

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center, High School(South Wing)
August 27, 2015**

Present: Boulas, Christiansen, Conklin, Dale, Jacobus, Lynch, Sadler, Strollo

Also Present: Buzzetti, Christiansen, Douglas, Sechrist

Absent: Johnson

Call to Order: Board President Jim Jacobus called the Business Meeting to order at 6:04 PM.

Minutes

Moved by Strollo, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Meeting of June 25, 2015, Organizational Meeting and Regular Business Meeting of July 1, 2015, Special Business Meeting of August 10, 2015 and Joint Elmira Heights/Horseheads Board of Education Meeting of August 13, 2015 as amended.

Ayes	Noes	Abstained	Absent
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Boulas			
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Christiansen			
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Conklin			
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Dale			
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Jacobus			
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			Johnson
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

President's Remarks

Board President Jim Jacobus welcomed Superintendent Dr. Thomas Douglas to his first Board Meeting and the rest of the Board Members and the public to tonight's meeting and stated Board Member Doug Johnson was unable to attend due to taking his daughter to college.

Board President Remarks and Agenda Changes

Board President Jim Jacobus stated there will be the addition of Agenda Item 7.6 – A Resolution to approve the time of the December 3rd Straw Vote, there will be an addition of an Addendum to Agenda Item 12.7 the Report from the Director of Human Resources and an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations. Potential Litigation, a Particular Personnel Matter and Discussion of On-Going Collective Bargaining.

Questions and Comments from the Public

Board President Jim Jacobus reviewed the procedures for the Questions and Comments Section for those who are new at tonight's meeting. Jim noted this is the only time during the meeting that allows those in the audience to speak directly to the Board and reminded them they are only permitted three minutes and to state their name and address before making any comments. There were no Questions or Comments from the Public.

Presentations

There were no Presentations.

Report From The Superintendent

Awards, Honors and Recognition

Superintendent Dr. Thomas Douglas stated that he is very happy to be here and that the Horseheads District and community have been very welcoming and enlightening during the past four days and stated every day is a new day of learning.

- Superintendent Dr. Thomas Douglas recognized High School Sophomore Bailey Butler who recently earned the ranking of Eagle Scout through the completion of building a foot bridge which connects the sports field behind Horseheads High School to Throne Street Park. Dr. Douglas stated this is a wonderful accomplishment and stated that Bailey secured more than \$10,000 in funds through the community and with the assistance of the Village of Horseheads donation of workers, their time and heavy machinery and community manufacturers the bridge was successfully built.
- Superintendent Dr. Thomas Douglas recognized High School Sophomore Jason Drapikowski who recently earned the ranking of Eagle Scout through the completion of an Osprey Nesting Pole which was installed on August 17th at the Dunn Field Boat Launch on the Chemung River in Elmira, the first of its kind at the launch. Jason researched, designed and built the nest platforms with help from eight other Scouts and the assistance of the City of Elmira Department of Building and Grounds and employees who installed the pole and platform.
- Superintendent Dr. Thomas Douglas stated there is a lot going on in general throughout the District as staffing has increased with new hires and New Staff Orientation that took place this week. The Department of Buildings and Grounds are doing a wonderful job in the preparation of Opening Day and the Administrators are doing a great job getting all the new instructors prepared. Dr. Douglas stated it is nice to be able to meet people and talk about how we are improving our education and thanked the Board for the opportunity to be here and stated he looks forward to learning more about the District on a daily basis as time goes on.

Report from the Board of Education President

Revised Facility Capacity/Utilization and Grade Configuration Study Timeline

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Revised Facility Capacity/Utilization and Grade Configuration Study Timeline as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

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Jacobus

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Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus presented the Revised Facility Capacity/Utilization and Grade Configuration Study Timeline to the Board for Board action.

Donation of A Piano To The Intermediate School From A Horseheads Music Teacher

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Donation of a Piano to the Intermediate School from Margaret Matthews, a Horseheads Music Teacher.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

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Jacobus

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MOTION CARRIED

Board President Jim Jacobus brought the approval of a donation of a piano to the Intermediate School to the Board for Board action stating this was a very generous donation from Margaret Matthews a Horseheads Music Teacher.

Donation From JoAnn Fabrics to Center Street Elementary School

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of items from JoAnn Fabrics as part of the Kids In Need Foundation to Center Street Elementary School as presented.

Ayes Noes Abstained Absent

Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the donation of items from JoAnn Fabrics as part of the Kids In Need Foundation to Center Street Elementary School to the Board for Board action.

Donation From Center Street Elementary School PTO for the Purchase of IPADS for Two Classrooms

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of \$1,201.90 from the Center Street PTO to Center Street Elementary School to purchase IPADS for two classrooms as presented.

Ayes Noes Abstained Absent

Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the donation of \$1,201.90 from the Center Street PTO to Center Street Elementary School to purchase IPADS for two classrooms to the Board for Board action.

Board Member Warren Conklin inquired that assuming our budget could not cover this purchase, what happens if another PTO cannot afford to purchase iPads for their school? Superintendent Dr. Thomas Douglas stated that this happens regularly from Elementary School to Elementary School and it is hard to turn down donations but it is hard to establish equitable distribution when schools have PTOs who try to make sure all the students have the best educational setting as possible. Board President Jim Jacobus stated usually the requests made by the teachers or principals are honored by the PTO.

Donation of Books From Kohl's Department Store to Center Street Elementary School

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of 180 children's books from Kohl's Department Store to Center Street Elementary School as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

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Jacobus

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Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the donation of 180 children's books from Kohl's Department Store to Center Street Elementary School to the Board for Board action.

Donation From Center Street PTO For Various Classroom Needs

Moved by Lynch, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of \$500.00 from the Center Street PTO to Center Street Elementary School to cover classroom needs throughout the building as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the donation of \$500.00 from the Center Street PTO to Center Street Elementary School to cover classroom needs throughout the building to the Board for Board action.

Resolution to Approve Times for the December 3, 2015 Straw Vote

Moved by Lynch, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the voting times of 7:00 AM to 8:00 PM at all three District voting sites(Ridge Road Elementary School, Big Flats Elementary School and the High School) for the December 3, 2015, Straw Vote regarding a possible Elmira Height/Horseheads consolidation.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the voting times of 7:00 AM to 8:00 PM at all three District voting sites(Ridge Road Elementary School, Big Flats Elementary School and the High School) for the December 3, 2015, Straw Vote regarding a possible Elmira Height/Horseheads consolidation to the Board for Board action.

Report From The Human Resources Director

Human Resources Sub-Committee Recommendations

Moved by Lynch, seconded by Stollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations and Addendum as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Barber, Eugene	Summer Laborer	08/07/15	\$8.75/hr.
Clark, Dylan	Summer Laborer	07/23/15	\$8.75/hr.
Coghlan, Adam	Substitute (Cleaner)	07/06/15	\$10.92/hr.
Hathaway, John	Substitute (Bus Driver in Training)	08/10/15	\$10.10/hr.
Kunkle, Mitchell	Summer Laborer	07/21/15	\$8.75/hr.
Levanduski, Zachary	Summer Laborer	08/07/15	\$8.75/hr.
Murdough, Michael	Substitute (Cleaner)	07/06/15	\$10.92/hr.
Nuss, Laura	Substitute (Cleaner)	08/17/15	\$10.92/hr.
Santucci, Belinda	Substitute (Bus Driver in Training)	07/27/15	\$10.10/hr.

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Callahan, Carol	Transportation/Bus Driver	09/01/15	\$11.10/hr.
Clark, Rose	HS/School Monitor	09/01/15	\$10.07/hr.
Murdough, Michael	IS/Cleaner	08/17/15	\$24,569
Schierloh, William	Transportation/Bus Driver	09/01/15	\$11.10/hr.
Webster-Lee, Jill	Transportation/Bus Driver	09/01/15	\$11.10/hr.

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Inthanongsak, Nichole	RR/Contract Sub	09/01/15 – 06/30/16	\$95/day
Lyon, Courtney	GR/Contract Sub	09/01/15 – 06/30/16	\$95/day
Marks, Meghan	CS/Contract Sub	09/01/15 – 06/30/16	\$95/day

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Amato, Melissa	IS/Grade 6	09/01/15 – 06/30/16	\$45,096 (Unpaid)
Wilson, Kristen	IS/Teaching Assistant	09/01/15 -- 06/30/16	\$18,972 (Unpaid)

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Coss, Donna	CS/Speech	9/1/15 – 3/14/16	\$43,926 (Prorated)
Willsey, Susan	GR/Temporary Teaching Asst.	9/1/15-- tbd	\$10.57/hr.

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Benton, Elaine	Fr: RR/Grade 2 To: RR/Grade 3	09/01/15
Ciarlo, Julie	Fr: HS/Teaching Assistant To: IS/Teaching Assistant	09/01/15
Dauphinet, Jamie	Fr: GR / Kindergarten To: GR / Grade 4	09/01/15
Dunn, Danielle	Fr: HS/Special Class ASD To: CS/Resource Room	09/01/15
Heidrich, Elizabeth	Fr: IS/Librarian To: MS/Librarian	09/01/15
Miller, Kristen	Fr: CS/Resource Rm. To: CS/District /.6 Spec. Ed. & .4 DI Coach	09/01/15
Saunders, Justine	Fr: GR / Grade 3 To: GR / Grade 2	09/01/15

Cont'd

Satterlee-Brown, Lori Fr: HS/Teaching Assistant
 To: MS/Teaching Assistant 09/01/15
 Weber, Donna Fr: BF/Teaching Assistant – Resource Rm.
 To: BF/Teaching Assistant – Pre-K 09/01/15

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Virginia Griffith-Schirmer** will retire as a Reading Teacher, effective August 31, 2015; WHEREAS, Virginia is in her 15th year with the District; WHEREAS, Virginia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Virginia’s retirement and hopes her future years are fulfilling.

INSTRUCTIONAL PROBATIONERY APPOINTMENTS:

	<u>TENURE</u> <u>AREA</u>	<u>PROBATIONARY</u> <u>EFFECT. DATE</u>	<u>TENURE</u> <u>EFFECT. DATE</u>	<u>CERTIFICATION</u> <u>STATUS</u>	<u>SALARY</u>
Luongo, Sierra	English	09/01/15	09/01/2019	Initial	\$41,135
Morris, Theodore	Technology	09/01/15	09/01/2019	Initial (Pending Exams)	\$41,135

ADMINISTRATIVE PROBATIONERY APPOINTMENTS:

	<u>TENURE</u> <u>AREA</u>	<u>PROBATIONARY</u> <u>EFFECT. DATE</u>	<u>TENURE</u> <u>EFFECT. DATE</u>	<u>CERTIFICATION</u> <u>STATUS</u>
Conklin, Bert	Administration	07/01/2015	07/01/2017	Permanent
Gill, Anthony	Administration	07/01/2015	07/01/2018	Permanent

FALL 2015-2016 COACH APPOINTMENTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Browning, Ed	Golf	Fall 2015	\$4,355 (Revised)
Russo, Crissie	Volleyball	Fall 2015	\$4,575 (Revised)

MARCHING BAND CONSULTANTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Amanda Curren	Colorguard instructor	Fall 2015	\$1,000
Jason Johnson	Percussion instructor	Fall 2015	\$1,000
Steven Matejka	Drill designer and instructor	Fall 2015	\$ 600
Kelly Palmer	Percussion instructor	Fall 2015	\$ 500
Martha Price	Colorguard assistant	Fall 2015	\$ 200
Anne Shelton	Woodwind instructor/asst. director	Fall 2015	\$ 700
Brett Shelton	Visual instructor	Fall 2015	\$1,000
Shannon Spalding	Colorguard instructor	Fall 2015	\$1,250
Kayla Walruth	Brass instructor	Fall 2015	\$1,000
Jeff Magacs	Visual instructor	Fall 2015	\$ 800
Martha Price	Colorguard assistant	Fall 2015	\$ 200
Gifford Howarth	Percussion arranger	Fall 2015	\$1,000

FALL 2015 VOLUNTEER COACHING APPOINTMENTS:

Football Volunteers

Lowmaster, Nate V Assistant Coach
 Squires, Mark V Assistant Coach
 Warrick, Michael V Assistant Coach
 Scott, Andy JV Assistant Coach
 Davis, Joe JV Assistant Coach
 Reed, Cody Modified Assistant Coach

Outdoor Track Volunteer

Condame, Ryan Technical Support Technician

Volleyball (Girls) Volunteer

Sullivan, Madelaine Modified Assistant Coach

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hubbard, Jennifer	BF/Contract Substitute	10/20/15 – 06/30/16	\$95/day
Smith-Nichols, Christy	IS/Contract Substitute	09/01/15 – 06/30/16	\$95/day
Wheeler, Brittany	IS/Contract Substitute	09/01/15 – 06/30/16	\$95/day

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Scanlon, Elizabeth	GR/Kindergarten	09/01/15 – 11/01/15	\$62,704 (Unpaid)

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hubbard, Jennifer	BF/Pre-Kindergarten	09/01/15 – 10/19/15	\$56,567 (Prorated)
Morgan, Donna	GR/Temporary Teaching Assistant	09/01/15 – TBD	\$10.57/hr.
Oakley, Crysta	GR/Kindergarten	09/01/15 – 11/01/15	\$41,135 (Prorated)
Carroll, Kaitlyn	IS/Grade 6	09/01/15 – 06/30/16	\$43,216

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Ross, Rebecca	From: MS/Science To: Library/Teacher on Special Assignment	09/01/15

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Ciarlo, Julie	IS/Teaching Assistant	08/20/15

INSTRUCTIONAL PROBATIONERY APPOINTMENTS:

	<u>TENURE</u> <u>AREA</u>	<u>PROBATIONARY</u> <u>EFFECT. DATE</u>	<u>TENURE</u> <u>EFFECT. DATE</u>	<u>CERTIFICATION</u> <u>STATUS</u>	<u>SALARY</u>
Calafiore, Marianne	HS/Resource Room	09/01/15	**09/01/18	Initial	\$43,238
Coon, Hannah	BF/Resource Room	09/01/15	*09/01/19	Initial	\$43,238
Dykes, Chelsea	BF/Kindergarten	09/01/15	*09/01/19	Initial	\$41,836
Miley, Renee	GR/Reading	09/01/15	**09/01/18	Permanent	\$55,779
Willsey, Susan	Teaching Assistant	09/01/15	*09/01/19	Pending	\$11,733
Wijkowski, Cara	CS/AIS Reading Teacher	09/01/15	**09/01/18	Initial	\$58,867

* To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part. ** (3 yr. prob. period – previously tenured)

ADMINISTRATIVE LONG-TERM SUBSTITUTE APPOINTMENT:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Brock, Bobbi	BF/Principal	09/22/15 – 10/30/15 (Approx.)	\$425/Day

FALL 2015 COACHING APPOINTMENTS:

		<u>POSITION</u>	<u>STIPEND</u>
LaMont, Mary Ann	Cheerleading	Varsity	\$5,161
Miller, Ruth	Cheerleading	Junior Varsity	\$4,201
Gill, Teresa	Cross Country	Modified	\$3,477
Jansen, Tom	Cross Country	Varsity	\$5,563
Clark, Pat	Football	Junior Varsity	\$4,685
Gilbert, George	Football	Assistant Varsity	\$5,014
Hillman, Kevin	Football	Assistant Varsity	\$5,014

Malloy, Terry	Football	Modified	\$3,777
Malnoske, John	Football	Junior Varsity	\$4,454
Saks, Damian	Football	Varsity	\$5,966
Steele, Brian	Football	Modified	\$3,477
Browning, Ed	Golf	Varsity	\$3,953
Cook, Todd	Golf	Modified	\$1,464
Ferguson Sr, Henry	Soccer	Varsity	\$4,524
Hollar, Randy	Soccer	Modified	\$2,050
Honness, Chris	Soccer	Modified	\$2,050
Mucci, Mark	Soccer	Varsity	\$4,524
Stevens, Greg	Soccer	Junior Varsity	\$3,515
Vicioso, Anselmo	Soccer	Junior Varsity	\$3,565
Miles, Mark	Swimming	Varsity	\$5,563
Porter, Kailea	Swimming	Varsity	\$5,563
Zembek, Jared	Swimming	Modified	\$2,050
Palmer, Dan	Tennis	Varsity	\$3,953
Bennett, Melinda	Volleyball	Modified	\$2,050
Crout, Tim	Volleyball	Junior Varsity	\$4,141
Perone, Patti	Volleyball	Varsity	\$5,161
Russo, Crissie	Volleyball	Varsity	\$2,196

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

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MOTION CARRIED

Director of Human Resources Judy Christiansen brought Recommendations and an Addendum from the Human Resources Sub-Committee to the Board for Board action. Judy noted we have had over forty new staff members at this week's New Staff Orientation and stated her staff did an amazing job with the hiring process with a total of over 700 applications processed.

Practicum Agreement With Elmira College

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the Practicum Agreement with Elmira College as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Practicum Agreement with Elmira College to the Board for Board action.

Tentative Agreement with the Mechanics Association

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District approves the Tentative Agreement with the Mechanics Association as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Director of Human Resources Judy Christiansen brought the approval of the Tentative Agreement with the Mechanics Association to the Board for Board action. Judy stated this is in alignment with the other Collective Bargaining Units with an increase in wages and significant changes towards the contributions to the Health Insurance.

Report from the Director of Student Services

There wasn't a report.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education

There wasn't a report.

Report from the School Business Administrator

Treasurer's Report(June and July 2015)

Moved by Lynch, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for June and July 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer's Report for June and July 2015 to the Board for Board action.

Claims Auditor's Report(June and July 2015)

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor's Report for June and July 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for June and July 2015 to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(June and July 2015)

Moved by Conklin, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for June and July 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer’s Report for June and July 2015 to the Board for Board action.

Board Member Pam Strollo noted that between June and July the Class of 2015 went up and inquired when we will see the excess funds and the final balance of the account. Katy stated that it is currently being worked on and will be finalized in September with a Report being presented to the Board at its’ September meeting.

Middle School Extra-Classroom Treasurer’s Report(June and July 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for June and July 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Middle School Extra-Classroom Treasurer’s Report for June and July 2015 to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(June and July 2015)

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for June and July 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Athletic Extra-Classroom Treasurer’s Report for June and July 2015 to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Strollo, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$56,166.42 which exceeds the Superintendent’s \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$56,166.42, which exceeds the Superintendent’s \$10,000 approval limit to the Board for Board action.

Donation and Increase in Appropriations From Ohiopyle

Moved by Boulas, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 19, 2014.....AND.....

WHEREAS, the District has received a donation of \$104.87 on behalf of Ohiopyle Prints Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used toward purchasing High School instructional supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$104.87	High School Supplies
A980-2705	\$104.87	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 27, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from Ohiopyle Prints Inc. Katy stated this money will be used toward purchasing High School instructional supplies.

Donation and Increase in Appropriations from Target

Moved by Boulas, seconded by Dale.

WHEREAS, the appropriation expenditure for fiscal year 2014-2015 was approved and set on May 19, 2014.....AND.....

WHEREAS, the District has received a donation of \$25.00 on behalf of Target and the Thanks A Billion Program. For every "thank you" submitted through Targets' Thanks A Billion Teacher Appreciation Program, Target gave \$25.00 to that school.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$25.00	High School Supplies
A980-2705	\$25.00	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 27, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of a Donation and Increase in Appropriations from Target to the High School to the Board for Board action. Katy stated this donation will be used towards funding High School supplies.

Agreement With Pyramid Brokerage Company

Moved by Sadler, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Renewal Agreement with Pyramid Brokerage Company as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Renewal Agreement with Pyramid Brokerage Company to the Board for Board action.

Cont'd

2015-2016 Agreement With JP Associates, Inc.

Moved by Lynch, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 Agreement With JP Associates, Inc. as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
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Christiansen			
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Conklin			
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Dale			
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Jacobus			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the 2015-2016 Agreement With JP Associates, Inc. to the Board for Board action.

Board Member Warren Conklin inquired as to the use of the Contract. Katy stated it is used through Student Services for developing coaching in the classrooms and is funded through Federal monies.

FAST Contract For Fire Alarm Inspections

Moved by Strollo, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the FAST Contract For Fire Alarm Inspections as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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		Boulas	
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Christiansen			
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		Conklin	
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Dale			
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Jacobus			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the FAST Contract For Fire Alarm Inspections to the Board for Board action.

Board Member Warren Conklin and Board Vice-President Karen Boulas stated that they will abstain because the Contract is already two months into effect.

Current Tax Certioraris

School Business Administrator Katy Buzzetti presented the current Tax Certioraris for information only.

2015-2016 PILOTS(Payment In Lieu Of Taxes)

School Business Administrator Katy Buzzetti presented the 2015-2016 PILOTS(Payment in Lieu of Taxes) to the Board for information only.

Bus Routing Consulting and Software Systems Contract RFP Results and Recommendations

Moved by Lynch, seconded by Sadler.

It is recommended that Transfinder Corporation provide bus routing consulting and software systems for the Horseheads Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the recommendation that Transfinder Corporation provide bus routing consulting and software systems for the Horseheads Central School District to the Board for Board action.

Higher Hope Church Revised Facilities Use Agreement

Moved by Boulas, seconded by Sadler

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Higher Hope Church Revised Facilities Use Agreement as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Higher Hope Church Revised Facilities Use Agreement to the Board for Board action. Katy stated it was amended due to the Church wanting to lease more space.

Revision To The 2015-2016 Tax Warrant

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revision to the 2015-2016 Tax Warrant as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revision to the 2015-2016 Tax Warrant to the Board for Board action.

Report from the Student Representative To The Board of Education

There wasn't a report.

Report from the Athletic and Extra-Curricular Sub-Committee

There wasn't a report.

Report from the Audit Sub-Committee

There wasn't a report.

Report from the Finance Sub-Committee

Minutes of August 18, 2015, Meeting

Chair Brian Lynch reported on the August 18, 2015, meeting of the Finance Sub-Committee. Brian stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed and the Committee also discussed the current Tax Certioraris and the Budget Input Sessions. The Committee tabled discussion on the Finance Committee Resident Budget Input Sessions and Board of Education Budget Workshops for 2015-2016 until the September meeting when Dr. Douglas will be able to participate.

Report from the Human Resources Sub-Committee

There wasn't a report.

Report from the Curriculum and Assessment Sub-Committee

There wasn't a report.

Report from the Planning and Development Sub-Committee

There wasn't a report.

Report from the Policy Referral/Review Committee

There wasn't a report.

Report from the Visitation Sub-Committee

Chair David Sadler noted after researching Board Policy 2250 he learned that the Visitation Committee's responsibilities consists of much more than just visiting buildings. Its' responsibilities include to schedule and conduct School and District Visitations at least once annually, to study with the Superintendent his/her recommendations concerning District physical plans and their ability to provide safe, economical and practical environments for conducting efficient and effective school programs and to review with the Superintendent all matters concerning school facilities and property that may come before the Board. David stated that Board Policy 8250 is comprised of Building and Grounds Records and Reports and that the Visitation Committee shall focus its attention to the condition, maintenance and use of school property. David concluded that this Committee is a very important and vital Committee to the Board. It is much more than a Committee that only visits buildings during the school year and that it should no longer lay dormant especially now when the District is undergoing two major Studies. David stated the Committee also should have been involved during the Security Upgrades, the on-going Facilities Use and Grade Study, the Use/Sale of Broad Street Building and the consideration of the new Girls' Softball Field. David concluded that he has asked the Policy Committee to recommend a formal name change to the entire Board with the suggestion of "Facilities" or "Facilities Oversight Committee" and suggested to the other committee members to hold meetings at the location of the site visit, shortly after the tours are concluded. David stated he is open to any suggestions the Board may have.

Board Member Brian Lynch stated that he has never served on the Visitation Committee, therefore, his only suggestion is to be respectful of everyone's time when scheduling meetings and try to accommodate people's work schedules so that more people are able to attend as it is important to have input from members.

Board Member Pam Strollo also stated to keep in mind the word "Oversight" and the way it could be interpreted as it should not sound like a negative. David stated he will keep this in mind and will discuss these suggestions with the other Committee members. David stated

that during the meeting the Committee could discuss things that are occurring on a daily basis, the needs of the District and we could also act as a "sounding board" and provide an extra ear and eye of what is happening in the community. David stated the name of the Committee is to make sure the Board understands what is going on in the buildings including education and the benefits of the Committee structure to the Board as it makes future decisions of the District.

Board Vice-President Karen Boulas stated this is a great idea to make sure that the Board is always knowledgeable of what is occurring throughout the District and to work as a team and thanked David for paying detail to what this Committee should do and appreciates all of his efforts.

Board Member Kristine Dale inquired if it is possible for the schools to change their time of the tour to 8:30 AM due to her work schedule as her only concern is that 9:00 AM could be a work conflict, not only for her but maybe for other members also. Kristine stated that she may not be able to meet to the full capacity as a member due to her work schedule. David stated that he will do his best to work around this issue.

Report from the Legislative Liaisons

There wasn't a report.

Questions and Comments from Board Members

Board Member Kristine Dale inquired if we could propose to have a Policy in place for those who are not able to be at a Board meeting physically. She stated that due to her job she may not be able to attend a meeting but would like to participate remotely. Could we discuss options and maybe the Board members could have an access code in order to participate remotely? Kristine stated she does have a conflict with the November meeting, but would still like to participate and is willing to participate in the development and implementation of a process where Board members are able to participate remotely.

Board Vice-President Karen Boulas stated she is willing to also participate in how to implement the Policy that we currently have.

Dr. Thomas Douglas stated the law is clear that the Board member must be able to be seen in person if attending by remote; however, he will check with the school attorney for the legal aspects of this.

Board President Jim Jacobus stated we did try to include Board Member Doug Johnson in tonight's meeting; however, Sally Gwin(Technology) was not able to do so successfully and believes it may be due to a conflict with personal accounts vs. business accounts. Board Member Brian Lynch inquired if it would be possible to have a remote skype business account? Board Member Lisa Christiansen stated that she does not believe that a member is allowed to skype in Executive Session; therefore, we need to look into the law regarding skyping during Executive Session.

Board Member Warren Conklin stated there must be some sort of ruling in the fact that Board Member David Sadler cited Board Policy tonight which was exceedingly appropriate and was not questioned about it, however, at our August Board meeting, we were told that it was inappropriate when Board Member Lisa Christiansen cited Board Policy. At the August Board Member Doug Johnson stated the Board Policy was inappropriate because it was not posted as possible Board Action on the agenda. Warren stated that he does not see a difference and personally does not believe that the acts were inappropriate, so how do we not reference Board Policy when we discuss various items?

Board Member Pam Strollo stated that she does not think there is a common understanding amongst the Board of what was being discussed regarding Board Policy. We really need to have Doug present so we understand the reference he was referring to so that we all understand what he was referencing to.

Superintendent Dr. Thomas Douglas stated that it is important for all Board members to have the Policy in front of them before they take Board action on it. He also stated that it is very important to have the Organizational Meeting the first Tuesday of July to install the officers as soon as possible. The District Clerk and the Superintendent are actually the leaders until the Election of Officers takes place.

Board Member Warren Conklin inquired if our Board Policy has to be posted on the Web Site. Dr. Douglas stated this is something we could move forward with and develop a set of Ground Rules of how the Board interacts.

Adjournment to Executive Session

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 6:52 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 6:58 PM to approve CSE/CPSE/504 recommendations. Potential Litigation, A Particular Personnel Matter and Discussion of On-Going Collective Bargaining.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:18 PM and reconvene to its Regular Meeting of the Board of Education at 8:18 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:19 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine

Candy Maine, District Clerk

