

**Horseheads Central School District
Business Meeting of the Board of Education
High School Multi-Media Center
June 23, 2016**

- Present:** Akula, Boulas, Conklin, Jacobus, Johnson, Lynch, Sadler, Stollo
- Also Present:** Bracy, Buzzetti, Coghlan, Donahue, Douglas, Gill, Holloway, McDonough, Moyer, Patterson, Scaptura, Sechrist, Williams
- Absent:** Christiansen, Dale
- Call to Order:** Board President Jim Jacobus called the Business Meeting to order at 6:01 PM.

Minutes

Moved by Boulas, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of May 26, 2016, as submitted.

| Ayes | Noes | Abstained | Absent |
|---------|------|-----------|--------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |
| Sadler | | | |
| Stollo | | | |

MOTION CARRIED

Agenda Changes

Board President Jim Jacobus welcomed everyone to the last Business Meeting of the school year and stated there are no Agenda changes; however, there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations, the Board's Self-Evaluation and an Extension of the Superintendent's Contract.

Community Questions and Comments

There were no questions or comments from the Community.

Student Representative Report

Student Representative Sruti Akula stated that the school year has slowed down a little since the last day of classes on June 13th, with Graduation being held this Saturday, June 25th. Sruti thanked the Board for this wonderful opportunity she had as a member of the Board this past year. Sruti stated it was an honor to serve on the Board, to see the behind the scenes of what it takes to run a school district so smoothly and stated it is an honor to be part of the Horseheads School District. Board President Jim Jacobus presented Sruti a Certificate of Appreciation for being the Student Representative this year.

Presentations

Introduction of New Student Representative and Alternate To The Board Of Education For the 2016-2017 School Year

High School Principal Karen Donahue introduced Matthew Minor and Camden Layton(Student Alternate) who will be the new Student Representatives to the Board of Education starting July

1, 2016. Karen stated she is delighted to have them represent the High School and know they will do a fabulous job on the Board.

Data Center Update

Assistant Director of Elementary and Secondary Education Shawn McDonough shared the District's Data Center, which has been updated with the newest State Data(2014-2015 school year). Shawn also shared the School Report Card site on the New York State Education Department's Website. Shawn stated the data is readily available, transparent on the District Website under Data Center Home and stated a new tab, Special Education Data and Enrollment Data, was added. Shawn emphasized the State has put charts on the site that are interactive.

Board Member Brian Lynch thanked Shawn for presenting a great overview of the Data Center. Brian stated it is important for the data to be on the Website in case people want to move to the District so that they are able to readily access it and for those who currently are in the District as they are able to use it to compare to other districts. Brian stated the new format looks tremendous and thanked Shawn and the BOCES Team for keeping it on target and up to date.

Student/Staff Wellness and Safety Update

Director of Human Resources Judy Christiansen presented the 2015-2016 Annual Wellness Report to the Board for information only. Judy stated the Student Wellness Report is presented pursuant to Board of Education Policy 5405 and focuses on Student Wellness in three main areas: Nutrition, Physical Activity and Other Activities. Judy stated that there have not been any new initiatives from the Federal Government since 2014 and noted that we are in compliance with all guidelines. Judy stated the District-Wide Safety Plan has been modified, we are trying to put together an Intruder Drill to be held on the October Conference Day and Journey Fitness has offered a Corporate Staff Wellness Challenge from October 10-31, 2016.

Superintendent Report

Superintendent of Schools Dr. Thomas J. Douglas stated that the school year is ending with a wonderful celebration for the staff which is currently being held at the Elks Club with over 200 in attendance. Dr. Douglas congratulated everyone for an outstanding year, especially during difficult economic times.

Excellence in Teaching Award Recipients

Superintendent of Schools Dr. Thomas J. Douglas shared with the Board the great news that two District teachers were awarded the Empire State Excellence in Teaching Award (sponsored by Governor Cuomo): Ridge Road Second Grade Teacher Nichole Inthanongsak and Gardner Road Fourth Grade Teacher Elisabeth Bostwick. The two were surprised with the awards this week and both received a \$5,000 stipend from the State. Dr. Douglas commended them for such a great job.

PERMA Safety Person of the Year

Superintendent of Schools Dr. Thomas J. Douglas recognized Director of Facilities Mike Coghlan who was named PERMA's Safety Person of the Year this year. The Board viewed a video shown at the recent PERMA conference, where Mike officially received the award. PERMA, or Public Employees Risk Management Association, is the District's Workers' Compensation. Dr. Douglas stated that Mike certainly did the District proud and stated that Mike is a very active person and strives to continue to keep our District staff and students safe.

Boys' Volleyball Team

Superintendent of Schools Dr. Thomas J. Douglas updated the Board on the status of the Boys' Volleyball Team, noting that we have about 15 boys who want to continue on, but we only had one applicant in the first round who had no experience and very little knowledge of volleyball and there was no internal interest. After broadening our search, the second time around, we have three applicants, however, only one of the three have coaching experience. We have a two-week window before the Organizational Meeting and we are trying to address the situation as best as we can. However, if we don't have a coach, there will be no Program because we have to develop a schedule which has to be done by the Coach. We are going to proceed cautiously with July 1st as a deadline.

Superintendent of Schools Dr. Thomas J. Douglas brought to the Board's attention that Board Member David Sadler inquired if we could pull Item 11.20 – Revised Policy 2250: Board Committees from tonight's Agenda so that further discussion could take place. Dr. Douglas stated that this Policy was really developed by the Board at its' Board Retreat and it is not for him to pull it. Dr. Douglas noted at this point there will be a second reading and Board action later this evening as a follow-up to the May 26th Board Meeting per the Board's request to revise the language which Dr. Douglas and Doug Johnson did.

Superintendent of Schools Dr. Thomas J. Douglas stated that at the end of the calendar year we have the Board Change Over and presented Board President Jim Jacobus with four books in Jim's name to be part of the library collections in our schools. Dr. Douglas presented the books to Jim, sharing the meaning behind the choices. Several Board Members praised Jim for his service to the District, and his advocacy for children and education, both as a member of the Board for 12 years, and as a District Teacher for 32 years. The Board shared their thanks and good wishes to Board President Jim Jacobus, who decided to enjoy another 'retirement' as he chose not to run for re-election this year.

Board President Jim Jacobus presented fellow Board Member Pam Strollo with a NYSSBA Board Achievement Award Certificate for professional development(75 points).

Board Report**President's Report**

There wasn't a Report.

Committee Reports**Athletic and Extra-Curricular Committee**

Board Member Karen Boulas reported on the June 6, 2016, meeting of the Athletic and Extra-Curricular Committee. Karen noted the Committee discussed the future of the Boys' Volleyball Team noting the Director of Athletics will present a resolution in July. The Committee also discussed the POV Options for Track and Parent Requests regarding transporting their athletes to games.

Audit Committee

Board Member Pam Strollo reported on the June 13, 2016, meeting of the Audit Committee. Pam noted the Committee heard several presentations, noting that Julie Kephart presented the 2015-2016 Student Services and Data Internal Audit Report, which is the area the Committee chose for our Audit for this year. Katy Buzzetti presented the 2015-2016 Risk Assessment Update Corrective Action Plan and the 2015-2016 Student Services and Data Internal Audit Correction Action Plan which will be presented later this evening for Board action and Tom Zuber reviewed preparation for the 2015-2016 External Audit and discussed changes to State Regulations that will come into effect in the 2018 timeframe.

Superintendent of Schools Dr. Thomas J. Douglas informed the Board that he was just notified that the Audit Committee will need to hold a meeting between now and July 1st due to an item that the District has to respond to. Dr. Douglas emphasized that this cannot wait for the Committee to be appointed at the August Meeting and stated overall the Audit will not change. We need to sit down and share information with the Committee to see if there is anything the Committee wants in the response. Dr. Douglas stated we are asking for our External Auditors, attorney and Katy Buzzetti to make the response and noted that Katy Buzzetti will schedule the meeting for next week.

Curriculum and Assessment Committee

There wasn't a Report.

Facilities & Grounds Committee

There wasn't a Report.

Finance Committee

Board Member David Sadler reported on the June 13, 2016, meeting of the Finance Committee. David stated that the Committee reviewed most of the items that will be presented later this evening under the Finance Report for Board action and noted the Claims Auditor Report was very good once again and he commends the administrators for it. David noted that we have two High School Extra-Classroom Accounts that basically do the same thing, therefore, we are going to combine them. David also noted that there was a request from the High School for a Credit Card and noted that this will be honored with a limit of \$2,500 and also that there will be a highly strong protocol for its use.

Human Resources Committee

Chair Pam Strollo reported on the June 8, 2016, meeting of the Human Resources Committee. Pam stated the Committee reviewed the Human Resources Recommendations which will be presented later this evening for Board action and also reviewed the claims and contributions which are relative to the Health Insurance Plan. Pam noted that we are currently trending slightly below the previous year which is a positive.

Legislative Liaisons

There wasn't a report.

Planning and Development Committee

Chair Warren Conklin reported on the June 7, 2016, meeting of the Planning and Development Committee. Warren stated the Committee discussed the Horseheads "2030" Process, a term that people will become familiar with as we move forward. Warren stated the focus was on the need for a timeline and the creation of a communication plan with the various stakeholder groups.

Policy Committee

Chair Doug Johnson reported on the June 14, 2016, meeting of the Planning and Development Committee. Doug stated later this evening under Correspondence for Action there will be Policies presented to the Board for Board action and a lot of Policies for a first reading.

FINANCE ITEMS:

Treasurer's Report(May 2016)

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for May 2016 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Stollo

MOTION CARRIED

The approval of the Treasurer’s Report for May 2016 was brought to the Board for Board action.

Claims Auditor Report(May 2016)

Moved by Stollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor’s Report for May 2016 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Stollo

MOTION CARRIED

The approval of the Claims Auditor Report for May 2016 was brought to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(May 2016)

Moved by Stollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for May 2016 as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Stollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer’s Report for May 2016 was brought to the Board for Board action.

Middle School Extra-Classroom Treasurer’s Report(April and May 2016)

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for April and May 2016 as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |
| Lynch | | | |
| Sadler | | | |
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MOTION CARRIED

The approval of the Middle School Extra-Classroom Treasurer’s Report for April and May 2016 was brought to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(May 2016)

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for May 2016 as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The approval of the Athletic Extra-Classroom Treasurer’s Report for May 2016 was brought to the Board for Board action.

Budget Transfers Report(May 2016)

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for May 2016 as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |
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| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The approval of the Budget Transfers Report for May 2016 was brought to the Board for Board action.

Cont’d

Revenue and Expense Reports(May 2016)

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Reports for May 2016 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Revenue and Expense Reports for May 2016 was brought to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$148,177.27 which exceeds the Superintendent’s \$10,000 approval limit.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of Budget Transfers in the amount of \$148,177.27 which exceeds the Superintendent’s \$10,000 approval limit was brought to the Board for Board action.

Donation and Increase in Appropriations From Gardner Road PTO

Moved by Strollo, seconded by Lynch.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$95.10 on behalf of the Gardner Road Elementary School PTO. This donation will be used to help fund the Pond-ering Water performance at Tanglewood Nature Center for their third grade students.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

| | | |
|--------------------|---------|--------------------|
| A2110-99-00-00-490 | \$95.10 | Arts in Education |
| A980-2705 | \$95.10 | Revenue – Donation |

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Gardner Road PTO to Gardner Road Elementary School was brought to the Board for Board action.

Donation and Increase in Appropriations From Ridge Road PTO

Moved by Strollo, seconded by Lynch.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$150.58 on behalf of the Ridge Road Elementary School PTO. This donation will be used towards funding a field trip to the Benjamin Patterson Inn.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

| | | |
|---------------------|----------|--------------------|
| A2110--99-00-00-490 | \$150.58 | Arts In Education |
| A980-2705 | \$150.58 | Revenue – Donation |

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from the Ridge Road PTO to Ridge Road Elementary School was brought to the Board for Board action.

Donation and Increase in Appropriations From Intermediate School PTO

Moved by Strollo, seconded by Lynch.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

Cont'd

WHEREAS, the District has received a donation of \$330.31 on behalf of the Intermediate School PTO. This donation will be used towards funding the author visit, James Bruchac on May 13, 2016 at the Intermediate School.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

| | | |
|--------------------|----------|--------------------|
| A2110-99-00-00-490 | \$330.31 | Arts In Education |
| A980-2705 | \$330.31 | Revenue - Donation |

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from the Intermediate School PTO to the Intermediate School was brought to the Board for Board action.

Donation and Increase in Appropriations From Gardner Road PTO

Moved by Strollo, seconded by Lynch.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$123.63 on behalf of the Gardner Road Elementary School PTO. This donation will be used towards funding the Kindergarten field trip to the Clemens Center for the performance of The Very Hungry Caterpillar.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

| | | |
|--------------------|----------|--------------------|
| A2110-99-00-00-490 | \$123.63 | Arts in Education |
| A980-2705 | \$123.63 | Revenue – Donation |

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |

Cont'd

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Gardner Road PTO to Gardner Road Elementary School was brought to the Board for Board action.

Donation and Increase in Appropriations From Center Street PTO

Moved by Strollo, seconded by Lynch.

WHEREAS, the appropriation expenditure of fiscal year 2015-2016 was approved and set on May 19, 2015....AND.....

WHEREAS, the District has received a donation of \$110.95 on behalf of the Center Street Elementary School PTO. This donation will be used toward helping fund the field trip to Tanglewood Naure Center on June 13, 2016.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

| | | |
|--------------------|----------|--------------------|
| A2110-99-00-00-490 | \$110.95 | Arts In Education |
| A980-2705 | \$110.95 | Revenue – Donation |

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from the Center Street PTO to Center Street Elementary School was brought to the Board for Board action.

403(b) and 457 Plan Third Party Administration Services RFP Award

Moved by Strollo, seconded by Lynch.

It is recommended by the Finance Committee that the Horseheads Central School District use The Omni Group for 403(b) and 457 Plan Third Party Administration Services for the years of 2016-2017, 2017-18, and 2018-19. Furthermore, it is recommended that the District use Omni's Limited P3 service for our employees.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Johnson

Cont'd

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 403(b) and 457 Plan Third Party Administration Services RFP Award was brought to the Board for Board action.

Bond Resolution Approving The Issuance Of Obligations To Finance The Purchase Of School Buses

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Bond Resolution approving the Issuance of Obligations to finance the purchase of School Buses as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Bond Resolution approving the Issuance of Obligations to finance the purchase of School Buses was brought to the Board for Board action.

2016-2017 Universal Pre-K Agreement With Susan Ungvarsky

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2016-2017 Universal Pre-K Agreement with Susan Ungvarsky as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2016-2017 Universal Pre-K Agreement with Susan Ungvarsky was brought to the Board for Board action.

2016-2017 Bus Maintenance Agreement With Elmira Heights Central School District

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2016-2017 Bus Maintenance Agreement with Elmira Heights Central School District as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| | | | Cont'd |

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2016-2017 Bus Maintenance Agreement with Elmira Heights Central School District was brought to the Board for Board action.

2016-2017 Bus Garage Lease Agreement With Elmira Heights Central School District

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2016-2017 Bus Garage Lease Agreement with Elmira Heights Central School District as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2016-2017 Bus Garage Lease Agreement with the Elmira Heights Central School District was brought to the Board for Board action.

2016-2017 Bus Run Agreement With Elmira Heights Central School District

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2016-2017 Bus Run Agreement with Elmira Heights Central School District as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2016-2017 Bus Run Agreement with the Elmira Heights Central School District was brought to the Board for Board action.

Captial Project SEQRA Resolution: 2017 Summer Work

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District upon the recommendation of the School District's architect and engineer determines that Hunt Project 1923-023 is a Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environment Quality Review Act.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------------|
| Boulas | | | Christiansen Cont'd |

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Capital Project SEQRA Resolution: 2017 Summer Work was brought to the Board for Board action.

Capital Project SEQRA Resolution: High School Smart Schools Bond Act Project

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District upon the recommendation of the School District's architect and engineer determines that Hunt Project 1923-022 is a Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Capital Project SEQRA Resolution: High School Smart Schools Bond Act Project was brought to the Board for Board action.

2015-2016 Student Services And Data Internal Audit Report

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Student Services and Data Internal Audit Report as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the 2015-2016 Student Services and Data Internal Audit Report was brought to the Board for Board action.

2015-2016 Student Services And Data Internal Audit Corrective Action Plan

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Student Services and Data Internal Audit Corrective Action Plan as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2015-2016 Student Services and Data Internal Audit Corrective Action Plan was brought to the Board for Board action.

2015-2016 Internal Audit Risk Assessment Updated Corrective Action Plan

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Internal Audit Risk Assessment Updated Corrective Action Plan as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2015-2016 Internal Audit Risk Assessment Updated Corrective Action Plan was brought to the Board for Board action. Board Member Warren Conklin inquired regarding the last page of the Audit and the new hires(4 of 18) who started working without passing the background check, stating that he thought that it was a high number. Business Administrator Katy Buzzetti stated that it was revisited to see if the procedures Human Resources had put in place are working which was before the Audit last year. Katy stated we are going forward and everything is in compliance.

Resolution To Transfer Funds From General Funds UFB To the Tax Certiorari Reserve

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$383,899 from General Fund Unassigned Fund Balance to the Tax Certiorari Reserve for the 2015-2016 school year, as per the provisions of the Reserve for the change in liability.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Resolution to transfer Funds from General Funds UFB to the Tax Certiorari Reserve was brought to the Board for Board action.

Resolution To Transfer Funds From The General Fund UFB To the Capital Reserve

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of an amount not to exceed \$9,000,000 from the General Fund UFB for the 2015-16 school year, to the Capital Reserve.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The approval of the Resolution to Transfer Funds from the General Funds UFB to the Capital Reserve was brought to the Board for Board action.

Resolution To Transfer Funds From The General Fund UFB To the Retirement Contribution Reserve

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of an amount not to exceed \$2,000,000 from the General Fund UFB for the 2015-2016 school year, to the Retirement Contribution Reserve.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The approval of the Resolution to transfer Funds from the General Fund UFB To the Retirement Contribution Reserve was brought to the Board for Board action.

Resolution Of The Commitment of Funds Designation

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the following committed funds for fiscal year ending June 30, 2016.

- Transportation & Technology: Not to exceed \$5,000,000
- Retirement Incentives: Not to exceed \$2 million

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Resolution of the Commitment of Funds Designation was brought to the Board for Board action.

Resolution To Combine Extra-Classroom Activity Clubs

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Board of Education hereby authorizes the dissolving of the Band Trip Club and placing the balance of \$15,137.69 in the Marching Band Club.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Resolution to combine the Extra-Classroom Activity Clubs was brought to the Board for Board action.

Resolution To Accept District Trash Removal Bid

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the Resolution to accept the District Trash Removal Bid as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the Resolution to accept the District Trash Removal Bid was brought to the Board for Board action.

FAST Contract For Fire Alarm Services

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the FAST Contract for Fire Alarm Services as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Cont'd

Sadler
Strollo

MOTION CARRIED

The approval of the Resolution to approve the FAST Contract for Fire Alarm Services was brought to the Board for Board action.

2016-2017 Resolution and Contract For GST BOCES Educational Services

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approve the 2016-2017 Resolution and Contract for GST BOCES Educational Services as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | Johnson | |

Lynch
Sadler
Strollo

MOTION CARRIED

The approval of the 2016-2017 Resolution and Contract for GST BOCES Educational Services was brought to the Board for Board action.

Personnel Items

Human Resources Committee Recommendations

Moved by Strollo, seconded by Lynch.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

| | <u>POSITION</u> | <u>EFFECTIVE</u> |
|-------------------|----------------------------------|------------------|
| Barden, Scott | Substitute Bus Mechanic | 06/27/16-TBD |
| Burczynski, Tina | Substitute Bus Driver (Training) | 05/31/16 |
| Clark, Henry | Substitute Cleaner | 05/16/16 |
| Soto, Elizabeth | Substitute Bus Driver (Training) | 05/16/16 |
| Sternquist, Janis | Substitute | 09/01/16 |
| Stutzman, Deanna | Substitute | 09/01/16 |
| Willsey, Susan | Substitute | 09/01/16 |

Summer Laborers (Facilities), July-August

| | |
|---------------------|-------------|
| Aycock, Amanda | Sub Cleaner |
| Brantner, Susan | Sub Cleaner |
| Butler, Theresa | Sub Cleaner |
| Carrigan, Erin | Laborer |
| Carrigan, Samantha | Laborer |
| Comstock, Logan | Laborer |
| Comstock, Sherri | Sub Cleaner |
| Ettenberger, Fannie | Laborer |
| Georgia, Joshua | Laborer |
| German, Diane | Sub Cleaner |
| Horton, Linda | Sub Cleaner |
| Kelly, Tricia | Sub Cleaner |
| Kirkwood, Candy | Sub Cleaner |
| Kondrach, Ruth | Sub Cleaner |
| Kramer, Suzanne | Sub Cleaner |
| Miller, Alexander | Laborer |
| Nelson, Katelyn | Laborer |

| | |
|------------------------|-------------|
| Palmer, Mickenzie | Laborer |
| Palmer, Yvonne | Sub Cleaner |
| Parker, Nikole | Sub Cleaner |
| Reed, Timothy | Laborer |
| Shutts, Vicki | Sub Cleaner |
| Terpolilli, Debbie | Sub Cleaner |
| Terpolilli, Alexandria | Laborer |
| Whalen, Bill | Laborer |

CIVIL SERVICE NEW HIRES:

| | <u>LOCATION/POSITION</u> | <u>EFFECTIVE</u> | <u>SALARY</u> |
|-----------------|--|------------------|---------------|
| Clark, Henry | Facilities/Cleaner | 06/15/16 | \$24,569 |
| Elder, Barbara | HR/Employee Benefits Spec. (part-time) | 07/01/16 | \$14.35/hr. |
| O’Neil, Christa | Facilities/Cleaner | 06/27/16 | \$24,569 |

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Gladys Hourihan** will retire as a School Monitor, effective June 30, 2016; WHEREAS, Gladys is in her 25th year with the District; WHEREAS, Gladys will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Gladys’s retirement and hopes her future years are fulfilling.

CIVIL SERVICE TRANSFERS:

| | <u>LOCATION/POSITION</u> | <u>EFFECTIVE</u> |
|-----------------|--------------------------------|------------------|
| Lacorazza, Lori | MS/Food Service Helper – 3 hr. | 09/06/16 |
| Zisk, Stacey | MS/Food Service Helper – 4 hr. | 05/17/16 |

INSTRUCTIONAL CHANGE IN HOURS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|------------------|--|------------------|
| Karnas, Kathleen | MS/Teaching Assistant (from 7 hrs. to 6.5 hrs.) | 09/01/16 |

INSTRUCTIONAL SUBSTITUTES:

| | <u>STATUS/POSITION</u> | <u>PREFERNCE</u> |
|----------------------|------------------------|----------------------|
| Armstrong, Stephen | Degreed | Secondary |
| Benjamin, Mark | Degreed | Elementary/Secondary |
| Blasic, Michael | Degreed | Secondary |
| Doherty, Joanne | Certified (Retiree) | Secondary |
| Hooper, Linda | Certified (Retiree) | Elementary |
| Nichols, Becky | Degreed | Elementary |
| Perone, Patricia | Certified (Retiree) | Elementary/Secondary |
| Scherer, Philip | Certified (Retiree) | Secondary |
| Sternquist, Janis | Non-Degreed (Retiree) | Elementary/Secondary |
| Smith, Casie | Certified | Elementary |
| Stevenson, Patricia | Certified (Retiree) | Elementary |
| Vieselmeyer, Barbara | Certified (Retiree) | Elementary |

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Janis Sternquist** will retire as a Teaching Assistant, effective June 30, 2016; WHEREAS, Janis in her 21st year with the District; WHEREAS, Janis will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Janis’s retirement and hopes her future years are fulfilling.

WHEREAS, **Sheila McCallum** will retire as an Elementary Grade 2 teacher, effective September 25, 2016; WHEREAS, Sheila is in her 17th year with the District; WHEREAS, Sheila will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Sheila’s retirement and hopes her future years are fulfilling.

INSTRUCTIONAL RESIGNATIONS:

| | <u>LOCATION/POSITION</u> | <u>EFFECTIVE</u> | |
|---------------------|--------------------------|------------------|--------|
| Calafiore, MariAnne | HS/Resource Room | 06/30/16 | |
| McCarthy, Leslie | GR/Teaching Assistant | 06/30/16 | |
| Willsey, Susan | GR/Teaching Assistant | 06/24/16 | Cont’d |

INSTRUCTIONAL TRANSFERS:

| | <u>LOCATION/POSITION</u> | <u>EFFECTIVE</u> |
|----------------------|---------------------------------------|------------------|
| Archambeault, Alicia | RR/Teaching Assistant, Resource Room | 09/01/16 |
| Benkelmann, Jessica | GR/Teaching Assistant 15:1/12:1 3-4 | 09/01/16 |
| Howe, Deborah | CS/Teaching Assistant 15:1/12:1 3-4 | 09/01/16 |
| Keister, Susan | CS/Teaching Assistant, Resources Room | 09/01/16 |
| Morgan, Donna | IS/Teaching Assistant, 1:1/12:1:1 | 09/01/16 |
| Peary, Sara | BF/Teaching Assistant/RTI | 09/01/16 |
| Steinhilper, Donna | GR/Teaching Assistant 15:1/12:1 K-2 | 09/01/16 |
| Sutton, Nancy | BF/Teaching Assistant 15:1/12:1 K-2 | 09/01/16 |
| Kenefick, Summer | From: GR/Grade 3 To: GR/Grade 2 | 09/01/16 |
| Saunders, Justine | From: GR/Grade 2 To: GR/Grade 1 | 09/01/16 |

INSTRUCTIONAL LEAVE OF ABSENCE:

| | <u>LOCATION/POSITION</u> | <u>EFFECTIVE</u> | <u>SALARY</u> |
|-----------------|--------------------------|---------------------|-------------------|
| Frisbie, Meghan | MS/Health | 09/01/16 – 06/30/17 | \$53,864 (Unpaid) |

INSTRUCTIONAL TENURE RECOMMENDATIONS:

| | <u>LOCATION/POSITION</u> | <u>TENURE AREA</u> | <u>EFFECTIVE</u> |
|--------------------------|--------------------------|---------------------|------------------|
| Fuller, Kyle | HS/English | English | 09/01/16 |
| Greenough-Zoerb, Megan | MS/Special Education | Special Education | 09/01/16 |
| Harriman, Megan | GR/Psychologist | School Psychologist | 09/01/16 |
| Hayner, Ann Marie | GR/Teaching Assistant | Teaching Assistant | 10/28/16 |
| Leonard-Sheets, Mary Ann | HS/Library | Librarian | 09/01/16 |
| Proulx, Rachel | RR/Music | Music | 09/01/16 |
| Prutsman, Tonia | CS/Grade 4 | Elementary | 09/01/16 |
| Spencer, Kathy | BF/Grade 2 | Literacy | 09/01/16 |

INSTRUCTIONAL TENURE APPOINTMENTS:

| | <u>LOC. / TENURE AREA</u> | <u>PROBATIONARY BEGINS / END DATE</u> | <u>CERTIFICATION</u> | <u>SALARY</u> |
|---------------------|---------------------------|---------------------------------------|--------------------------|---------------|
| Green, Jessica | HS/Math | *09/01/16 – 08/31/20 | Initial | \$49,063 |
| Herforth, Elizabeth | GR/Librarian | *09/01/16 – 08/31/20 | Professional | \$58,322 |
| Martinec, Joanna | BF/Art | *09/01/16 – 08/31/20 | Initial | \$45,747 |
| McMillen, Jennifer | RR/Speech | *09/01/16 – 08/31/20 | Professional | \$48,948 |
| Muehl, Sara Grace | GR/Elementary | *09/01/16 – 08/31/20 | Professional | \$46,766 |
| Smith, Stephanie | CS/Speech | *09/01/16 – 08/31/20 | Initial | \$45,845 |
| Stickler, Erica | RR/Elementary | *09/01/16 – 08/31/20 | Initial | \$42,918 |
| Wood, Carly | RR/Elementary | *09/01/16 – 08/31/20 | Initial | \$45,516 |
| Woodworth, Matthew | HS/Special Education | *09/01/16 – 08/31/20 | Initial (Pending 9/1/16) | \$44,142 |

* To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212, and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of the Commissioner’s Regulations Part.

ADMINISTRATIVE TENURE RECOMMENDATIONS:

| | <u>LOCATION/POSITION</u> | <u>TENURE AREA</u> | <u>EFFECTIVE</u> |
|---------------|--------------------------|---------------------|------------------|
| Holloway, Ron | MS/Principal | Secondary Principal | 07/01/16 |

ADMINISTRATIVE TENURE APPOINTMENTS:

| | <u>LOC. /TENURE AREA</u> | <u>PROBATIONARY BEGINS / END DATE</u> | <u>CERTIFICATION</u> | <u>SALARY</u> |
|----------------|---------------------------|---------------------------------------|--|---------------|
| Buzzetti, Katy | CO/School Business Admin. | 07/01/16 – 06/30/20 | School Business Admin. | \$105,000 |
| Gill, Anthony | CO/Asst. Superintendent | 07/01/16 – 06/30/20 | School District Leader School Building Leader | \$120,000 |

ADMINISTRATIVE CREATION OF NEW TITLE:

POSITION TITLE:

Director of Curriculum and Professional Learning

EFFECTIVE

July 1, 2016

ATHLETICS SPRING POST SEASON PLAY STIPENDS:

| | <u>SPORT</u> | <u>STIPEND</u> |
|------------------|---------------------|----------------|
| Malloy, Terry | Track/Field Coach | \$572 |
| Kordziel, Noreen | Track/Field Coach | \$497 |
| Wilcox, Kale | Track/Field Coach | \$507 |
| Browning, Ed | Boys Golf Coach | \$601 |
| Cook, Peter | Boys Lacrosse Coach | \$1,015 |
| Olin, Rob | Boys Lacrosse Coach | \$817 |
| Neubauer, Jason | Boys Lacrosse Coach | \$864 |
| Palmer, Dan | Boys Tennis Coach | \$1,842 |

Note: In accordance with the HTA Contract, coaches shall receive an additional stipend of .5% per week for each week of competition beyond the first round of Sections.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The Human Resources Recommendations were brought to the Board for Board action.

Correspondence For Action

Resolution Appointing The 2016-2017 Student Representative (And Alternate)

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education appoints Matthew Minor (2016-17 High School Senior) as Student Representative and Camden Layton (2016-17 High School Senior) as Alternate Student Representative to the Board of Education for the 2016-17 school year.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The Resolution appointing Matthew Minor (2016-17 High School Senior) as Student Representative and Camden Layton (2016-17 High School Senior) as Alternate Student Representative to the Board of Education for the 2016-17 school year was brought to the Board for Board action.

Resolution Designating July 6, 2016, As The Board of Education Organizational Meeting Date(Changing it from the May 26, 2016, approved date of July 14, 2016)

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education will be holding

Cont'd

its Annual Organizational Meeting/Business Meeting on Wednesday, July 6, 2016, instead of the formerly approved date of July 14, 2016. The meeting will begin at 6:00 PM in the Multi-Media Center, High School South Wing.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The approval of the Resolution designating July 6, 2016, as the Board of Education Organizational Meeting/Business Meeting date, instead of the date of July 14, 2016, which was approved at the May 26, 2016 meeting, was brought to the Board for Board action.

Strategic Plan Implementation Team Year Seven Targets

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Strategic Plan Implementation Team Year Seven Targets as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |
| Sadler | | | |
| Strollo | | | |

MOTION CARRIED

The Strategic Plan Implementation Team Year Seven Targets were brought to the Board for Board action. Board Member Pam Strollo stated as we start talking more about 2030, the future, we need to seriously look at the Strategic Plan that we have in place. Pam stated the strategy is only as good as the work that is being done and she would argue that we kept the same goal in place but did not adjust to all obstacles. We did not get to where we wanted to be for 2015, but as we continue to move the District forward and set goals we will continue to move Horseheads on the path to greatness. Pam applauded the work that the team has done.

High School Biology Textbook

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the adoption of the Miller Lerner Biology Textbook for the High School as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
| Lynch | | | |

Sadler
Strollo

MOTION CARRIED

The adoption of the Miller Lerner Biology Textbook for the High School was brought to the Board for Board action.

Band/Orchestra/Colorguard Overnight Field Trip(April 22-23, 2017)

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Band/Orchestra/Colorguard Overnight Field Trip request for April 22-23, 2017, as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

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Sadler
Strollo

MOTION CARRIED

The approval of the Band/Orchestra/Colorguard Overnight Field Trip request for April 22-23, 2017 was brought to the Board for Board action.

Donation of A Spinnet Piano and Bench to the High School Music Department

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of a Spinnet Piano and Bench to the High School Music Department as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

The donation of a Spinnet Piano and Bench to the High School Music Department was brought to the Board for Board action.

Proposed Changes to Policy 8120: Accident Prevention and Safety Procedures

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8120: Accident Prevention and Safety Procedures as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

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Johnson
Lynch

Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8120: Accident Prevention and Safety Procedures.

Proposed Changes to Policy 8122: Accident Reports

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8122: Accident Reports as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8122: Accident Reports.

Proposed Changes to Policy 8135: Reporting Unlawful Acts On School Grounds(Former Policy—SAFE Schools)

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8135: Reporting Unlawful Acts On School Grounds(Former Policy—SAFE Schools) as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8135: Reporting Unlawful Acts On School Grounds(Former Policy—SAFE Schools).

Proposed Changes to the District-Wide School Safety Plan

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to the District-Wide School Safety Plan as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to the District-Wide School Safety Plan.

Proposed Changes to Policy 8211: Access To Buildings

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8211: Access To Buildings as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8211: Access To Buildings.

Proposed Changes to Policy 8212: Vandalism

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8212: Vandalism as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8212: Vandalism.

Proposed Deletion of Policy 8240: Traffic and Parking on School Property

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Deletion of Policy 8240: Traffic and Parking on School Property as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of the Proposed Deletion of Policy 8240: Traffic and Parking on School Property.

Proposed Deletion of Policy 8250: Buildings and Grounds Records and Reports

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Deletion of Policy 8250: Buildings and Grounds Records and Reports as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
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MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of the Proposed Deletion of 8250: Buildings and Grounds Records and Reports.

Proposed Changes to Policy 8330: Authorized Use of School-Owned Equipment By District Staff

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8330: Authorized Use of School-Owned Equipment as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8330: Authorized Use of School-Owned Equipment.

Proposed Changes to Policy 8330.1: Authorized Use of School-Owned Equipment By District Residents

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8330.1: Authorized Use of School-Owned Equipment By District Residents as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8330.1: Authorized Use of School-Owned Equipment by District Residents.

Proposed Changes to Policy 8332: Use of Cell Phones

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8332: Use of Cell Phones as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8332: Use of Cell Phones.

Proposed Changes to Policy 8410: Student Transportation

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8410: Student Transportation as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8410: Student Transportation.

Proposed Changes to Policy 8414: School Bus Safety

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Policy 8414: School Bus Safety as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of Proposed Changes to Policy 8414: School Bus Safety.

Revised Policy 2250: Board Committees

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Revised Policy 2250: Board Committees as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
| Conklin | | | Dale |
| Jacobus | | | |
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| Lynch | Sadler | | |
| Strollo | | | |

MOTION CARRIED

Chair Doug Johnson presented to the Board Revised Policy 2250: Board Committees for Board action.

Revised Policy 5330: Searches and Interrogations

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 5330: Searches and Interrogations. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Board Member Warren Conklin inquired regarding the essence the Policy deals with strip searches and what exactly are we authorizing and who would be in the room with the administrator while the search is being conducted? After a thorough discussion, it was confirmed that it would not be the District’s intent to perform a “strip search.” However, if it was necessary the District would contact law enforcement who would make sure the officer that arrived would be of the appropriate gender to do this.

Revised Policy 8132: Fire And Emergency Drills

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 8132: Fire and Emergency Drills. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Newly Proposed Policy 6420: Online Banking Services

Chair Doug Johnson presented to the Board a first reading of the Newly Proposed Policy 6420: Online Banking Services. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Revised Policy 8414.4: Video Cameras On School Buses

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 8414.4: Video Cameras On School Buses. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Revised Policy 8417: Student Transportation In Private Vehicles

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 8417: Student Transportation in Private Vehicles. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Revised Policy 8420: Business And Personnel Transportation Services

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 8420: Business and Personnel Transportation Services. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Revised Policy 8334: Use Of Credit Cards

Chair Doug Johnson presented to the Board a first reading of the Revised Policy 8334: Use Of Credit Cards. Doug stated it will be brought to the Board for a second reading and Board action at the July Board Meeting.

Questions and Comments from Board Members

Board Member Pam Strollo stated she had the pleasure and opportunity to attend the Big Flats Town Meeting and had the opportunity to see the fourth graders from Big Flats Elementary School give a presentation to the Big Flats Town Board on Wednesday, complete with a PowerPoint display, to lay out their plans for new playground equipment adjacent to the existing playground at the Big Flats Community Park Extension. Pam stated the students did an amazing job and it was a great opportunity for them. Board President Jim Jacobus stated it is a wonderful thing that the Town of Big Flats is doing for the students and it would be nice to see if it could become a pattern for other municipalities to work with the other schools. It is a life-long learning experience that the children will gain from this experience.

Board Member Pam Strollo thanked Board President Jim Jacobus for his deep commitment to the District, to education as a whole and for being an advocate for the students and the senior citizens and for speaking with conviction in all his different roles.

Board Vice-President Karen Boulas also thanked Jim for his services, leadership and role model as a leader and teacher.

Board Member David Sadler echoed Pam and Karen’s sentiments and also stated that Jim has been a great help to him as he just concludes his third year on the Board. He stated he has greatly benefited from the experience and leadership that Jim has shared.

Board Member Brian Lynch also thanked Jim for serving with him on the Board, the Finance Committee and for all that he has done for the District and the community.

The Board expressed their thanks to Director of Elementary Education Karen Bracy, who retires at the end of this school year. They recognized her for her commitment to education in this community and the significant strides she has made in such a short amount of time that will leave a lasting impression in the Horseheads School District.

Adjournment to Executive Session

Moved by Sadler, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:07 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |
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MOTION CARRIED

Moved by Boulas, seconded by Conklin.
RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:12 PM to approve CSE/CPSE/504 Recommendations and Personnel Matters.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Boulas | | | Christiansen |

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MOTION CARRIED

Moved by Lynch, seconded by Sadler.
RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Moved by Boulas, seconded by Lynch.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 10:48 PM and reconvene to its Regular Meeting of the Board of Education at 10:49 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Moved by Conklin, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 10:49 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Conklin | | | Dale |
| Jacobus | | | |
| Johnson | | | |
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MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

