

**Horseheads Central School District
Business Meeting of the Board of Education
Center Street Elementary School Cafeteria
January 28, 2016**

Present: Akula, Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler, Strollo

Also Present: Bracy, Christiansen, Coghlan, Donahue, Douglas, Gill, Moyer, Patterson, Scaptura, Sechrist, Sotero, Williams, Woodworth

Absent:

Call to Order: Board President Jim Jacobus called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Public Hearing of December 17, 2015, and the Regular Business Meeting of December 17, 2015, as submitted.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Agenda Changes

Board President Jim Jacobus stated there are no Agenda changes; however, there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations, Individual Personnel Matters and Legal Contracts and Negotiations.

Community Questions and Comments

There were no questions or comments from the Community.

Student Representative Report

Student Representative Sruti Akula reported on High School activities, noting that students are enjoying winding down from their present schedules, finals commence next week and the new semester begins on February 2nd. Sruti noted that February 3rd is Parents' Night, with the Guidance Department conducting a presentation on Career Resources prior to the start of it. The Student Council will be coordinating a Candy-Gram Sale, and the Freshman and Sophomore officers will sponsor the Black Light Dance on February 19th.

Presentations

Center Street Elementary School PTO Update

Center Street Elementary School PTO President Kris Earl reported on the work of the Group including all the things they are doing to support learning at Center Street Elementary School. Kris stated that the PTO supports the school community through providing

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financial support for Assemblies that are presented throughout the school year, field trips, the Holiday Shoppe, Fall Festival and two years ago they started a Book Exchange.

Center Street Elementary School Principal Patti Sotero, students and staff members shared their message of how Center Street Elementary School is the "Heart of their Children's Education." Student Council members welcomed the Board and the Public to the school and highlighted various opportunities for community outreaches they work on throughout the school year. The Student Council partners with the PTO sharing a successful "March Out Hunger Food Drive," Ring the Bell for the Red Kettle Drive at the Arnot Mall and recently formed a new partnership with the Red Cross. The Student Council and the Red Cross will be hosting several life-skill classes which will include teaching first aid, babysitting and how to respond to various needs at their age level.

Parent Dennis Sheahan stated for the past five years it has been his honor to participate in the Veterans' Celebration at Center Street. He explained how much the Veterans Day Tribute means to him as a Veteran and father, and how important it is to Veterans and students. He stated that the event not only touches their hearts but also helps show the students of the next generation what it means to serve.

Resource Room Teacher Kristen Miller explained the "I Met My Goal Program," which began as a small way to celebrate success in Special Needs Classrooms, and now celebrates every student's success. Every Friday, WCSNews celebrates students nominated by their teachers who have met their reading or math goal. Students get a celebration sign posted in the school, along with a sticker and bracelet, and then they get to call their parents from a special phone in the Principal's Office.

Physical Education Teacher Jen Bryant told the Board and audience about a special Center Street student, Courtney Saunders, who lost her battle with cancer in 2008. Courtney's parents set up a Scholarship in her name for a senior who went to Center Street and has overcome obstacles. On a yearly basis, the staff sells t-shirts to help fund the scholarship and to date they have raised nearly \$2,000 for their efforts in Courtney's memory. She also reported on a special Center Street family member, Certified Therapy Dog Finley, who greets students every morning, listens to students read, and acts as a reward for good deeds and homework. Jen also enlists the help of fourth-graders to walk Finley which helps teach them about responsible pet ownership.

Fourth Grade Teacher Tonia Prutsman talked about Innovative Classrooms at Center Street, including hers. She brainstormed with students on how they can be comfortable so they can learn better. They designed their classroom with exercise balls, a futon, beanbag chairs, exercise mats, and more. Other teachers have instituted Innovative Classrooms as well, and they've found that students' attention is better and there has been no drop in achievement.

Third Grade Teacher Kelli French and First Grade Teacher Kate Williams reported on data they've seen in their classrooms, where they keep a running record of students' achievement. Last year, they kept records on all students, and what they learned guided their summer work. This year, they've seen reading level growth they have never seen before.

Former students described the proposal they presented to Principal Patti Sotero last year, asking to hold an End-Of-Year Celebration to raise funds for epilepsy and show their friend and classmate Jayden, who lives with epilepsy, that they care. They presented their proposal, met with Mrs. Sotero on a weekly basis, and put on a fun celebration raising \$200 for the Epilepsy Foundation. Jayden and her mom shared what the celebration meant to them.

Principal Patti Sotero shared her pride in the students and staff, and their willingness to do whatever is necessary for the students and stated that, "We are more than a team," "We are a family."

Board of Education President Jim Jacobus presented each of the Student Council officers with a watch from the American Red Cross. The student group is the youngest group to be a part of the Red Cross' Pint-Sized Heroes Program. The Board members praised the staff, students and parents of Center Street Elementary School for presenting an incredible presentation, one that truly pulled at your heart and instilled that Center Street Elementary School truly embodies the entire school community in all that it does within the halls of the school both academically and through the use of the Character Education Program. The Board was in agreement that the staff, students and parents did a spectacular job presenting again this year and the enthusiasm is evident that Center Street Elementary School has a great learning environment and what the staff is doing truly makes an impact on those in the school and the community.

Superintendent Report

Awards, Honors and Recognition

Dr. Thomas J. Douglas, Superintendent of Schools, reported that he, along with several Superintendents, met with the new Commissioner of Education MaryEllen Elia last week. They spoke with her about the State Assessments, sharing some information that was a surprise to her, such as the fact that the State does not allow students with special needs to use the Testing Accommodations they have in their regular education on State Assessments. He also reported that students will have more time to complete the Assessments if needed, and noted that other changes may be coming. Dr. Douglas stated that he cannot condone test refusals but is only able to give the facts nullifying past resolutions. Dr. Douglas stated a student cannot refuse to take the test, only the parents are allowed to make this decision. The child is not a refusal until we have heard from the parent. The principals will have to contact the parent as soon as a child says that, "He will not take the test." Until there is communication with the parent, it is not a refusal. Dr. Douglas stated at least one week prior to the Assessment, the parent needs to put in writing that their child will not participate in taking the test. The protocol is for administrators to know how to plan for that day, knowing in advance how many students will not be taking the Assessment.

Dr. Douglas announced that the District learned earlier today that the State Education Department has approved the District's APPR Plan. Dr. Douglas commended the administration and instructional staff for assisting in the development of the Plan.

Dr. Douglas commended the students and staff at the Intermediate School for presenting two outstanding concerts this week.

Dr. Douglas also reported that the Budget Season has begun and noted that the Tax Cap Growth allowed by law is virtually zero. He explained that the District will need the community's help to ask legislators to increase Aid to districts. Dr. Douglas stated we will do some letter writing campaigning through emails to the State officials and stressed that it is very important that the community also contact the legislators as they are the ones who the State really needs to hear from.

Dr. Douglas stated that Rose Apgar has asked the Board if they would support her in serving another term on the BOCES Board. Her term is up on June 30th; therefore, she has requested the Board to consider electing her to another term. Dr. Douglas stated we will discuss this at the end of the meeting even though we do not need to have Board action on it until March.

Board Report

President's Report

Board President Jim Jacobus stated the first Budget Workshop for the 2016-2017 School Budget will be held next Thursday, February 4th, at 6:00 PM, at the Erin Town Hall and would love to see a nice crowd like tonight's in attendance.

Committee Reports

Athletic and Extra-Curricular Committee

Chair Karen Boulas reported on the January 4, 2016, meeting of the Athletic and Extra-Curricular Committee. Karen stated there are no action items or recommendations for the Board.

Audit Committee

There wasn't a report as the Committee didn't meet.

Curriculum and Assessment Committee

Chair Warren Conklin reported on the January 7, 2016, meeting of the Curriculum and Assessment Committee. Warren stated the Committee discussed the New York State Accountability Report.

Facilities & Grounds Committee

Chair David Sadler stated the Committee met on January 22, 2016 after the Board Tour of Center Street Elementary School and noted that the minutes were distributed to the Board for review. David stated that Principal Patti Sotero gave a very nice tour of the building. They visited a lot of classrooms as students were working very enthusiastically. David noted Director of Facilities Mike Coghlan gave an update of the building noting it needs some serious roof work. He also discussed work that has been completed and in-house work that is proposed including the continued parking lot repairs, update heating controls, additional cameras for security, continue replacing Intruder Lock-Sets, and upgrading cafeteria tables.

Finance Committee

Chair Brian Lynch reported on the January 19, 2016, meeting of the Finance Committee. Brian stated that the Committee reviewed all of the items that will be presented later this evening under the Finance Report for Board action.

Human Resources Committee

Chair Pam Strollo reported on the January 13, 2016, meeting of the Human Resources Committee. Pam stated the Committee reviewed the Human Resources Recommendations which will be presented later this evening for Board action and also reviewed the claims and contributions to the Health Insurance Plan. The Committee also discussed the Affiliation Agreement with Gannon University which will be brought to the Board later this evening for Board action.

Legislative Liaisons

Board Member Lisa Christiansen stated she attended a last minute meeting with Congressman Reed this morning. He discussed a lot of the interpretation of the New York State Alternate Assessment Law and how it impacts us as a District and State. Lisa noted she will be attending the New York State Lobbying Day next month. Dr. Douglas stated if any of the other Board members plan to attend, to please let him know by this Friday.

Planning and Development Committee

Chair Warren Conklin reported on the January 12, 2016, meeting of the Planning and Development Committee. Warren stated the Committee recommends that the Board of Education use the Mid-Year Retreat to discuss the District Re-Consolidation and the Committee Structure.

Policy Committee

Board Vice-President Karen Boulas reported on the January 12, 2016, meeting of the Policy Committee noting that there will be Policies presented to the Board for Board action and others for a first reading later this evening under Correspondence for Action.

FINANCE ITEMS: Board Member Doug Johnson stated because all the Finance Items are being approved as a group, he will have to abstain due to being a BOCES employee.

Treasurer’s Report(November and December 2015)

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Reports for November and December 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of the Treasurer’s Reports for November and December 2015 was brought to the Board for Board action.

Claims Auditor Report(December 2015)

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor’s Report for December 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of the Claims Auditor Report for December 2015 was brought to the Board for Board action.

High School Extra-Classroom Treasurer’s Reports(November and December 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Reports for November and December 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer’s Reports for November and December 2015 was brought to the Board for Board action.

Middle School Extra-Classroom Treasurer’s Reports(November and December 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Reports for November and December 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Middle School Extra-Classroom Treasurer’s Reports for November and December 2015 was brought to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(December 2015)

Moved by Bouals, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for December 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Athletic Extra-Classroom Treasurer’s Report for December 2015 was brought to the Board for Board action.

Budget Transfers Report(December 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for December 2015 as presented.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Budget Transfers Report for December 2015 was brought to the Board for Board action

Revenue and Expense Report(December 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Report for December 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The Revenue and Expense Report for December 2015 was brought to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$76,417.94 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of Budget Transfers in the amount of \$76,417.94, which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action.

Donation and Increase In Appropriations From Center Street Elementary PTO

Moved by Boulas, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$1,201.42 on behalf of Center Street Elementary School PTO, to help fund the following activities, Uncle Sam’s Comedy Jam, Arts of Inspiration and a field trip to Smithome Farms.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$1,201.42	Arts In Education
A980-2705	\$1,201.42	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 28, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a Donation and Increase In Appropriations from Center Street Elementary School PTO was brought to the Board for Board action.

Donation and Increase In Appropriations From Center Street Elementary PTO

Moved by Boulas, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$193.37 on behalf of Center Street Elementary PTO, to help fund the first and third grade classes fieldtrips to the Clemons Center for the performance of Fly Guy on December 1, 2015.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$193.37	Buses - Van
A980-2705	\$193.37	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 28, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of a Donation and Increase In Appropriations from Center Street Elementary School PTO was brought to the Board for Board action.

GST BOCES 2016-2017 Cost Allocation Methodology

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the GST BOCES 2016-2017 Cost Allocation Methodology as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the GST BOCES 2016-2017 Cost Allocation Methodology was brought to the Board for Board action.

Revised Higher Hope Church Use Of Facilities Agreement

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the Revised Higher Hope Church Use of Facilities Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Revised Higher Hope Church Use of Facilities Agreement was brought to the Board for Board action.

Personnel Items

Human Resources Committee Recommendations

Moved by Dale, seconded by Christiansen.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted. Cont'd

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Agahi, Shamim	Transp./Substitute	01/06/16
Doty, Brian	District/Substitute	01/08/16
Gambrell, Donna	District/Substitute	01/06/16
Hastings, Kerrigan	District/Substitute Cleaner	12/29/15
Holliday, Dawn	District/Substitute	01/11/16
Pelrah, Shannon	District/Substitute Cleaner	12/14/15
Pratt, Amy	District/Substitute	01/19/16
Thomas-Blandford, Michael	District/Substitute Cleaner	12/29/15
Wallisky, Timothy	District/Student Lifeguard	01/08/16
Walrath, Nicole	District/Student Lifeguard	12/22/15
Wilcox, Shannon	District/Substitute	01/05/16

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Scott, Connie	Transportation/Bus Driver	12/17/15	\$11.10/hr.

CIVIL SERVICE LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Walton, Tiffany	RR/School Monitor	04/27/16*
Youmans, Gwen	CS/Licensed Practical Nurse	02/25/16 *

*approx.. dates

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Houseknecht, Cynthia	Transp./Bus Driver	01/08/16
Lampman, Allen	Transp./Bus Driver	01/08/16
Reed, Timothy	MS/Cleaner	12/25/15
Stephens, Cyril	Transp./Bus Driver	01/29/16
Walker, Colleen	HS/Secretary (Guidance)	01/15/16

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Kent, Ruth	MS/Cleaner	12/21/15
Valentine, Amanda	BF/Cleaner	01/06/16

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Burgess, Danielle	Degreed	Secondary
Hitchcock, Joseph	Non-Degreed	Elementary/Secondary
Hitchcock, Molly	Non-Degreed	Elementary
Wilcox, Shannon	Degreed	Elementary

INSTRUCTIONAL TEMPORARY ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cranmer, Raticia	BF/LTS Teaching Assistant	01/06/16-tbd	\$12,025 (pro-rated)
Fish, Paula	GR/Temp. Teaching Assistant	01/19-04/22/16	\$10.90/hr.

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Brown, Danielle	BF/Teaching Assistant	01/06/16
Finnerty, William	HS/Social Studies	

INSTRUCTIONAL CONTRACT SUBSTITUTE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Smith-Nichols, Christy	IS/Contract Substitute	01/11/16

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Saks, Damian	HS/Earth & General Science	01/28/16

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Mary Ann DiPetta (Mitzi)** will retire as a Speech Teacher, effective June 30, 2016; WHEREAS, Mitzi is in her 28th year with the District; WHEREAS, Mitzi will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Mitzi’s retirement and hopes her future years are fulfilling.

WHEREAS, **Joanne Doherty** will retire as a Reading Teacher, effective June 30, 2016; WHEREAS, Joanne is in her 17th year with the District; WHEREAS, Joanne will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Joanne’s retirement and hopes her future years are fulfilling.

WHEREAS, **Arline Ely** will retire as a Math Teacher, effective June 30, 2016; WHEREAS, Arline is in her 11th year with the District; WHEREAS, Arline will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Arline’s retirement and hopes her future years are fulfilling.

WHEREAS, **Diane Finerock** will retire as a Teaching Assistant, effective June 30, 2016; WHEREAS, Diane is in her 9th year with the District; WHEREAS, Diane will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Diane’s retirement and hopes her future years are fulfilling.

WHEREAS, **Linda Hooper** will retire as a Reading Teacher, effective June 30, 2016; WHEREAS, Linda is in her 24th year with the District; WHEREAS, Linda will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Linda’s retirement and hopes her future years are fulfilling.

WHEREAS, **Beverly Knotts** will retire as a Resource Room Teacher, effective June 30, 2016; WHEREAS, Beverly is in her 23rd year with the District; WHEREAS, Beverly will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Beverly’s retirement and hopes her future years are fulfilling.

WHEREAS, **Suzanne Miller** will retire as a Math Teacher, effective June 30, 2016; WHEREAS, Suzanne is in her 32nd year with the District; WHEREAS, Suzanne will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Suzanne’s retirement and hopes her future years are fulfilling.

WHEREAS, **Patricia Perone** will retire as a Physical Education Teacher, effective June 30, 2016; WHEREAS, Patricia is in her 29th year with the District; WHEREAS, Patricia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Patricia’s retirement and hopes her future years are fulfilling.

WHEREAS, **Patricia Stevenson** will retire as an Elementary Teacher, effective June 30, 2016; WHEREAS, Patricia is in her 29th year with the District; WHEREAS, Patricia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Patricia’s retirement and hopes her future years are fulfilling.

INSTRUCTIONAL PROBATIONARY APPOINTMENTS:

	<u>TENURE AREA</u>	<u>PROBATIONARY EFFECT. DATE</u>	<u>TENURE EFFECT. DATE</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY</u>
Comfort, Peggy	Teaching Assistant/RR	12/16/15	12/21/19	Pending	\$12,099

2015-2016 MENTORING ASSIGNMENT:

<u>MENTOR</u>	<u>LOCATION/POSITION</u>	<u>MENTEE</u>	<u>STIPEND</u>
*Lane, Deborah	HS/Special Education	Calafiore, Marianne	\$750 (1/2 Year)

*Replacing Megan Blitz.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought Recommendations from the Human Resources Committee to the Board for Board action.

Affiliation Agreement With Gannon University

Moved by Dale, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the Affiliation Agreement with Gannon University as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Affiliation Agreement with Gannon University was brought to the Board for Board action.

Correspondence For Action

High School Concert Choir Overnight Field Trip To Reston, Virginia, April 1-3, 2016

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the request for the High School Concert Choir Overnight Field Trip to Reston, Virginia, April 1-3, 2016, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the request for the High School Concert Choir Overnight Field Trip to Reston, Virginia, April 1-3, 2016, was brought to the Board for Board action.

Proposed Changes to Policy 7370: Supervision Of Construction

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 7370: Supervision of Construction as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 7370: Supervision of Construction.

Proposed Changes to Policy 7390: Construction Project Records and Report

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 7390: Construction Project Records and Report as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 7390: Construction Project Records and Report.

Proposed Changes to Policy 6670: Petty Cash/Petty Cash Accounts

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 6670: Petty Cash/Petty Cash Accounts as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 6670: Petty Cash/Petty Cash Accounts.

Proposed Changes to Policy 7500: Naming Facilities

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 7500: Naming Facilities as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			

Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 7500: Naming Facilities.

Proposed Changes to Policy 7810: Closing Facilities

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 7810: Closing Facilities as presented.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 7810: Closing Facilities.

1st Reading of Proposed Changes to Policy 8000: Support Services Goals

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8000: Support Services Goals for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its February Board meeting for a second reading and Board action.

1st Reading of Proposed Changes to Policy 8110: Building and Grounds Inspection

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8110: Building and Grounds Inspection for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its February Board meeting for a second reading and Board action.

1st Reading of Proposed Changes to Policy 8111: Reporting of Hazards

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8111: Reporting of Hazards for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its February Board meeting for a second reading and Board action.

1st Reading of Proposed Change to Policy 8116: Indoor Air Quality

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8116: Indoor Air Quality for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its February Board meeting for a second reading and Board action.

1st Reading of Proposed Changes to Policy 8119: Automated External Defibrillator Usage

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8119: Automated External Defibrillator Usage for information only. Doug stated the

proposed changes to this Policy will be brought to the Board at its February Board meeting for a second reading and Board action.

Board Member Warren Conklin inquired as to why are the references crossed off? Doug stated that the Policy came into effect after the document was finalized; therefore, Doug is recommending this change to the Policy.

Questions and Comments from Board Members

Dr. Thomas J. Douglas, Superintendent of Schools, and the Board discussed Rose Apgar’s request to continue her service on the GST BOCES Board of Education. Board Member Pam Strollo stated she is in support of Rose continuing in her current role on the Board. Board Member Doug Johnson stated that he is not able to comment on Rose’s candidacy due to being a BOCES employee. It was unanimous that the Board supported the continued service of Rose Apgar as the Horseheads representative on the GST BOCES Board of Education. A formal resolution will come before the Board at a future meeting.

Adjournment to Executive Session

Moved by Johnson, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:02 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Conklin, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:05 PM to approve CSE/CPSE/504 Recommendations, Individual Personnel Matters and Legal Contracts and Negotiations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Conklin, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin

Dale
Jacobus
Johnson
Lynch
Sadler
Strollo
MOTION CARRIED

Moved by Strollo, seconded by Sadler.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:06 PM and reconvene to its Regular Meeting of the Board of Education at 8:07 PM.

Ayes Noes Abstained Absent

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo
MOTION CARRIED

Moved by Boulas, seconded by Sadler.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:50 PM.

Ayes Noes Abstained Absent

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo
MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

