

**Horseheads Central School District
Business Meeting of the Board of Education
High School Multi-Media Center
May 26, 2016**

Present: Akula, Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler

Also Present: Bracy, Buzzetti, Douglas, Gill, Harkness, Holloway, McDonough, Moyer, Patterson, Scaptura, Sechrist, Squires, Williams

Absent: Stollo

Call to Order: Board President Jim Jacobus called the Business Meeting to order at 6:00 PM.

Minutes

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of April 20, 2016, and Public Hearing of May 7, 2016, and Special Meeting of May 17, 2016, as submitted.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Agenda Changes

Board President Jim Jacobus welcomed everyone to tonight's Board Meeting and stated there are no Agenda changes; however, there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations and Individual Personnel Matters.

Community Questions and Comments

There were no questions or comments from the Community.

Student Representative Report

Student Representative Sruti Akula reported on High School activities stating that the school year is coming to an end with the completion of AP exams, preparation for finals and Regents exams, and the senior trip to New York City was held this past weekend. Sruti noted that the Boys' Lacrosse and Baseball, and Girls' Softball Teams are competing in sectional games. She reviewed upcoming events including the Greenroom Players Banquet, Sports Tribute, Senior Honor Assembly, Senior Prom on June 11th, and Graduation on June 25th.

Presentations

Introduction and Mission of NYSSBA's Area Director(Sandra Ruffo)

New York State School Boards Association Area Director Sandra Ruffo introduced herself to the Board and Public. Sandra stated this is her 21st year on the Board and appreciates the opportunity to visit the different School Boards and is very excited from the results of the visits, noting that there are "wow moments" in all of the Districts. Sandra encouraged the District to

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look towards strengthening its relationship with NYSSBA through advocacy, use of the special services and WEBINARS that they provide. She also stated that new things are on the horizon as we try to provide more District services and if the Board has any concerns regarding Resolutions that may take place at the Fall Convention, then feel free to contact either herself or NYSSBA who would be able to assist with the formation of them. She also noted that she will try to provide the Board with the Resolutions earlier than the September Board Meeting so that the Board has ample time to review them before the October Conference and also encouraged the Board to attend it as it will be held in Buffalo.

Autism Spectrum Program Overview

Staff members Kelly Squires, Amy Kelly, Chris Harkness, Jennifer McMillen, and Laura Wales presented an overview of the Autism Spectrum Disorder (ASD) Program and its three cornerstones: Relationships, Research, and Results. They reported that the Program continues to grow, and they are committed to using the most up-to-date methodologies for helping the students in the Program. They shared videos of ASD students sharing how they feel about their Program. Chris Harkness thanked the Board for giving them the opportunity to showcase the ASD Program, a Program which they are extremely proud of.

Kelly Squires reviewed the history and structure of the Program, noting it started fourteen years ago in 2002 with a Director who recognized we had a need in our District that was not being met. It grew from one person to many, starting in the Middle School and continuing to grow down to the K-4 Buildings; brought kids to Big Flats Elementary to support with an Early Intervention Program and then moved on to the High School. Kelly stated the Program consists of both Push-In Services with their peers and Pull-Out Services to work with them one-on-one so that they are successful in our environment. The Program also provides support to our families through community involvement through education as the prevalence grows nationwide.

Laura Wales presented the Results of the Program reviewing the Core Deficits of Children who have ASD. Laura noted at the beginning of the Program, the prevalence of ASD was one in 150 children; in 2014, it was one in 68 children, noting celebrations come from individual success. Our work helps to encourage students to expand their comfort zones, participate in classroom activities, join teams, etc. Laura stated eighteen students have exited the Program and gone on to be successful independently with no additional teacher support or intervention. They also talked about the importance of celebrating life milestones of our students and families that they may not have been able to participate in otherwise, such as accepting birthday party invitations, wearing Halloween costumes, attending the prom and sporting events, and club participation.

Jen McMillen presented the Relationships of the Program noting the children are supported to meet the grade level expectations both academically and socially, noting that trainings are offered across the District for all staff.

Amy Kelly thanked the members of the Board of Education, Student Services, Building Administrators, Psychologists, Speech Pathologists, Occupational and Physical Therapists, Classroom Teachers, Teaching Assistants, Cafeteria Workers, Cleaners and the wonderful peers and families as it really does take a village to raise a family. She gave sincere thanks to Dr. Douglas and the Board for their understanding and believing in and supporting the ASD Program.

Board Member Doug Johnson personally extended his thanks for all that they do to support the students in the Horseheads District and community.

Board President Jim Jacobus stated he had a personal experience with one of the students who participated in the Program while having breakfast at Cracker Barrel. The student was so proud of what he was able to accomplish which meant so much to see it first-hand.

Superintendent of Schools Dr. Thomas J. Douglas thanked the Team for everything they do for our students, stating it is remarkable what you do and you should be very proud that you have made this Program one of the top Programs throughout the years. Furthermore noting that whenever he is out in the community he has heard families say they want their child to be part of the Horseheads Program which all of you should be commended for. Dr. Douglas stated that he hopes the Team will set the standard even higher as we move forward with what is coming up in the future.

Energy Management Update

Dan Delorme and Larry Parks presented an update on the Energy Management Program. In the Fiscal Year 2015-2016 to date, the District has seen a cost avoidance of more than \$400,000, or 44%. Energy supply costs will be the same next year. Energy transportation costs, determined by NYSEG and the Public Service Commission, have been increasing. Since the District began the Program in February 1997, we have achieved more than \$7.53 million of Cost Avoidance, noting that without the Program we would have spent over \$23 million. Dan noted its costs about \$15,000 a year to run the Program which takes about two weeks for the program to pay for itself. We have spent just under \$16 million which has enabled the District to use the money for other things, instead of only paying bills. Larry Parks shared future initiatives to curb energy costs, including changing to digital controls at the Middle/Intermediate Complex, investing more management effort for the time that the buildings are not being used for instructional purposes, continuing to train staff on new procedures, boiler replacement, new heating controls, converting lighting that is on 24/7 to LED from fluorescent, and more.

Board Member Brian Lynch thanked Dan and Larry for doing such a great job, stating the numbers are tremendous. Brian noted this is another achievement where the District has been able to do a lot of things during tough financial times at the State level and stated he appreciates the fact that they are always working on new ways to save money and is always a step ahead.

Board President Jim Jacobus thanked Dan and Larry for all they do to ensure the District remains up to date and looks to the future in the conservation of energy.

Superintendent of Schools Dr. Thomas J. Douglas noted that Director of Facilities Michael Coghlan is very proud of what Dan and Larry have done as a Team in the area of Energy Management.

Technology Update

Technology Supervisor Gregg Moyer gave an update on District Technology. He noted the work toward meeting State Requirements, including the State Technology Plan Update, E-Rate Changes, and the Smart Schools Bond Act, noting the District's application for these monies have been approved by the State and Horseheads was the third largest project of the 52 approved by the State in the first round. Gregg also updated the Board on Curriculum Integration, noting that almost all classrooms have electronic whiteboards. He also shared information and photos on the Connect Curriculum Conference in March, and noted the move to Safari Montage for projects including the Schools' Daily TV Announcements, Bright Bytes Survey. He also shared accomplishments which consists of Staff Wireless BYOD, Wireless Access Software, Addition of Digital Security, Promethium Interactive Whiteboards, Casper MomiPad Mobile Device Manager, Phone System Infrastructure Change to reduce costs in

E-rate and BOCES Aid, High School and Middle School Capital Projects, New Systems such as Transfinder Family ID, On-Line Web Recruitment and Collaboration/Transparency/Sharing through Budget Meetings Taping, PTO Meeting Streaming at Gardner Road and "Future Labs/Classrooms having some Core concepts. Gregg noted work for the future includes Implementing the Capital Project, Increasing Student Technology Availability, Increasing Technology Integration Efforts, Use Surveys and District Structure to review Environment, Effectiveness of Programs.

Board Member Kristine Dale inquired if we are able to track Website usage. Superintendent of Schools Dr. Thomas J. Douglas noted that Sue Pirozzolo is going to work with BOCES in the future to have counters in place to keep track of the number of times the Website is viewed.

Board Member Doug Johnson inquired if it is true that some of the local buses have WiFi and the justification for it. Gregg stated that this is an interesting concept and that it is very doable, noting that Director of Transportation Peter Wilcox has been in contact with the Watkins Glen School District regarding this where they are currently provided on buses that have longer bus runs such as athletic trips to enable to students to do their homework on the bus. Dr. Douglas noted he will ask Pete to look into this to see if it is an after-market add-on.

**Superintendent Report
Resolution Recommending the Facilities Capacity/Utilization and Grade Configuration Study—Option Green**

Motion Christiansen, Seconded By Sadler.

RESOLVED, that the Horseheads Central School District Board of Education recommends the Facilities Capacity Utilization and Grade Configuration Study Option Green and authorizes the District to move forward with the Green Option. (It was noted this recommendation is based upon a review of a three-year Facilities Capacity Utilization and Grade Configuration Study by the District’s Task Force(Advisory Committee) and many discussions by the Board of Education.)

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
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Lynch
Sadler

Strollo

MOTION CARRIED

Superintendent of Schools Dr. Thomas J. Douglas presented the Board with a Resolution recommending the Facilities Capacity/Utilization and Grade Configuration Study—Option Green for Board action.

Board Member Doug Johnson stated this was discussed in Planning and Development and that this is not a Green Option any longer as we have to look towards the future and if there is a change in enrollment, conditions of the buildings and any other financial changes that may occur down the road, emphasizing we need to keep an eye on this as changes may be needed.

Board Member Brian Lynch thanked everyone for the many, many hours and time they put in to get us here. It was a multi-year effort, thanked them for clarifying the numbers and

providing updated information that was reviewed at the last meeting to enable us to make the necessary decision that will best impact our District and the Horseheads community financially and educationally.

Board Member David Sadler echoed Brian's sentiments and also thanked the members of the community who came into the room and went through a ton of data. It was a noble effort, we looked at the data that was necessary as we tried to save money and do what was best for the District and the community. However, the financial situation has changed and even though this Option is not going to completely free our finances, it will give us time to continue to look at the blueprint of all the data that has been done and use it to our advantage.

Superintendent of Schools Dr. Thomas J. Douglas noted that since the last meeting to date there has been a meeting with the volleyball parents regarding some concerns regarding having a coach. It was made very clear it is not about the money at all. We have about 11 boys who want to continue on, but we only had one applicant in the first round who had no experience and very little knowledge of volleyball and there was no internal interest. Currently, we have two applicants after broadening our search, noting some are not certified as they are former students. Dr. Douglas noted we are trying to address the situation as best as we can, however, if we don't have a coach, there will be no program because we have to develop a schedule which has to be done by the Coach. We are going to proceed cautiously with July 1st as a deadline.

Dr. Douglas noted that there has been a request that the date of our Organizational Meeting scheduled for July 5th be rescheduled. After a thorough discussion, it was noted that all Board members present would be available to meet on July 14th and Board Member Pam Strollo will be contacted regarding her availability.

Dr. Douglas presented the potential Summer Retreat to be held on July 12th(PM) so that the Board is able to meet with the Administrators and discuss what we would like to see and where we will go from here as we need to open the pathways. Board President Jim Jacobus stated this is a wonderful idea and is in full support of it.

Dr. Douglas thanked the Chemung County Sherriff Department for their Contract for the SRO in the High School and stated the District has received two proposals, one from the Town of Horseheads and the other from Chemung County. Dr. Douglas noted that we are looking from moving from the Chemung County Sherriff Department as there was a 30% increase from last year back to the Town of Horseheads which could offer us two officers for \$62,000, one housed at the High School and the other at the Middle School who would also act as a community outreach to the other Elementary Schools.

Dr. Douglas noted that as we are in the Hiring Season, we are looking at establishing the Organization Chart for this coming year, noting with the departure of Karen Bracy we are looking at a lateral shift. Dr. Douglas is asking the Board to consider re-instating the Assistant Superintendent position which will be brought to the Board at its next meeting. Board Member Warren Conklin voiced his concern as to how would we sell this to the public that we are bringing back an Assistant Superintendent. Dr. Douglas stated that we are not adding a position, but restructuring positions/titles and that it would be set within the Budget with no reduction to the Budget. It will be brought to the Policy Committee, and then to the Board for Board action and would not fully be in place until August.

Dr. Douglas congratulated all of our Athletic Teams and Musical performances for a wonderful season.

Board Report

President's Report

There wasn't a Report.

Committee Reports

Athletic and Extra-Curricular Committee

Board Member Karen Boulas reported on the May 2, 2016, meeting of the Athletic and Extra-Curricular Committee. Karen noted the Committee discussed the future of the Boys Volleyball Team, noting there will be a Resolution by July 1st. She stated there were no action items.

Audit Committee

There wasn't a Report. Superintendent of Schools Dr. Thomas J. Douglas informed the Board that he was informed of a situation involving a gift purchase for the Sister City Program that was made as part of the exchange of cultural uniqueness to them, stating that immersing our students is wonderful. Dr. Douglas noted it is being handled.

Curriculum and Assessment Committee

There wasn't a Report.

Facilities & Grounds Committee

There wasn't a Report.

Finance Committee

Chair Brian Lynch reported on the May 16, 2016, meeting of the Finance Committee. Brian stated that the Committee reviewed most of the items that will be presented later this evening under the Finance Report for Board action.

Human Resources Committee

Board Member Doug Johnson reported on the May 11, 2016, meeting of the Human Resources Committee. Doug stated the Committee reviewed the Human Resources Recommendations which will be presented later this evening for Board action and also reviewed the claims and contributions which are relative to the Health Insurance Plan and an Wellness Opportunity for the staff which will be offered in the near future. Dr. Douglas will look into the analysis of the Blue Cross/Blue Shield Book Rate which Warren had inquired about at an earlier date.

Legislative Liaisons

There wasn't a report.

Planning and Development Committee

Chair Warren Conklin reported on the May 3, 2016, meeting of the Planning and Development Committee. Warren stated the Committee discussed the Green Option which was presented to the Board earlier this evening for approval and Dr. Douglas presented a proposal for the Summer Retreat for the purpose of a joint discussion between the Board of Education and the Administrative Council.

Policy Committee

Chair Doug Johnson reported on the April 14, and May 11, 2016, meetings of the Planning and Development Committee. Doug stated later this evening under Correspondence for Action there will be Policies presented to the Board for a first reading.

FINANCE ITEMS:

Treasurer’s Report(April 2016)

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for April 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

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Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Treasurer’s Report for April 2016 was brought to the Board for Board action.

Claims Auditor Report(April 2016)

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor’s Report for April 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Claims Auditor Report for April 2016 was brought to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(April 2016)

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for April 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

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Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer’s Report for April 2016 was brought to the Board for Board action.

Middle School Extra-Classroom Treasurer’s Report(March 2016)

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for March 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

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Lynch

Sadler

Stollo

MOTION CARRIED

The approval of the Middle School Extra-Classroom Treasurer’s Report for March 2016 was brought to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(April 2016)

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for April 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Sadler

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MOTION CARRIED

The approval of the Athletic Extra-Classroom Treasurer’s Report for April 2016 was brought to the Board for Board action.

Budget Transfers Report(April 2016)

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for April 2016 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Sadler

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MOTION CARRIED

The approval of the Budget Transfers Report for April 2016 was brought to the Board for Board action

Revenue and Expense Reports(April 2016)

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Reports for April 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
Lynch			
Sadler			
			Stollo

MOTION CARRIED

The approval of the Revenue and Expense Reports for April 2016 was brought to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Dale, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$45,339.21 which exceeds the Superintendent’s \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
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			Stollo

MOTION CARRIED

The approval of Budget Transfers in the amount of \$45,339.21 which exceeds the Superintendent’s \$10,000 approval limit was brought to the Board for Board action.

Donation and Increase in Appropriations From Gardner Road PTO

Moved by Dale, seconded by Boulas.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$118.87 on behalf of Gardner Road PTO, to help fund the Author visit of Linda Barrett George on March 4, 2016 at Gardner Road Elementary School.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$118.87	Arts in Education
A980-2705	\$118.87	Revenue – Donation

BE IT RESOLVED, that such changes in appropriation become effective May 26, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Lynch

Sadler

Stollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Gardner Road PTO to Gardner Road Elementary School was brought to the Board for Board action.

Donation and Increase in Appropriations From ICF International

Moved by Dale, seconded by Boulas.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$1,000.00 from ICF International, on behalf of the New York State Department of Health to thank the Horseheads Middle School for their participation in the 2016 New York State Youth Tobacco Survey. The Middle School will purchase Physical Education supplies with this donation.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-10-36-00-450	\$1,000.00	Physical Education Supplies
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A980-2705	\$1,000.00	Revenue – Donation
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BE IT RESOLVED, that such changes in appropriation become effective May 26, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Lynch

Sadler

Stollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from ICF International to Middle School was brought to the Board for Board action.

Donation and Increase in Appropriations From E-RATE

Moved by Dale, seconded by Boulas.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received \$8,921.71 more in E-Rate reimbursement than was originally estimated at the beginning of the 2015-2016 school year. The funds will be used to purchase technology equipment for the district.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A1680-99-30-39-219	\$8,921.71	Computer Hardware – E-Rate
A980-2705	\$8,921.71	Misc. Revenue – E-Rate

BE IT RESOLVED, that such changes in appropriation become effective May 26, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
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Sadler			
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MOTION CARRIED

The approval of a donation and increase in Appropriations in E-Rate reimbursement was brought to the Board for Board action.

Service Agreement With Siemens

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the Service Agreement with Siemens as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
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Jacobus			
		Johnson	
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			Strollo

MOTION CARRIED

The approval of a Service Agreement with Siemens was brought to the Board for Board action.

2015-2016 Tax Bill Correction

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Tax Roll for 2015-2016 be adjusted as follows:

Town	Owner	Tax Map #	Original Taxable Amount	Revised Taxable Amount	Taxable Diference	Differnece in Tax Levy	Reason
Big Flats	James T. Rhodes	66.04-4-10	\$277,600	\$138,800	\$138,800	-\$2,504.17	The Assessor certified, due to an error, this property was trended

Dale
Jacobus

Johnson

Lynch
Sadler

Strollo

MOTION CARRIED

The approval of the DCMO BOCES 2016-2017 Cooperative Purchasing Resolutions was brought to the Board for Board action.

High School Yearbook RFP Recommendation

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that Jostens provide the High School Yearbook services for the Horseheads Central School District for the Years of 2016-2017, 2017-2018 and 2018-2019.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
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Jacobus

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Sadler

Strollo

MOTION CARRIED

The approval of the High School Yearbook RFP Recommendation was brought to the Board for Board action.

Category 2 E-Rate Equipment Bid Award

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education awards the contract identified under Section A, CDW Government LLC, for the Category 2 E-Rate Equipment Bid Award.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
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Jacobus

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Lynch
Sadler

Strollo

MOTION CARRIED

The approval of the Category 2 E-Rate Equipment Bid Award was brought to the Board for Board action.

Resolution For Pesticide Application

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves a district-wide pesticide application for the summer and fall of 2016(June-November). Varsity lacrosse, soccer, football(including practice field), baseball and softball fields to be treated

only if needed with Lebanon Proscap Merit(10-0-4) 30% MESA or Proscap 20-0-8 Weed & Feed w/Trimec and in accordance with DEC guidelines, the District Integrated Pest Management Policy, and manufacturer’s recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
		Johnson	
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			Strollo

MOTION CARRIED

The approval of a Resolution for Pesticide Application was brought to the Board for Board action.

Mechanical Bid Results For Big Flats Elementary School

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education awards the contracts identified under Section A, awards the bid alternates identified under Section B, and accepts the Unit Prices #1-4 identified in Section B for the Big Flats Mechanical Upgrade, Hunt project #1923-021 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
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Lynch			
Sadler			
			Strollo

MOTION CARRIED

The approval of the Mechanical Bid Results for Big Flats Elementary School was brought to the Board for Board action.

Release Between Horseheads Central School District and Chemung County YMCA

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the Release between the Horseheads Central School District and Chemung County YMCA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
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Sadler			
			Strollo

MOTION CARRIED

The approval of the Release between the Horseheads Central School District and Chemung County YMCA was brought to the Board for Board action.

Release Agreement From UTICA National Insurance

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the Release Agreement from UTICA National Insurance as submitted.

Ayes Noes Abstained Absent

Boulas

Christiansen

Conklin

Dale

Jacobus

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Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Release Agreement from UTICA National Insurance was brought to the Board for Board action.

District Reserve Plan

Moved by Dale, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the District Reserve Plan as submitted.

Ayes Noes Abstained Absent

Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the District Reserve Plan was brought to the Board for Board action.

Resolution Authorizing The Board Vice-President To Sign Documents Necessary For The Sale of Broad Street School

Moved by Dale, seconded by Boulas.

RESOLVED, that because the closing on the sale of the Broad Street School Property is scheduled for June 1, 2016, and the President of the Board of Education is unavailable, the Vice-President of the Board of Education is hereby also authorized to sign any documents necessary to complete the sale.

Ayes Noes Abstained Absent

Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Resolution authorizing the Board Vice-President to sign documents necessary for the sale of Broad Street School Property was brought to the Board for Board action. Dr. Douglas explained that Legal Counsel advised us to do this Resolution.

Personnel Items

Human Resources Committee Recommendations

Moved by Dale, seconded by Christiansen.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Stephens, Cyril	Transp./Call-In Bus Driver	04/12/16
Strayer, Duncan	Facilities/Summer Laborer	05/09/16
Strayer, Sean	Facilities/Summer Laborer	05/09/16
Strollo, Erin	Facilities/Summer Laborer	05/16/16

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Tripodi, Julie	District/Registered Nurse	05/10/16	\$20,625

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Salce, Angelo	MS/Food Service Helper	05/06/16

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Lawrence Hesselbarth** will retire as a Cleaner, effective May 30, 2016; WHEREAS, Lawrence is in his 13th year with the District; WHEREAS, Lawrence will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Lawrence’s retirement and hopes his future years are fulfilling.

WHEREAS, **Wendy Wade** will retire as a Cleaner, effective April 18, 2016; WHEREAS, Wendy is in her 17th year with the District; WHEREAS, Wendy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Wendy’s retirement and hopes her future years are fulfilling.

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Campbell, Wes	HS/Cleaner	08/05/16
Walburn, Nate	HS/Cleaner	05/05/16

CIVIL SERVICE TERMINATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Walker, David	Transportation/Bus Driver	03/31/16

CREATION OF INSTRUCTIONAL POSITIONS:

	<u>QUANTITY</u>	<u>EFFECTIVE</u>
Reading Teachers	4	07/01/16

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	
	From:	To:	
Anderson, Kathy	GR/Resource Room - TA	GR/Pre-K - TA	09/01/16
McUmbert, Tracy	GR/12:1:1 Spec. Ed.	BF/15:1/12:1 K-2 Spec. Ed.	09/01/16
L’Amoreaux, Julie	GR/15:1:1 Spec. Ed.	CS/15/12 K-2 Spec. Ed.	09/01/16
Miller, Kristen	CS/.4 DI Coach/.6 Resource Rm.	CS/15/12 K-4 Spec. Ed.	09/01/16

Cont’d

Cain, Trudy	GR/12:1:1 Spec. Ed.	GR/15/12 K-2 Spec. Ed.	09/01/16
Galizia, Stephanie	GR/12:1:1 Spec. Ed.	GR/15/12 3-4 Spec. Ed.	09/01/16
Palumbo, Andrea	RR/15:1 Spec. Ed.	RR/Resource Room	09/01/16
Cavanaugh-Wheeler, J.	RR/Resource Room	RR/15/12 K-2 Spec. Ed.	09/01/16
Pariso, Doris	BF/RR/Resource Room	RR/15/12 3-4 Spec. Ed.	09/01/16
Pica, Laurie	GR/Grade 1	GR/Pre-Kindergarten	09/01/16
Howe, Patricia	IS/Grade 5	CS/Reading	09/01/16
Scanlon, Elizabeth	GR/Kindergarten	GR/Reading	09/01/16
Carlisle/Patricia	HS/12:1 Spec. Ed.	HS/Resource Room	09/01/16
Gorman, Kathy	GR/CS/Librarian	CS/Librarian	09/01/16
Horton, Margaret	MS/English	MS/Reading	09/01/16
Howard, Melinda	MS/Math	HS/Math	09/01/16
Inthanongsak, Nichole	RR/Grade 2	RR/Kindergarten	09/01/16
Ford, Laura	RR/Grade 3	RR/Grade 4	09/01/16
Robbins, Amanda	BF/RR / Librarian	RR/Librarian	09/01/16
O'Connell, Lisa	IS/Reading	RR/Reading	09/01/16
Henry, Heather	IS/Grade 5	IS/Reading	09/01/16
Snyder, Pamela	IS/Grade 6	IS/Reading	09/01/16
Lawas, Christine	GR/Grade 1	GR/Kindergarten	09/01/16
Potter, Sarah	CS/Grade 1	CS/Grade 2	09/01/16
Hamula, Richard	RR/BF / Art	RR/Art	09/01/16

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Stickler, Erica	Certified	Elementary/Secondary

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hyer, Lindsay	CS/Speech	05/01/16

INSTRUCTIONAL LONG-TERM SUBSTITUTE ASSIGNMENT:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	
Coss, Donna	CS/Speech	*09/01/15 – 06/30/16	\$45,104
* Extended assignment.			

INSTRUCTIONAL TENURE RECOMMENDATIONS:

	<u>LOCATION/POSITION</u>	<u>TENURE AREA</u>	<u>EFFECTIVE</u>
Keister, Susan	IS/Teaching Assistant	Teaching Assistant	09/03/16

INSTRUCTIONAL PROBATIONARY APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
*Howe, Patricia	CS/Reading	**09/01/16 – 08/31/19	Literacy	\$66,133
*Scanlon, Elizabeth	GR/Reading	**09/01/16 – 08/31/19	Literacy	\$66,329
*Horton, Margaret	MS/Reading	**09/01/16 – 08/31/19	Reading	\$68,185

* To the extent required by the applicable provisions of Education Law §§3012, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of the Commissioner's Regulations Part.

** (3 yr. prob. period – previously tenured)

INSTRUCTIONAL LEAVE OF ABSENCE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Amato, Melissa	IS/Grade 6	09/01/16 – 06/30/17	\$45,178 (Unpaid Family)
Hillson, Erin	BF/PE	04/20/16 – 06/03/16	\$73,753 (Paid Medical)
Rennie, Carolyn	HS/English	09/01/16 – 11/28/16	\$48,176 (Paid Medical)

Cont'd

INSTRUCTIONAL TEMPORARY ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Crossland, Kristin	BF/Physical Education	04/20/16 – 06/03/16	\$46,090 (Prorated)

EXTENDED SCHOOL YEAR APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>SALARY</u>
Megan Zoerb	Teacher	Regular Hourly Rate
Meghan Mathers	Teacher	Regular Hourly Rate
Andrea Palumbo	Teacher	Regular Hourly Rate
Rebecca Schoonover	Teacher	Regular Hourly Rate
Julie L'Amoreaux	Substitute Teacher	Regular Hourly Rate
Kim Mryglot	Speech	Regular Hourly Rate
Donna Coss	Speech	Regular Hourly Rate
Kim Doty	Occupational Therapist	Regular Hourly Rate
Marcia Dickinson	Physical Therapy	Regular Hourly Rate
Alisha Tenbus	Physical Therapy	Regular Hourly Rate
Donna Steinhelper	Teaching Assistant	Regular Hourly Rate
Beth Fleming	Teaching Assistant	Regular Hourly Rate
Heather Kraus	Teaching Assistant	Regular Hourly Rate
Gennie Houck	Teaching Assistant	Regular Hourly Rate
Julie L'Amoreaux	Substitute Teaching Assistant	Regular Hourly Rate
Julie Wallisky	1:1 Teaching Assistant	Regular Hourly Rate
Kelly Kamas	1:1 Teaching Assistant	Regular Hourly Rate
Tamara Salisbury	1:1 Teaching Assistant	Regular Hourly Rate
Alecia Archambeault	1:1 Teaching Assistant	Regular Hourly Rate
Trish Clark	1:1 Teaching Assistant	Regular Hourly Rate
Tracie Munson	1:1 Teaching Assistant	Regular Hourly Rate
Lori Satterlee Brown	1:1 Teaching Assistant	Regular Hourly Rate
Colleen Ignaszewski	Registered Nurse	Regular Hourly Rate

Effective July 6, 2016 through August 16, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			

Strollo

MOTION CARRIED

The Human Resources Recommendations were brought to the Board for Board action.

Blue Cross/Blue Shield Renewal

Moved by Dale, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the Blue Cross/Blue Shield Renewal as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			

Sadler

Stollo

MOTION CARRIED

The Blue Cross/Blue Shield Renewal was brought to the Board for Board action.

Correspondence For Action

Proposed 2016-2017 Board of Education Meeting Dates

Moved by Johnson, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the proposed 2016-2017 Board of Education Meeting Dates as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			

Stollo

MOTION CARRIED

The proposed 2016-2017 Board of Education Meeting Dates was brought to the Board for Board action. Board Vice-President Karen Boulas thanked Dr. Douglas for keeping the start time of the Board Meetings at 6:00 PM to accommodate the students.

Resolution Regarding Overnight Field Trips For The Girls' Varsity Volleyball Team

Moved by Johnson, seconded by Boulas.

REOLVED, that the Horseheads Board of Education approves the following Overnight Field Trips for the Girls' Varsity Volleyball Team(August, September and October 2016).

Scrimmages:

Approx. - August 23/24 Friends Academy, Newark, Delaware(overnight Aug. 23)

Approx. - August 27, 28, 29 Hendrick Hudson HS-4 way scrimmage (overnight Aug. 27 & 28)

Tournaments:

Sept. 10 - Hendrick Hudson HS Tournament(overnight Sept. 9)

Sept. 17 - Baldwinsville HS Tournament(overnight Sept. 16)

Sept. 24 - Eden HS Tournament(overnight Sept. 23)

Oct. 1 - Cider Challenge-Burns Hills HS(overnight Sept. 30)

Oct. 8 - John Glenn & Northport HS Tournament(overnight Oct. 7)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			

Stollo

MOTION CARRIED

The approval of the Resolution regarding Overnight Field Trips for the Girls' Varsity Volleyball Team was brought to the Board for Board action.

Proposed Changes to Policy 8120: Accident Prevention and Safety

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8120: Accident Prevention and Safety. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8122: Accident Reports

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8122: Accident Reports. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8135: Reporting Unlawful Acts On School Grounds(Former Policy—SAFE Schools)

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8135: Reporting Unlawful Acts On School Grounds(Former Policy—SAFE Schools). Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to the District-Wide School Safety Plan

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to the District-Wide School Safety Plan. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8211: Access To Buildings

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8211: Access To Buildings. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8212: Vandalism

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8212: Vandalism. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Deletion of Policy 8240: Traffic and Parking on School Property

Chair Doug Johnson presented to the Board a first reading of the Proposed Deletion of Policy 8240: Traffic and Parking on School Property. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Deletion of Policy 8250: Buildings and Grounds Records and Reports

Chair Doug Johnson presented to the Board a first reading of Proposed Deletion of Policy 8250: Buildings and Grounds Records and Reports. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8330: Authorized Use of School-Owned Equipment By District Staff

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8330: Authorized Use of School-Owned Equipment by District Staff. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8330.1: Authorized Use of School-Owned Equipment By District Residents

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8330.1: Authorized Use of School-Owned Equipment by District Residents. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8332: Use of Cell Phones

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8332: Use of Cell Phones. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting. Dr. Douglas stated that cell phones are governed by State Contract where we will always get the lowest rate possible so a RFP is not needed.

Proposed Deletion of Policy 8334: Use of Credit Cards

Chair Doug Johnson presented to the Board a first reading of the Proposed Deletion of Policy 8334: Use of Credit Cards. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting. Dr. Douglas stated credit cards are with financial institutions; therefore, we have to get the lowest rate so an RFP is needed.

Proposed Changes to Policy 8410: Student Transportation

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8410: Student Transportation. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Policy 8414: School Bus Safety

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 8414: School Bus Safety. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Proposed Changes to Revised Policy 2250: Board Committees

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Policy 2250: Board Committees. After a thorough discussion the Board was in agreement they have no issue changing the wording of the Policy to emphasize the President of the Board will appoint all Committees, however; clarifying the wording in the last paragraph on Page 2 referring to "Policy is the Board's ultimate domain as we don't want to circumvent the authority of the Board of Education." Dr. Douglas stated it is a micromanagement protection and he respects the voice of the entire Board and the Committee does not make the rules, the Board of Education does. He will work with Doug on the wording of the document for the June Meeting. Doug stated it will be brought to the Board for a second reading and Board action at the June Board Meeting.

Questions and Comments from Board Members

Board President Jim Jacobus reminded the Board to make sure to submit their Board of Education Evaluations to Cathy Sutton by June 3rd.

Adjournment to Executive Session

Moved by Sadler, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:23 PM.

Ayes	Noes	Abstained	Absent
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
			Strollo

MOTION CARRIED

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:26 PM to approve CSE/CPSE/504 Recommendations and Personnel Matters.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Boulas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:27 PM and reconvene to its Regular Meeting of the Board of Education at 8:27 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Conklin, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:27 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

