

**Horseheads Central School District
Business Meeting of the Board of Education
Middle School, LGI
February 25, 2016**

Present: Akula, Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler, Strollo

Also Present: Bailey, Bostwick, Bracy, Christiansen, Coghlan, Donahue, Doubrava, Douglas, Gill, McDonough, Patterson, Scaptura, Sechrist, Sotero

Absent:

Call to Order: Board President Jim Jacobus called the Business Meeting to order at 6:01 PM.

Minutes

Moved by Christiansen, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of January 28, 2016, and Community Budget Workshop of February 4, 2016, as submitted.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Agenda Changes

Board President Jim Jacobus praised the Harmony Bridge Group for a wonderful welcome for the School Board and the public. Jim also stated there are no Agenda changes; however, there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations, Individual Personnel Matters and Legal Contracts and Negotiations.

Community Questions and Comments

There were no questions or comments from the Community.

Student Representative Report

Student Representative Sruti Akula reported on High School activities, noting that the first marking period of the second semester ends on March 2nd. She also reported that the Freshman Class Fundraiser is next month, the Student Council Blood Drive is in mid-March, and the Greenroom Players will present "Bye Bye Birdie." March 17th – 19th. Sruti stated they are trying something new this year and giving people the opportunity to purchase tickets on-line. Sruti also stated the Girls' and Boys' Swim Teams have had a very successful season and congratulated the Winter Sports Teams on a great season.

Presentations

Middle School: "Fostering A Growth Mindset Through Rigor, Relevance and Relationships"

Middle School Principal Ron Holloway welcomed the Board of Education and the Public to tonight's presentation of "Middle School-Fostering A Growth Mindset Through Rigor, Relevance and Relationships." Ron thanked Instrumental Teacher Yvonne Allen for allowing the Harmony Bridge Students to play background music at the beginning of the meeting. Ron stated that this is a group that is truly run by the students. The students put the group together; decide what to play and where to go throughout the community to play while the adults are the facilitators. Ron stated tonight's presentation will focus on the work the Site-Based Team is doing on Literacy, the Growth Mindset and the Building Climate.

Social Studies Teacher Dora Leland presented the Site-Based Team's Literacy Subcommittee, noting the goal is to develop more fully and improve the writing utilization of the Horseheads Middle School's Writing Rubric which the students receive a head of time so that they know the expectations of how they will be graded. The staff continues to promote and improve current literacy goals and initiatives including consistency in grading reading using the Writing Rubric, reinforcing the importance and joy of reading through a variety of activities and events and integrating literacy across the content areas. They promote the joy of Reading through various activities and events such as "Literacy Character Day," where teachers dress up as literary characters and the students guess who they are which sparks a discussion of favorite books. Other activities include the "Big Read," where the entire school community spends one whole day reading, "Get Caught Finishing Your Book," "Reading Frenzy," "Read and Shoot," and the "Vocabulary Challenge."

Middle School Principal Ron Holloway presented the "Growth Mindset Subcommittee" and how the school is using the Growth Mindset Model to improve student achievement. They've talked to the students during the Study portion of their Lunch/Study Period about the Growth Mindset--what it is, why it is important, and how both students and staff can develop this mindset. Ron stated they have been teaching the students that failure is an opportunity for learning and that failure is a necessary part of the learning process and how opportunities for meaningful struggles help students develop a growth mindset. The teachers are impressing upon the students how changing our language can alter our mindset, discuss the importance of failure and true grit and how important it is to know ourselves if we are going to teach students to overcome it. Ron stated it is important for all of us to put our learning in to practice and to utilize a Growth Mindset approach to build a culture of success for our students. Ron stated that students are also beginning to set personal goals for success and are learning that goals do not come easy. He stated teachers are engaging in discussions and activities on meaningful struggles and talking about comments students say that are fixed mindset and how to turn those comments into growth minds statements.

Social Studies Teacher Michael Porter spoke about Building Climate Subcommittee, building a Culture of Community. He stated the Team is working to develop a culture of community through coordinating service projects, providing opportunities for students to get to know teachers and staff, and helping students and staff in times of need. Mike stated the students will be involved in choosing the names for the hallways. The names will be based on the theme and things that promotes the Middle School in a positive way. Ideas include Raider Way, THINK Street, Helpful Highway, Inspiration Road and Kind Alley. Mike stated we really try to get the Middle School to feel like "a home away from home" for the students. He stated some of the Community Service Activities they have been involved in include the Salvation Bell Ringing, Cards for the Troops which was a tremendous success this year, the Food Bank, Highway Clean-Up--they adopted Wygant Road, and many, many more. Mike stated that we want to get the students involved in a personal way in the community where they are seen by others.

Student Council Officers Tess Cites, Taylor Orban, Mia Perry and Lauren Augustine concluded the School's presentation by presenting Certificates of Appreciation to the volunteers who help make their school great, including Bruce May, Heather Carlyle, Deb Lynch, Delanie Preston, Jennifer Parker, Tim Parker, Robin Doubrava, Jennifer Casey, Terri Augustine, Sue Cites, Erica Miller and Brenda Thorpe. Principal Ron Holloway also acknowledged all of our parent members for what they do for us and stated that we truly cannot run our school or provide all of the opportunities that we do without the support of our Parent Volunteers.

Board Member Brian Lynch thanked the Middle School for an outstanding presentation and stated it is great to see all the efforts that are going on to bring the school to the next level and to see everyone working together to help the kids be successful. Brian also thanked the PTO members for the many, many hours they provide to the school and also for their financial support. He stated the Harmony Bridge presentation was spectacular and going throughout the region to play makes for great ambassadors for our District. The exchange between the kids and the Senior Citizens is great to see as the seniors genuinely love it.

Board Member Kristine Dale also echoed Brian's comments regarding Harmony Bridge. It is truly remarkable and really helps the students to become great community members. She also stated that building the culture within the school is really great and the Middle School is really a place to grow and thanked the Faculty for all that they do for the students to grow and succeed.

Board Member Doug Johnson commended the Middle School for keeping the Writing Rubric growing and is grateful to see that it a vital part of the student's learning. Doug also stated that he appreciates everything the staff and the parents are doing for the Middle School community.

Board Vice-President Karen Boulas stated she had an opportunity to go to the Arnot Art Museum and was very proud to see a large number of pieces that were tagged from the Horseheads Middle School/District. She also stated that she is very intrigued with the aspect of the teachers teaching the students that failure is the opportunity for success.

Board President Jim Jacobus thanked the Middle School for an outstanding presentation and stated that the one part of the presentation that really was important to him was also in the area of Growth Mindset and how failure is not failure, but the opportunity to learn and get to know ourselves so that we can succeed. He stated that having had taught for thirty-two years, he is very pleased that the staff is instilling upon the students that failure is not the end but only one step towards being successful. Jim stated that he truly appreciates all that the staff and the PTO does for the students at the Middle School.

Superintendent Report

Awards, Honors and Recognition

Dr. Thomas J. Douglas, Superintendent of Schools, echoed the same sentiments as the Board members regarding the Middle School Presentation and expressed sincere gratitude to the staff and parents for everything they do for the students at the Middle School and stated it was an excellent presentation.

Dr. Douglas stated this weekend will be a very active one in the District with three wrestlers participating in the State Tournaments and wished them well. He also congratulated winter student-athletes on a successful season that included several going to State championships with one Bowler going to the State Championships in Buffalo, New York from March 5th-6th.

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Dr. Douglas noted that the March 3rd Budget Workshop will be held at Big Flats Elementary School in the Cafeteria instead of at the Big Flats Community Center as originally scheduled. The Board tour of Big Flats Elementary School has been changed from March 24th to March 29th, and that the Organizational Meeting for the 2016-2017 school year will be held on July 5th.

Dr. Douglas also reported on the Building Condition Survey (BCS) and asked that the Board begin discussing needed repairs and additions to District buildings. He stated that he believes these repairs and additions will be in the \$150 to \$160 million range, so it is critical that discussions begin now with both the Board and the community. Dr. Douglas asked the Board to start thinking about how they envision what the District will look like in 2030 and 2040.

Board Report

President’s Report

Donation To Ridge Road School From The Horseheads Elks Lodge

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education accepts the donation of \$500.00 to Ridge Road Elementary School(to support our District’s Character Education Initiative) from the Horseheads Elks.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus brought the donation of \$500.00 to the Ridge Road Elementary School from the Horseheads Elks Lodge for Board action. Board Member Doug Johnson thanked the Elks Clubs for a generous donation to the District’s Character Education Program.

Committee Reports

Athletic and Extra-Curricular Committee

There wasn’t a report.

Audit Committee

Chair Karen Boulas reported on the February 16, 2016, meeting of the Audit Committee. Karen noted the Committee discussed the 2015-2016 Internal Audit Risk Assessment Update, Recommendations for Improvements from the Internal Auditor and topics to discuss at future meetings which will include reviewing the External and Internal Audit Reports and future audit concerns.

Curriculum and Assessment Committee

There wasn’t a report.

Facilities & Grounds Committee

Chair David Sadler reported on the February 19, 2016, meeting that was held after the Board Tour of Middle School. David noted Director of Facilities Mike Coghlan gave an update of the Facilities Use/Grade Configuration Study, Capital Work that was completed, 2015-2016 In-House Work that was completed and Proposed Work for 2016.

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Finance Committee

Board President Jim Jacobus reported on the February 16, 2016, meeting of the Finance Committee. Jim stated that the Committee reviewed all of the items that will be presented later this evening under the Finance Report for Board action and noted that until the State Budget is approved we are where we were at last month's meeting.

Human Resources Committee

Chair Pam Strollo reported on the February 10, 2016, meeting of the Human Resources Committee. Pam stated the Committee reviewed the Human Resources Recommendations which will be presented later this evening for Board action and also reviewed the claims and contributions which are relative to the Health Insurance Plan.

Legislative Liaisons

Board Member Lisa Christiansen stated that she attended a meeting on February 22nd which dealt with current legislation in the State. She also stated the Board will have good representation at the February 29th Capital Conference Lobby Day with Dr. Douglas, Board Members Pam Strollo, David Sadler, Warren Conklin, Doug Johnson and herself in attendance. Board President Jim Jacobus stated he would like to attend but he will be out of town.

Planning and Development Committee

Chair Warren Conklin reported on the February 2, 2016, meeting of the Planning and Development Committee. Warren stated the Committee discussed parameters for the Consolidation Study and also discussed the need for a District-Wide Master Plan/Vision and what it would look like for the District.

Policy Committee

Chair Doug Johnson reported on the February 9, 2016, meeting of the Policy Committee noting that later this evening under Correspondence for Action there will be Policies presented to the Board for Board action and others for a first reading.

FINANCE ITEMS:**Treasurer's Report(January 2016)**

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for January 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
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Christiansen			
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Conklin			
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Dale			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

The approval of the Treasurer's Report for January 2016 was brought to the Board for Board action.

Claims Auditor Report(January 2016)

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor's Report for January 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
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 Jacobus
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 Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Claims Auditor Report for January 2016 was brought to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(January 2016)

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for January 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer’s Report for January 2016 was brought to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(January 2016)

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for January 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Athletic Extra-Classroom Treasurer’s Report for January 2016 was brought to the Board for Board action.

Budget Transfers Report(January 2016)

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for January 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Budget Transfers Report for January 2016 was brought to the Board for Board action

Revenue and Expense Report(January 2016)

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Report for January 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

The Revenue and Expense Report for January 2016 was brought to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$573,990 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of Budget Transfers in the amount of \$573,990, which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action.

Donation and Increase In Appropriations From Ohiopyle Prints, Inc.

Moved by Boulas, seconded by Dale.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$10.73 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School instructional supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-12-00-00-450	\$10.73	High School Supplies
A980-2705	\$10.73	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective February 25, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of a Donation and Increase In Appropriations from Ohiopyle Prints, Inc. was brought to the Board for Board action.

Increase In Appropriations—Insurance Proceeds

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, based on the recommendation of the Superintendent, the Horseheads Central School District Board of Education approves the increase to the appropriations budget account coded A1620-41-00-00-400 to be funded with an increase to the revenue code A2680-000 insurance recoveries which were received during the year in the amount of \$1,130.00

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of an increase in Appropriations(Insurance Proceeds) was brought to the Board for Board action.

Increase In Appropriations—Senate Approved Grant(Bullet Aid)

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, based on the recommendation of the Superintendent, the Horseheads Central School District Board of Education approves the increase to the appropriations budget account coded A5510-40-00-00-400(\$34,487.31) and budget account coded A5510-40-00-00-469(\$15,512.69) to be funded with an increase to the revenue code A3289-000 other state aid. The District was awarded \$50,000 in Senate approved grants(Bullet Aid) and will be used to offset the cost of the Transfinder Corporation contract initiated for the Facility Use/Grade Configuration Study.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of an increase in Appropriations--Senate Approved Grant(Bullet Aid) was brought to the Board for Board action.

Northeast Association Management, Inc.(NEAM) Program Agreement

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approve the Northeast Association Management, Inc.(NEAM) Program Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Northeast Association Management, Inc.(NEAM) Program Agreement was brought to the Board for Board action.

2015-2016 Health and Welfare Contract With Corning-Painted Post School District

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Health and Welfare Contract with Corning-Painted Post School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch

Sadler
Strollo

MOTION CARRIED

The approval of the 2015-2016 Health and Welfare Contract with Corning-Painted Post School District was brought to the Board for Board action.

2015-2016 Internal Audit Risk Assessment Update

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Internal Audit Risk Assessment Update as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of the 2015-2016 Internal Audit Risk Assessment Update was brought to the Board for Board action. Board President Jim Jacobus and Board Member David Sadler acknowledged the Financial Staff for doing such an outstanding job keeping this Audit in order considering the complexity of our finances.

Personnel Items

Human Resources Committee Recommendations

Moved by Dale, seconded by Lynch.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Chely, James	Transp./Sub Bus Driver	01/26/16
Coats, Jared	District/Sub Cleaner	02/11/16
Keister, Elise	District/Student Lifeguard	02/05/16
Kramer, Timothy	Transp./Sub Bus Driver	02/01/16
Marshall, Emily	District/Substitute	02/02/16
Rockwell, Katie	District/Sub Cleaner	02/08/16
Standish, Paige	District/Sub Cleaner	02/08/16
Sullivan, Ben	District/Student Lifeguard	01/26/16
Tarr, Jeffrey	District/Sub Cleaner	02/11/16
Woodard, Megan	District/Sub LPN	02/01/16

CIVIL SERVICE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Creation of new position	Facilities/Director of Facilities II	03/02/16

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Kraipovich, Joseph	HS/Cleaner	02/01/16	\$24,569
Piegdon, Patricia	Transportation/Sr. Clerk Typist	02/16/16	\$23,082
Sullivan, Timothy	Transportation/Bus Driver	02/09/16	\$11.10/hr.
White, Vickie	CS/Registered Nurse	02/11/16	\$20,625

CIVIL SERVICE STATUS CHANGES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Beach, Marissa*	HS/Sr. Clerk Typist (provisional)	02/11/16	no change Cont'd

McLaughlin, Nicole	HS/Attendance Clerk (provisional to probationary)	02/08/16	no change
Smith, Ronda*	MS/Sr. Clerk Typist (provisional)	02/11/16	no change

*Provisional appointments extended until next Civil Service exam.

CIVIL SERVICE LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Alexander, Trisha	CS/Clerk Typist	2/1/16-2/12/16 – 2 week extension
Stephens, Cyril	Transp./Bus Driver (previous resignation rescinded)	2/1/16-4/1/16 – unpaid
Walton, Tiffany	RR/School Monitor	2/3/16-2/25/16 – partial paid

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Clark, Justin	Transp./Bus Driver	10/09/15
Kramer, Timothy	Transp./Bus Driver	01/29/16
Lewis, Mary	IS/Teacher Aide	01/25/16

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Timothy Peters** will retire as a Cleaner, effective August 5, 2016; WHEREAS, Tim is in his 30th year with the District; WHEREAS, Tim will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tim’s retirement and hopes his future years are fulfilling.

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Matthews, Rhonda	HS/Sr. Clerk Typist	02/29/16

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Bly, Jeffrey	Degreed	Elementary/Secondary
Desorcie, Gina	Certified	Elementary/Secondary
Dolaway, Jeannie	Degreed	Elementary
Doty, Brian	Non-Degreed	Elementary
Giagios, Elizabeth	Non-Degreed	Elementary
Hadley-Knowles, Kattie	Certified	Elementary
Hubbard, Mary Kay	Degreed	Elementary/Secondary
Martuscello, Marie	Non-Degreed	Elementary
Owen, Samantha	Non-Degreed	Elementary/Secondary

INSTRUCTIONAL TEMPORARY ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Schlock, Diann	RR-Kindergarten – LTS	12/07/15 – 02/12/17	\$44,119 pro-rated
Testone, Robin	IS-MS/Reading – LTS	*09/01/15 – 06/30/16	\$44,373
Woodworth, Matthew	MS/Special Education 15:1	01/29/16 – 02/29/16	\$42,315 pro-rated

* Extended assignment

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
DeRichie, Cynthia	CS/ESL	*08/31/16 – 06/30/17	\$55,596 (Unpaid)
Hassen, Colleen	MS/Special Education 15:1	01/29/16 – 02/29/16	\$64,454 (Paid Sick)
Hurd, Danielle	IS/Resource Room 15:1	01/27/16 – 03/09/16	\$60,387 (Paid Sick)

* Extended leave

INSTRUCTIONAL CONTRACT SUBSTITUTE ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Crossland, Kristin	BF/Contract Substitute	02/02/16 – 06/30/16	\$95/day
Pennypacker, Kieren	GR/Contract Substitute	02/17/16 – 06/30/16	\$95/day

INSTRUCTIONAL CONTRACT SUBSTITUTE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hubbard, Jennifer	BF/Contract Substitute	01/09/16
Lyon, Courtney	GR/Contract Substitute	02/17/16

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hayner, Ann Marie	GR/Teaching Assistant	01/19/16
Kamas, Kelly	GR/Teaching Assistant	01/21/16

INSTRUCTIONAL PROBATIONARY APPOINTMENTS:

	<u>TENURE AREA</u>	<u>PROBATIONARY EFFECT. DATE</u>	<u>TENURE EFFECT. DATE</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY</u>
Pratt, Amy	Teaching Asst.	01/21/16	01/21/20	Pending	\$12,099
Rodgers, Mary*	Science	02/22/16	02/22/19**	Permanent	\$58,266

* To the extent required by the applicable provisions of Education Law §§3012, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of the Commissioner’s Regulations Part.

** Three (3) year probationary period – previously tenured.

WINTER 2015/2016 COACHING APPOINTMENT:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
McMillen, Joseph	Jr. Varsity Head Coach Boys Basketball	01/11/16	\$1,280

WINTER 2015/2016 COACHING ADJUSTMENT:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>REVISED STIPEND</u>
Finnerty, William	Jr. Varsity Head Coach Boys Basketball (Emergency Medical Leave)	01/08/16	\$2,238

SPRING 2015/2016 COACHING VOLUNTEERS:

	<u>POSITION</u>	<u>STIPEND</u>
Black, Chris	Baseball Asst. Coach	Volunteer
Cook, John	Baseball Asst. Coach	Volunteer
Lowmaster, Nate	Lacrosse JV Boys Asst. Coach	Volunteer
Spencer, Lee	Lacrosse JV Boys Asst. Coach	Volunteer
Squires, Mark	Lacrosse JV Girls Asst. Coach	Volunteer
Falkowski, Al	Softball Asst. Coach	Volunteer
Owen, Matt	Softball Asst. Coach	Volunteer
Surosky, Abby	Softball Asst. Coach	Volunteer

FALL 2016/2017 COACHING APPOINTMENT:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Hillman, Kevin	Varsity Head Football Coach	07/01/16	\$5,828
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo
- MOTION CARRIED

Director of Human Resources Judy Christiansen brought Recommendations from the Human Resources Committee to the Board for Board action. Board President Jim Jacobus noted that the position of the Director of Facilities II is a new position to the budget. Dr. Thomas J. Douglas, Superintendent of Schools, stated that he will ask the Department of Civil Service to create this position as soon as possible so that a specific name can be brought in front of the Board for approval at its' March 3rd Board meeting.

Correspondence For Action

Resolution Nominating Rose Apgar To Serve On The GST-BOCES Board For A Term Beginning July 1, 2016, and Concluding On June 30, 2019

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education does and hereby nominates Rose Apgar to serve on the Board of the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services for a term beginning on July 1, 2016 and concluding on June 30, 2019.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of the Resolution Nominating Rose Apgar to serve on the GST-BOCES Board for a term beginning July 1, 2016, and concluding on June 30, 2019 was brought to the Board for Board action. Board Member Doug Johnson was not able to vote on this Resolution due to being a BOCES employee and inquired if Correspondence for Action Items. 11.1-11.11 could be separated so that he is able to partake on Items 11.2-11.7

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education amends the above motion and separate Items 11.1 – 11.11, so that Item 11.1 is acted on alone.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The Board approved to rescind the previous Board Action that was taken on Correspondence for Action Items. 11.1-11.11 and separate them so that Item 11.1 was voted on as a separate item so that Board Member Doug Johnson is able to partake on Items 11.2-11.7.

Resolution Nominating Rose Apgar To Serve On The GST-BOCES Board For A Term Beginning July 1, 2016, and Concluding On June 30, 2019

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education does and hereby

nominates Rose Apgar to serve on the Board of the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services for a term beginning on July 1, 2016 and concluding on June 30, 2019.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Resolution Nominating Rose Apgar to serve on the GST-BOCES Board of the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services for a term beginning on July 1, 2016 and concluding on June 30, 2019, was brought to the Board for Board action. Board Member Doug Johnson abstained due to being a BOCES employee.

Proposed Changes to Policy 8000: Support Services Goals

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8000: Support Services Goals as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8000: Support Services Goals.

Proposed Changes to Policy 8110: Building and Grounds Inspection

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8110: Building and Grounds Inspection as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8110: Building and Grounds Inspection.

Proposed Changes to Policy 8111: Reporting of Hazards

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8111: Reporting of Hazards as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8111: Reporting of Hazards.

Proposed Changes to Policy 8116: Indoor Air Quality

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8116: Indoor Air Quality as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8116: Indoor Air Quality.

Proposed Changes to Policy 8119: Automated External Defibrillator Usage

Moved by Strolo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8119: Automated External Defibrillator Usage as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8119: Automated External Defibrillator Usage.

1st Reading and Action on Proposed Changes to Policy 2120: School Board Elections

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 2120: School Board Elections as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a first reading and Board action of proposed changes to Board Policy 2120: School Board Elections. After a thorough discussion, the Board was in agreement to change the current voting hours of 7:00 AM – 8:00 PM back to 7:00 AM – 9:00 PM. Dr. Douglas stated by going back to 9:00 PM the District Calendar will also need to be changed next year as this year it is listed at 8:00 PM and we will also need to inform the public of the change for the May Election. Also, if we go to the new machines there is an increase in cost. In the future to avoid confusion where we vote, we may want to consider having only one voting location which would help all residents as it would give them ample time to vote and no confusion as to which site to go to. Sue Pirozzolo stated one of the reasons we had reduced the number of hours for voting was because there wasn't a lot of voting that took place between 8:00 PM and 9:00 PM and also because we had three sites in use. Also, if we go to one voting site, it will take less time to count the final tally of the votes vs. having three sites. Director of Human Resources Judy Christiansen stated approval is needed for this year's Board Election and Budget Vote.

1st Reading of Proposed Replacement Policy 8115: Pesticides and Pest Management

Chair Doug Johnson presented the Board with a first reading of proposed Replacement Policy 8115: Pesticides and Pest Management for information only. Doug stated it has significantly been changed and is a new NYSSBA Policy. Doug stated it will be brought to the Board at its' March Board meeting for a second reading and Board action.

1st Reading of Proposed Changes to Policy 8120: Accident Prevention and Safety Procedures

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8120: Accident Prevention and Safety Procedures for information only. Doug stated this will expand to all staff and not just the Superintendent. Doug stated the proposed changes to this Policy will be brought to the Board at its' March Board meeting for a second reading and Board action.

1st Reading of Proposed Change to Policy 8121: First Aid

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8121: First Aid for information only, noting specifically the Nursing staff. Doug stated the proposed changes to this Policy will be brought to the Board at its' March Board meeting for a second reading and Board action.

1st Reading of Proposed Changes to Policy 8122: Accident Reports

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8122: Accident Reports for information only, noting the Business Manager will be replaced with the Superintendent or Designee. Doug stated the proposed changes to this Policy will be brought to the Board at its' March Board meeting for a second reading and Board action.

Questions and Comments from Board Members

The Board reviewed the email that was sent from Dr. Douglas regarding Talking Points that he plans to take to the Capital Conference Lobby Day on February 29th. Board Member Pam Strollo stated that it is very thorough and well thought out. Board Vice-President Karen Boulas inquired if the Veterans' Tax Exemption could be mentioned. Dr. Douglas stated he will fit it in under Unfunded Mandates.

Board Member Kristine Dale stated she will not be able to attend the March 31st Board Meeting as she will be traveling and would like to skype.

Adjournment to Executive Session

Moved by Sadler, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:16 PM to approve CSE/CPSE/504 Recommendations, Individual Personnel Matters and Legal Contracts and Negotiations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 7:52 PM and reconvene to its Regular Meeting of the Board of Education at 7:53 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin
 Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Moved by Conklin, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:54 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
 Christiansen
 Conklin

Dale
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

