action. Doug stated the new Policy reflects changes in the law that are required.

Current Policy 4326(Limited English Proficiency Instruction) and Proposed Replacement Policy(Programs for English Learners)

Moved by Strollo, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Replacement Policy(Programs for English Learners) of Current Policy 4326(Limited English Proficiency Instruction) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Current Policy 4326(Limited English Proficiency Instruction) and Proposed Replacement Policy(Programs for English Language Learners) for Board action. Doug stated this is being recommended due to a major overhaul by the Commissioners Regulations. Board Member Warren Conklin stated on the current Policy it states that the Superintendent or his designee shall be responsible....however, in the Replacement Policy, it states only the Superintendent is responsible. There are no designees, does that mean the Superintendent is solely responsible? Doug stated that we will approve this Policy noting the comments made by Warren.

Proposed Changes to Policy 6730: Cooperative Purchasing

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts Proposed Changes to Policy 6730: Cooperative Purchasing as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Policy 6730: Cooperative Purchasing for Board action. Doug stated the only change is the name of the "Business Manager" to "Business Official."

Proposed Changes to Policy 6731: State Contracts

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Changes to Policy 6731: State Contracts as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Policy 6731: State Contracts for Board action. Doug stated the only change is the deletion of a legal reference.

Proposed Changes to Policy 6800: Payroll Procedures

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6800: Payroll Procedures for information only. Doug stated this will be presented to the Board

for a second reading and Board action at its July meeting. Doug stated the only changes are the name of the "Business Manager" to "Business Official" and a change in the legal references.

Proposed Changes to Policy 6820: Salary Deductions

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6820: Salary Deductions for information only. Doug stated this will be presented to the Board for a second reading and Board action at its July meeting. Doug stated the only change is the addition of a legal reference.

Proposed Changes to Policy 6830: Expense Reimbursement

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6830: Expense Reimbursement for information only. Doug stated it will be presented to the Board for a second reading and Board action at its July meeting. Doug stated the only change is the deletion of a legal citation that does not have to do with the school district.

Report From the Visitation Committee

No report was given as all visits have been completed for the 2014-2015 school year.

Questions and Comments from Board Members

Board Member Doug Johnson thanked Superintendent Dr. Ralph Marino for his many years of service in the District and thanked him for bringing the District to where it is now. Doug also thanked Board Members Rose Apgar and Mark Brinthaup for all of the support they extended to him when he was first elected on the Board and their continual support and guidance throughout his term.

Board Vice-President Pam Stollo also thanked Superintendent Dr. Ralph Marino for his support to the Horseheads Community and for bringing transparency to our District and the leadership that he has provided to the District. The Strategic Plan helped put Horseheads on the map and will continue to do so. Pam stated that the District he is going to is getting one of the best leaders in the State. Pam also thanked Board Members Rose Apgar and Mark Brinthaup for taking her under their wing when she was first elected to the Board and stated their support and knowledge was very valuable to her.

Board President Brian Lynch also thanked Board Members Rose Apgar and Mark Brinthaup for their many years of service to the Horseheads School District and Community. Brian thanked Superintendent Dr. Ralph Marino for his services to the District and the great job he has performed here.

Adjournment to Executive Session

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Sadler

Stollo

MOTION CARRIED

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:20 PM to approve CSE/CPSE/504 Recommendations and review the Board of Education Self-Evaluations.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Moved by Strollo, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:09 PM and reconvene to its Regular Meeting of the Board of Education at 8:10 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:11 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy L. Maine, District Clerk

