

**Horseheads Central School District  
Business Meeting of the Board of Education  
Big Flats Elementary School  
March 31, 2016**

**Present:** Akula, Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler, Strollo

**Also Present:** Bailey, Bostwick, Bracy, Christiansen, Coghlan, Donahue, Douglas, Gill, McDonough, Moyer, Patterson, Scaptura, Williams

**Absent:**

**Call to Order:** Board President Jim Jacobus called the Business Meeting to order at 6:00 PM.

**Minutes**

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of February 25, 2016, Community Budget Workshop of March 3, 2016, and Special Board Meeting of March 10, 2016, as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

**Agenda Changes**

Board President Jim Jacobus welcomed everyone to tonight's Board Meeting and stated there are no Agenda changes; however, there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations, Individual Personnel Matters and Negotiations.

**Community Questions and Comments**

There were no questions or comments from the Community.

**Student Representative Report**

Student Representative Sruti Akula reported on High School activities, including spring sports, Student Council's March Madness Spirit Week, National Honor Society Fundraiser for the Children's Miracle Network, the Junior Prom which will be held on April 9<sup>th</sup> and stated the Seniors are finalizing college plans.

**Presentations**

**2016-2017 Budget Presentation**

Superintendent of Schools Dr. Thomas J. Douglas and School Business Administrator Katy Buzzetti updated the Board on the 2016-2017 Budget and Development Process. They gave an overview of the previous Budget Workshops which were held on February 7<sup>th</sup> and March 3<sup>rd</sup> and also presented the Instructional Budget. Dr. Douglas stated at each Budget

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Workshop, the various areas of the Budget have been presented with contractual and required increases - "rollover" budgets - and Items for Consideration have been presented as well. Dr. Douglas stated we did nothing, just adjust those expenses that would increase from one year to the next. The reason the Gap is so high is because the District annually would use \$4.5 million to \$5 million to offset the Gap using the Fund Balance and Reserves which we are trying not to use. Dr. Douglas reviewed Options to offset it and stated until we know our future Budget from the State it is hard to make reductions.

School Business Administrator Katy Buzzetti reviewed the past couple of Budgets that we have gone through, the various Department Budgets that we have looked at since the beginning of February, the Bus Replacement Proposition and the various Budget Considerations. Dr. Douglas stated that this is where we stand after going through the Administrators' Priority Lists that have already been submitted, we could already find some of them within our Spending Plan so they could be rolled over and removed as a Consideration(\$50,000 in the budget) for a Budget Adjusted Total of \$90,700, noting at this time we are still waiting on a State Budget. Dr. Douglas noted that these are just Considerations and that everything really depends on what happens with State Education and if we can find offset costs to increase the education of the School District. We also need to consider that a District this size with a \$75 million budget should not have a part-time Business Administrator. Even though we would lose BOCES Aid it would only be minimal in comparison to having a full-time Business Administrator. Dr. Douglas also noted that we will need to try to put the Sabbatical Request into the Budget, noting that we have enough in our Substitute Coverage to be able to take care of it. If you look at it now, the Budget Development with all of its components and the new totals are \$77,393,000 if we did nothing from here and with the budget gap \$7.3 million.

Board Vice-President Karen Boulas inquired regarding Page 16 of the Instructional Overview and what does the Instruction CTE cover, how did you get that number and how is it sufficient to cover the students' education? Dr. Douglas stated there is no way that number is exactly what we need, but what was the number turned in from Building Administrators, staff and faculty. We are trying to hold as flat as we can; noting in the past we took a 50% cut. Karen also inquired if we are putting too much in too fast and will we be able to sustain it? Dr. Douglas stated this is a good question and stated it is better to be able to sustain for one year than never to improve education and assured the Board that we are not going to overspend ourselves with our savings to do this. It will be as practical and self-sustaining as possible and we will trim to portion the Budget the following year for strength.

Board Member Pam Strollo thanked Katy Buzzetti and everyone in the District who assisted in putting this together. She stated we all know how challenging it is and that each stakeholder in the District has given up something in the past and our hearts have hurt because of it. She stated it is great to see that we can give something back and truly appreciates the fact that Dr. Douglas and Katy Buzzetti took the time to look at what we really want to put forward and get us to the point where we can grow again and become strong. She stated she truly appreciates all the hard work and the critical thinking it took to put this Budget together.

Board Member Brian Lynch stated there are many, many people who put hundreds of hours into the development of this Budget and it is tremendous to get this kind of detail and to see some of the items put back that the Board had to take out in the past. Brian stated some of his older children had more opportunities than his younger ones which was not a good feeling and now that we are able to start putting things back, we want to maintain the Horseheads Brand. Brian stated he would be very, very happy to support the \$2.3 million gap.

Board Member Doug Johnson thanked Dr. Douglas and Katy Buzzetti for all of their hard work and inquired as to what is the position at the High School we are looking at. Dr. Douglas

stated we are looking at an addition of the possibility of an Assistant Principal or Dean of Students; however, we are not sure what level yet, but we will do what is best for the students and the operations of the High School. Doug stated that he also agrees with Brian, if we are able to get to the \$2.3 million Gap, then he would be able to support the Budget. Dr. Douglas stated he is hoping to have more information for the April 7<sup>th</sup> Board Meeting to affirm this.

**Big Flats Elementary School: “Fun, Innovative, and Relevant Learning at Big Flats Elementary School”**

Big Flats Principal Liz Scaptura on behalf of the Staff, Students and Parents welcomed the Board to the school, and recognized the staff who put in countless hours of overtime to educate our students. Liz stated she is extremely proud of her staff and that without them we would not be able to have the fun, learning environment that we have.

The Parent Teacher Organization’s Co-Vice President, Melissa Morrissey, reported on the Parent Group’s activities and their contributions to the school. She stated their mission is to build a strong connection between school and home and make the school enjoyable for the students and the staff. The PTO supports the efforts of the staff monetary, sponsoring events and activities and volunteering as needed. Melissa stated without our parent volunteers the PTO would not be able to support the school as it does. She noted that all funds raised by the PTO goes directly to the benefit of the students whether it is sponsoring events such as the Winter Festival, 4<sup>th</sup> Grade Bullying Party, Field Trips, the Halloween Dance, Purchasing Playground Toys, Art Supplies, Music Equipment, iPads, etc. Principal Liz Scaptura stated the PTO is truly amazing and thanked them for all they do for the school.

Second Grade Teacher Greg Sumner started the School Presentation by stating the Site-Based Team has worked extremely hard this year to Brand our school and stated that he is proud to be a Falcon. He described his experiences as a student at Big Flats, noting that the ‘Falcon’ was a big presence at the school in the past, and now the school is bringing the symbol back. Greg described the Falcon Pledge and how it is about taking pride and making positive choices, looking at what we have learned in the past and how we use the experience and knowledge to move forward by embracing a growth mindset. Greg also described the many activities at the school designed to encourage students and increase school spirit, including the SOAR pledge, the Power of YET, growth mindset, school handshake, and school song.

Kindergarten Teacher Lisa Barnstead talked about the work toward a new Vision Statement and how staff, parents, the community and students are contributing to the process. Fourth-graders Chase Harmer, Sophia Lorenz, and Brooke Sumner, who are members on the Committee, shared information on the Vision Statement Process.

Fourth Grade Teacher Tacy Kilmer presented to the Board how the fourth-graders are learning to integrate Project-Based Learning to make learning relevant for our students through working with the Town of Big Flats to improve the town playground – with a budget of \$45,000. Tacy stated the students will present their final design of Phase 2 of the Playground to the Big Flats Board in June. The students have been researching and working hard to meet the needs of the town and how the playground will be used by two to five-year olds.

Second Grade Teacher Kathy Spencer described the new Innovation Lab, a room to “shake things up” for students. The Innovation Lab which is an extension of the classroom is a place to nurture and reawaken the natural curiosity of childhood, and to help students develop 21st Century competencies in a hands-on workshop environment. She reported the students are fully engaged and focused while the room buzzes with excitement when students enter and begin work.

Speech Therapist Jessen Donlon presented information on how they have expanded the FOSS/STEM Curriculum so that the first graders are working with engineers from Corning Incorporated designing their own roller coasters and students who are studying Theme Park Engineering at Penn State University.

Pre-Kindergarten Teacher Amy Buchanan explained the new format of the school's Faculty Meetings. Amy stated they are now more teacher-driven, fun, hands-on and relevant to our building. They are Ed Camp Style with several committees currently at work on topics including school tradition, genius hour, small group differentiated math instruction, and a book talk on 'Teach Like a PIRATE.'

Music Teacher Kayla Walruth described the process that led to a new School Song. Fourth-Graders came up with a list of attributes important to their school and worked as composers and choreographers to create music videos. All of the students voted from the top two videos as their favorite, and the winners, Kim Arnold's class, presented the new School Song for the Board Members and audience.

Board Member Pam Strollo stated a number of years ago, Mrs. Scaptura said, "Once a Big Flats parent, always a Big Flats parent," and stated she is grateful for that every day and knows that every day when she drives by the school that it is a great day of learning at Big Flats. She stated that she loves the interdisciplinary learning which has been very beneficial to her own children and stated that the staff at Big Flats Elementary School truly live the Vision Statement on a daily basis and has heard fantastic things about "Teach Like A Pirate." Pam stated she is very proud of what takes place at Big Flats Elementary School.

Board Member Kristine Dale stated the School Spirit is incredible. She loved the cheer and is very impressed with the awesome Innovation Lab which the school is fortunate to have and is also very impressed with how the students are being involved in developing the Vision Statement which the staff lives on a daily basis.

Board Member Brian Lynch stated that the students did an amazing job singing and that he is proud to say that he has "3 Falcons" who went to Big Flats and it is a privilege to be associated with the school. Brian stated the staff is doing amazing things with the Innovation Lab and is very impressed with the students in designing Phase 2 of the Playground and is very interested in the students working with Corning Engineers and students at Penn State. Overall, Brian stated he is impressed with the staff's enthusiasm and stated it is great to serve on the Board when you see things like what was presented tonight.

Board Member David Sadler stated that he agrees with every word his fellow Board members said. The Project Based Learning is fantastic and the "Power of Yes" turning failure into improvement really had an impact on him as it is preparing kids at a very young age to look beyond failure towards success. David commended the staff for a fantastic presentation.

Board Member Doug Johnson thanked all the students and staff for an excellent presentation. He stated the structure of the school is really laying the foundation for great things at Big Flats and taking them higher than before which will really help the students in the long run. Doug stated he appreciates everything the staff does to ensure the students' success.

Board President Jim Jacobus stated that tonight's presentation brought back many memories of being a student at Big Flats when the building first opened. He stated every time he walks through the halls he will mention to those he is with that he really believes the teachers and staff who were there when he was a kid were the turning point in his life who helped him become the person he has become today. He thanked the staff and the PTO for all they do for the students at Big Flats Elementary School.

## **Superintendent Report**

### **Awards, Honors and Recognition**

Dr. Thomas J. Douglas, Superintendent of Schools, congratulated Tatum Benesh, Marianne Cites, and Rachel Stermer on their selection as STAC West All-Division All-Stars for Basketball.

Dr. Douglas noted that he and his family attended the Town of Horseheads Youth Bureau's Easter Egg Hunt, where members of the District's Facilities Staff and Monitors have volunteered for several years. Dr. Douglas thanked Tim Peters, Julie Bernard, Debbie Terpolilli, Brent Austin, Eric Weigel, Karen Cole, Kevin Clark, Rose Clark, Ruth Kent, Dana Gee, Wes Campbell, and Mike Singerhoff for volunteering their time and stated it was a wonderful event.

Dr. Douglas also reported on a new procedure suggested by District Counsel that personally owned vehicles not be used to transport students to and from athletic contests. This procedure was suggested due to liability concerns for both the District and owners of the vehicles, and increases team spirit in that the team goes to the contest, stays and supports, and comes back from the contest together. This season, the new procedure is being piloted; however, parents can complete a form to drive their child to or from a contest with 24 hours advance notice.

Dr. Douglas noted that State tests are coming up soon, schools have received some test refusal notices from parents and we are trying to make the process as comfortable as possible for staff and students.

Dr. Douglas stated that he hopes that the State Legislature will pass a State Budget that does not include any new Mandates by the midnight deadline. Board Member Doug Johnson stated part of the State Budget includes the possibility of minimum wage increasing to \$15.00 per hour and Paid Family Medical Leave. How would this have an impact on the District's budget? Dr. Douglas stated it would be hard to project, but Judy Christiansen did do an analysis and if we had to pay \$15.00 per hour, it would cost about \$4.5 million additional to the District to bring everybody up to that level and we would not be able to do anything to save the budget. Dr. Douglas stated this is something that we would have to keep in mind and adjust to future budgets. Regarding the paid Family Medical Leave, we would not be able to support it, but we do have a provision for it in current contracts.

## **Board Report**

### **President's Report**

There wasn't a Report.

### **Committee Reports**

#### **Athletic and Extra-Curricular Committee**

Chair Karen Boulas reported on the March 7, 2016, meeting of the Athletic and Extra-Curricular Committee. Karen noted the Committee discussed the Alignment of the Athletic and Code of Conducts, Student Transportation in private vehicles to athletic events, heard an Update on the Softball Field with the Sale of Broad Street and the Sale of Bricks by the Baseball Field as a Fund Raiser. Karen stated there were no action items.

#### **Audit Committee**

There wasn't a Report.

#### **Curriculum and Assessment Committee**

There wasn't a report.

**Facilities & Grounds Committee**

There wasn't a Report.

**Finance Committee**

Chair Brian Lynch reported on the March 21, 2016, meeting of the Finance Committee. Brian stated that the Committee reviewed all of the items that will be presented later this evening under the Finance Report for Board action.

**Human Resources Committee**

Chair Pam Strollo reported on the March 9, 2016, meeting of the Human Resources Committee. Pam stated the Committee reviewed the Human Resources Recommendations which will be presented later this evening for Board action and also reviewed the claims and contributions which are relative to the Health Insurance Plan. Pam noted there is a conflict with the April 13<sup>th</sup> meeting, resulting with the meeting being a "virtual" meeting done via email.

**Legislative Liaisons**

There wasn't a report.

**Planning and Development Committee**

There wasn't a report.

**Policy Committee**

Chair Doug Johnson reported on the March 8, 2016, meeting of the Policy Committee noting that later this evening under Correspondence for Action there will be Policies presented to the Board for Board action and others for a first reading. Doug noted Proposed Changes to Policy 8123: Hygiene Precautions and Proposed Changes to Policy 8130: Emergency Plans and the Proposed Replacement Policy were tabled for further discussion at the April Meeting.

**FINANCE ITEMS:**

**Treasurer's Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for February 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

**MOTION CARRIED**

The approval of the Treasurer's Report for February 2016 was brought to the Board for Board action.

**Claims Auditor Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor's Report for February 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin

Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Claims Auditor Report for February 2016 was brought to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for February 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the High School Extra-Classroom Treasurer’s Report for February 2016 was brought to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(January and February 2016)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for January and February 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Middle School Extra-Classroom Treasurer’s Report for January and February 2016 was brought to the Board for Board action.

**Athletic Extra-Classroom Treasurer’s Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for February 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin

Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Athletic Extra-Classroom Treasurer's Report for February 2016 was brought to the Board for Board action.

**Budget Transfers Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for February 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Budget Transfers Report for February 2016 was brought to the Board for Board action

**Revenue and Expense Report(February 2016)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Report for February 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The Revenue and Expense Report for February 2016 was brought to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$10,626,804 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin



Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of Budget Transfers in the amount of \$10,626,804, which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action.

Board Member Warren Conklin inquired as to why we are approving transfers for expenses that occurred during the 2012-2013 and the 2013-2014 school year and also asked for clarification regarding the transfer for the Affordable Care Cost charges. School Business Administrator Katy Buzzetti stated the transfer for those years was an advance payment to HUNT Engineers when we first started the Study and since we are still working with them on the Study, we had to write it off and get the expenditure back to reverse what was considered a Pre-Pay Price and used a Budget Transfer which also assisted Mike Coghlan. Katy stated that the other transfer is to cover Affordable Care Costs the District has incurred so that we are in compliance.

**Donation and Increase In Appropriations From Target to Middle School**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$79.14 on behalf of Target and Take Charge of Education program. When parents, teachers, and other school supporters shop with their REDcard, Target donates up to 1% of their purchase to their designated eligible K-12 school.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-10-00-00-450	\$79.14	Middle School Supplies
A980-2705	\$79.14	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of a Donation and Increase in Appropriations from Target to the Middle School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Center Street PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$461.23 on behalf of the Center Street Elementary School PTO. This donation will be used to help fund the "Junie B's" performance that took place at the Clemens Center on February 5<sup>th</sup> and the Be More Awesome performance that took place at Center Street Elementary School on January 29<sup>th</sup>.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-10-00-00-490	\$461.23	Arts in Education – BOCES CoSer 401
A980-2705	\$461.23	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of a Donation and Increase in Appropriations from Center Street PTO to Center Street Elementary School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Target to High School**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$766.59 on behalf of Target and Take Charge of Education program. When parents, teachers, and other school supporters shop with their REDcard, Target donates up to 1% of their purchase to their designated eligible K-12 school.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-12-00-00-450	\$766.59	High School Supplies
A980-2705	\$766.59	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Cont'd

Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

The approval of a Donation and Increase in Appropriations from Target to the High School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Center Street PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$1,800.00 on behalf of the Center Street Elementary School PTO. This donation is to help fund instructional supplies and materials to be used by Center Street Elementary School.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-04-00-00-450	\$1,800.00	Supplies - Instructional
A980-2705	\$1,800.00	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

The approval of a Donation and Increase in Appropriations from Center Street PTO to Center Street Elementary School was brought to the Board for Board action. Board Member Warren Conklin commented he finds it disturbing that the PTO is providing funding for educational materials; whereas, he feels that the PTO's responsibility should be to enhance the child's Education and that we should be providing the instructional supplies and materials. Dr. Douglas stated that this is where we are trying to build funds into the Budget over time to take the burden off the PTO.

**Donation and Increase In Appropriations From The Intermediate School PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$182.27 on behalf of the Intermediate School PTO. This donation will be used to help fund The Bubbleman performance that took place at the Intermediate School on March 2, 2016.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$182.27	Arts in Education – BOCES CoSer 401
A980-2705	\$182.27	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch  
Sadler  
Strollo

MOTION CARRIED

The approval of a Donation and Increase in Appropriations from the Intermediate School PTO to the Intermediate School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Gardner Road PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$290.05 on behalf of the Gardner Road Elementary School PTO. This donation is to help fund the “Junie B’s” performance that took place at the Clemens Center on February 5<sup>th</sup>.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$290.05	Arts In Education – BOCES CoSer 401
A980-2705	\$290.05	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch  
Sadler  
Strollo

MOTION CARRIED

The approval of a Donation and Increase in Appropriations from Gardner Road PTO to Gardner Road Elementary School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Big Flats PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$118.88 on behalf of the Big Flats Elementary School PTO. This donation is to help fund the performance by Lindsay Barrett George held at Big Flats Elementary School on March 4, 2016.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$118.88	Arts In Education – BOCES CoSer 401
A980-2705	\$118.88	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

The approval of a Donation and Increase in Appropriations from Big Flats PTO to Big Flats Elementary School was brought to the Board for Board action.

**Donation and Increase In Appropriations From High School Choir Parents**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$2,377.50 on behalf of the Horsheads High School Choir Parents. This donation will be used to help fund the performance by New York Voices held at the High School on February 24, 2016.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$2,377.50	Arts In Education – BOCES CoSer 401
A980-2705	\$2,377.50	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Cont'd

Jacobus

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of a Donation and Increase in Appropriations from the Horseheads High School Choir Parents to the High School was brought to the Board for Board action.

**Donation and Increase In Appropriations From Center Street PTO**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$378.81 on behalf of the Center Street Elementary School PTO. This donation will be used to help fund the Wacky Science Show held at Center Street Elementary School on February 24, 2016.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$378.81	Arts In Education – BOCES CoSer 401
A980-2705	\$378.81	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 31, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of a Donation and Increase in Appropriations from Center Street PTO to Center Street Elementary School was brought to the Board for Board action.

**Proposal For Construction Management Services From Watchdog**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the Proposal for Construction Management Services from Watchdog as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler

Strollo

MOTION CARRIED

The approval of the Proposal for Construction Management Services from Watchdog was brought to the Board for Board action.

**2015-2016 Health and Welfare Contract With the Elmira City School District**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Health and Welfare Contract with the Elmira City School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the 2015-2016 Health and Welfare Contract with the Elmira City School District was brought to the Board for Board action.

**Renewal Agreement With Chemung County For UPK Special Education Evaluations**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the Renewal Agreement with Chemung County for UPK Special Education Evaluations as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Renewal Agreement with Chemung County for UPK Special Education Evaluations was brought to the Board for Board action. Board Member Pam Strollo noted that this is for an Agreement that was not signed by the County until March 1<sup>st</sup>, but became effective January 1, 2016, and terminates on December 31, 2016. School Business Administrator Katy Buzzetti noted that this is the typical timeline of the County which makes it very challenging for us.

**Resolution To Accept The Broad Street Assignment and Assumption Lease Agreement**

Upon the recommendation of the School District's attorneys, and having had an opportunity to review the proposed agreement,

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the assignment and assumption of the lease agreement for the Broad Street property is approved, and that the President of the Board of Education is authorized to sign any necessary agreements.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

The approval of the Resolution to accept the Broad Street Assignment and Assumption Lease Agreement was brought to the Board for Board action.

**Sabbatical Leave Request**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Superintendent of Schools, based on the HTA collective bargaining agreement, recommends to the Board of Education, for their consideration and action, the Sabbatical Leave Committee's recommendation.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

The approval of the Sabbatical Leave Request was brought to the Board for Board action.

**Resolution Dissolving The Current Facilities Director Sharing Agreement With the Elmira Heights Central School District**

Whereas, The Horseheads Central School District and the Elmira Heights Central School District agreed to share the services of a facilities director for the period July 1, 2015 through June 30, 2016, and

Whereas, all parties to the agreement have concluded that the agreement no longer serves the best interests of the parties; and

Whereas, the Horseheads Central School District and the Elmira Heights Central School District, have agreed to dissolve the facilities director sharing agreement.

Now, therefore, on motion of Boulas, seconded by Christiansen, it is

RESOLVED, that the agreement on sharing a facilities director between the Horseheads Central School District and the Elmira Heights Central School District covering the period July 1, 2015 through June 30, 2016 is hereby dissolved.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus



Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Resolution Dissolving the Current Facilities Director Sharing Agreement with the Elmira Heights Central School District was brought to the Board for Board action.

**Resolution Authorizing The President Of The Horseheads Board Of Education To Sign A New Agreement Concerning The Services Of The Facilities Director**

Whereas, The Horseheads Central School District has appointed Michael P. Coghlan as facilities director, and

Whereas, Mr. Coghlan has served as the shared facilities director between the Horseheads Central School District and the Elmira Heights Central School District, and

Whereas, The Horseheads Central School District and the Elmira Heights Central School District have dissolved the agreement concerning sharing the services of facilities director, and

Whereas, the Elmira Heights Central School District requires the services of a facilities director while the District searches for a candidate to serve in the position.

Now, therefore, on motion of Boulas, seconded by Christiansen, it is,

RESOLVED, the President of the Board of Education is hereby authorized to sign the agreement with the Elmira Heights Central School District concerning the services of facilities director.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch Sadler			
Strollo			

**MOTION CARRIED**

The approval of the Resolution authorizing the President of the Horseheads Board of Education to sign a New Agreement concerning the services of the Facilities Director was brought to the Board for Board action. Board Member Warren Conklin inquired as to how often will Mike Coghlan assist the Elmira Heights School District. Dr. Douglas stated there is no specific requirement for him to be in Elmira Heights at any specific time; however, we are offering Elmira Heights our services in good faith for Mike to be at their disposal if necessary while they are promoting someone from within to take over his position. We will be helping our neighboring District to the south while Mike is being a Mentor to the new Director.

**Personnel Items**

**Human Resources Committee Recommendations**

Moved by Boulas, seconded by Christiansen.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Agahi, Shamim	Transp./On-call Bus Driver	03/17/16
Barden, Scott	Transp./Substitute Bus Driver	02/18/16

Chapman, Patricia	District/Substitute (various)	03/21/16
Nuss, Kyle	District/Substitute Cleaner	02/17/16
Ruth, Michael	District/Substitute (various)	03/01/16
Soper, Yvonne	District/Substitute Clerk Typist	07/01/16
Terpolilli, Alexandria	District/Substitute (various)	03/10/16
Woodard, Megan	CS/LTS 1:1 LPN	02/23/16

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Barden, Scott	Transportation/Bus Driver	02/29/16	\$11.50/hr. (step 2)
Marble, Kristin	Transportation/Bus Driver	02/18/16	\$11.10/hr.
Struble, Janice	IS/Teacher Aide (part-time)	02/23/16	\$9.60/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Darmstadt, Erica	MS/Registered Nurse	03/18/16
O'Dell, William	Transp./Bus Driver	03/25/16

**CIVIL SERVICE TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Cobb, Annette	MS/Registered Nurse	03/16/16

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Cumbo, Danielle	Degreed	Elementary/Secondary
Franklin, Sarah	Non-Degreed	Secondary
Kamal, Aliya	Degreed	Elementary
Kelly, Aaron	Non-Degreed	Secondary
Lewis, Kimberly	Certified	Elementary
Rathbun, Jillian	Non-Degreed	Elementary

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hyer, Lindsay	CS/Speech	*09/01/15 – 05/01/16	\$50,290 (unpaid child care)

**INSTRUCTIONAL TEMPORARY ASSIGNMENTS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bartlett, Lisa	CS/Teaching Assistant (Temporary class-size)	03/14/16-06/30/16	\$12,099 (pro-rated)
Cornacchio, Mick	BF/Resource Room	03/15/16 – 06/30/16	\$135/half day-\$225/ full day
Coss, Donna	CS/Speech	*09/01/15 – 05/01/16	\$45,104 (pro-rated)
Owen, Trudy	BF/Resource Room	02/29/16 – 06/30/16	\$135/half day-\$225/ full day

\* Extended appointment.

**INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Wheeler, Brittany	IS/Contract Substitute	03/05/16

**INSTRUCTIONAL TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Pratt, Amy	BF/Teaching Assistant	09/01/16
Wood, Katrina	BF/Teaching Assistant	02/29/16

**HOMEBOUND INSTRUCTION APPOINTMENTS:**

	<u>RATE</u>
Bratz, Tiffany	\$18/hour

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Barbara Vieselmeyer** will retire as a Resource Room teacher, effective June 30, 2016; WHEREAS, Barbara is in her 32nd year with the District; WHEREAS, Barbara will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Barbara's retirement and hopes her future years are fulfilling. Cont'd

**ADMINISTRATIVE RETIREMENTS:**

WHEREAS, **Karen Bracy** will retire as the Director of Elementary Education, effective July 1, 2016; WHEREAS, Karen is in her 2nd year with the District; WHEREAS, Karen will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Karen’s retirement and hopes her future years are fulfilling.

**SPRING 2015/2016 COACHING APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Jordan, Carly	Modified Track Coach	Spring 2016	\$3,022
Kordziel, Noreen	Varsity Track Asst. Coach	Spring 2016	\$4,017
Malnoske, John	Modified Track Coach	Spring 2016	\$3,022
Browning, Ed	Varsity Girls Golf Coach	Spring 2016	\$5,152*

\* Revision due to number of weeks in season play.

**SPRING 2015/2016 COACHING VOLUNTEERS:**

	<u>POSITION</u>	<u>STIPEND</u>
Condame, Ryan	Track & Field Assistant Technical Support	Unpaid
Hillman, Kevin	Track & Field Assistant	Unpaid
Jansen, Tom	Track & Field Assistant	Unpaid

**SPRING 2015/2016 COACHING RESIGNATIONS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>
Russo, Crissie	Modified Track & Field Coach	03/01/16

**WINTER 2015/2016 COACHING ADDITIONAL STPENDS:**

	<u>POSITION</u>	<u>*STIPEND</u>
Jansen, Thomas	Varsity Indoor Track	\$564
Hillman, Kevin	Varsity Indoor Track	\$564
Gilbert, George	Varsity indoor Track	\$564
Zembek, Jared	Varsity Boys Swimming	\$376
Micknich, Steve	Varsity Bowling	\$564
Limoncelli, Jeff	Varsity Basketball	\$376
McMillen, Joseph	Varsity Basketball	\$356
Lese, Shane	Varsity Wrestling	\$376
Wilson, Eric	Varsity Wrestling	\$376

\*Additional stipends for winter coaches qualifying for post season play.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
		Jacobus	
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought Recommendations from the Human Resources Committee to the Board for Board action. Board President Jim Jacobus stated that he will abstain due to having a relative on the Consent Agenda. Jim also acknowledged Barb Vieslemeyer, stating it was a privilege to work with her and that her expertise in the area of Special Education will be truly missed. Jim also thanked Karen Bracy for the work that she has done in the District and stated she will also be missed.

Board Vice-President Karen Boulas acknowledged Karen Bracy and stated that she will be sorry to see her go, but is very happy for her and wished her well into retirement. Board Member Pam Strollo stated she cannot say enough for the valuable leadership that Karen Bracy has brought to the District. She has made a huge difference and will be missed.

**Correspondence For Action**

**Proposed 2016-2017 School Calendar**

Motion by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the Proposed 2016-2017 School Calendar as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Proposed 2016-2017 School Calendar was brought to the Board for Board action. It was noted that the format is different than in previous years. The months are listed horizontally, not vertically as in the old calendar, Conference Days are not indicated on the calendar months, but rather in a list at the bottom center of the page, Emergency Closing Days are also listed differently and Giveback Days are on the calendar – if the District uses more days than allotted, those Days revert back to days in session. Board Member Brian Lynch thanked Dr. Douglas for the explanation regarding the Use of Unused Snow Days. Board Member Doug Johnson thanked the HTA for their assistance in finalizing the calendar. Board President Jim Jacobus thanked Dr. Douglas for not having a long break in February as it is a prime time for teaching.

**Proposed Replacement Policy 8115: Pesticides and Pest Management**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Proposed Replacement Policy 8115: Pesticides and Pest Management as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Replacement Policy 8115: Pesticides and Pest Management.

**Proposed Changes to Policy 8120: Accident Prevention and Safety**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education table proposed changes to Policy 8120: Accident Prevention and Safety for further review by the Policy Committee.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale

Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8120: Accident Prevention and Safety. After a thorough discussion, the Board decided to table Board action on changes to this Policy for further review by the Policy Committee.

**Proposed Changes to Policy 8121: First Aid**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 8121: First Aid as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8121: First Aid.

**Proposed Changes to Policy 8122: Accident Reports**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education table proposed changes to Policy 8122: Accident Reports for further review by the Policy Committee.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 8122: Accident Reports. After a thorough discussion, the Board decided to table Board action on changes to this Policy for further review by the Policy Committee.

**1<sup>st</sup> Reading and Proposed Changes to Policy 8132: Fire Drills**

Chair Doug Johnson presented the Board with a first reading of proposed Changes to Policy 8132: Fire Drills for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its' April Board meeting for a second reading and Board action.

Board Member Warren Conklin inquired regarding the way the Policy reads, it implies that the Superintendent is responsible to ensure that the drills are completed. Should it read differently since the Building Administrators are responsible to ensure they are completed? Dr. Douglas stated this is covered by regulations, which is why we took out the Board because it is not officially their responsibility, but it is the Superintendent's responsibility to authorize the Building Principals to do them and it is up to them to make sure they are done.

**1<sup>st</sup> Reading of Proposed Changes to Policy 8134: Emergency Closings**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8134: Emergency Closings for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its' April Board meeting for a second reading and Board action.

**1<sup>st</sup> Reading of Proposed Change to Policy 8135: SAFE Schools**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8135: SAFE Schools for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its' April Board meeting for a second reading and Board action.

Board Member Warren Conklin inquired regarding the use of "will" in the second paragraph and if it means, "You will do this every time, putting this in the administrator's hands." Doug stated this was discussed and we do not want to say that you can only report to administration and not talk to law enforcement, but if you are going to contact law enforcement, you also need to inform the Building Administrator.

**1<sup>st</sup> Reading of Proposed Changes to Policy 8200: Buildings and Grounds Management**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8200: Buildings and Grounds Management for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its' April Board meeting for a second reading and Board action.

**1<sup>st</sup> Reading of Proposed Changes to Policy 8210: Buildings and Grounds Security**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 8210: Buildings and Grounds Security for information only. Doug stated the proposed changes to this Policy will be brought to the Board at its' April Board meeting for a second reading and Board action.

**Questions and Comments from Board Members**

Board Member Doug Johnson stated that at a School Board Meeting with Local Legislatures Assemblyman Friend and Omara provided a very good assessment of where they are and what they can support. They were very blunt regarding the GEA and Restoration to get it back.

Board Member Warren Conklin acknowledged Jeff Limoncelli who was recognized this week in the Elmira Star-Gazette for being selected as Coach of Section 4 for Basketball.

The Board reviewed next year's Board Calendar that was presented earlier this evening. Jim stated it will be brought to the Board at its' April Board Meeting for Board action. Dr. Douglas stated that upon review the Board will notice that there are six meetings built in for next year's Budget Season which allows a break-up of some of the material so that it will be presented in a different fashion than is currently being used. Board Member Kristine Dale inquired regarding the May Meeting as it looks like the Business Meeting is the same night as the Election which makes it look like there is not a Business Meeting at Ridge Road in May. Dr. Douglas stated this meeting is just to approve the Election Results and the Meeting at Ridge

Cont'd

Road will be held as usual. Board Member Brian Lynch commented regarding the NYSSBA Conference. He stated he understands moving the Board Meeting to Tuesday and is not opposed to moving it; however, inquired if it could be moved to the Thursday before instead of Tuesday to keep it on a Thursday. Dr. Douglas stated this is only an initial draft as we start to work on next year’s calendar so that we have more coordination and are also able to plan for Board Retreat dates and a more accurate one will be presented at the next Board Meeting.

Board President Jim Jacobus stated that he is not going to seek Re-election for the Board of Education. He has been in education for a total of 44 years, 32 years as a teacher and then 12 years being elected to the Board upon retirement and is now looking forwards to a full retirement and taking the time to do some traveling. Jim stated he has had a good 12 years on the Board with a really functioning Board during the last few years.

**Adjournment to Executive Session**

Moved by Conklin, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:45 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:50 PM to approve CSE/CPSE/504 Recommendations, Individual Personnel Matters and Negotiations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson

Lynch  
Sadler  
Strollo  
MOTION CARRIED

Moved by Strollo, seconded by Lynch.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:35 PM and reconvene to its Regular Meeting of the Board of Education at 8:36 PM.

Ayes                      Noes                      Abstained                      Absent

Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo  
MOTION CARRIED

Moved by Conklin, seconded by Lynch.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:38 PM.

Ayes                      Noes                      Abstained                      Absent

Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo  
MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine,*

Candy Maine, District Clerk





