

**Horseheads Central School District  
Business Meeting of the Board of Education  
Transportation Department Training Room  
September 24, 2015**

**Present:** Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler, Strollo

**Also Present:** Bailey, Bracy, Christiansen, Coghlan, Donahue, Douglas, Gill, McDonough, Moyer, Sechrist

**Absent:**

**Call to Order:** Board President Jim Jacobus called the Business Meeting to order at 6:03 PM.

**Minutes**

Moved by Lynch, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the Amended minutes of the Special Business Meeting of August 10, 2015, as requested by Board Member Doug Johnson.

Ayes	Noes	Abstained	Absent
		Boulas	
	Christiansen		
	Conklin		
Dale			
	Jacobus		
Johnson			
Lynch			
	Sadler		
Strollo			

**MOTION NOT CARRIED**

Board President Jim Jacobus brought the Amended minutes of the Special Business Meeting of August 10, 2015, as requested by Board Member Doug Johnson to the Board for Board action. Board Vice-President Karen Boulas stated that she will abstain from voting because she was not present at the August 10, 2015, meeting and does not know what was said.

Board Member Warren Conklin stated that he has concerns because Board Member Doug Johnson is making the accusations that five Board Members ignored their Oath of Office and the Open Meeting Law and met beforehand to discuss the item in question before the Board meeting took place.

Board Member Lisa Christiansen inquired as to whom the five Board Members are that we are discussing and also inquired if Board Policy 2250 was a violation of the law?

Board Member Doug Johnson stated that when he made the initial statement at the August 10, 2015, meeting no one objected to it at that time. The Board approved the minutes at the next meeting which is on record. Doug stated he is just trying to correct what was said. The evidence is that there was an understanding among at least five Board members when Board Policy 2250 was brought up by Board Member Lisa Christiansen and it wasn't clear if it would apply or not. It seemed like it was a quiet understanding that it would apply, but how could there be a group of us understanding what the Policy was if it was not in front of us? The Open Meeting Law requires it should be placed on the Agenda and advertised on the Internet, which did not happen.

Board Member Lisa Christiansen stated if we had voted at that meeting to approve the Committee Assignments we would have been in violation of the Policy. There is still an accusation that it happened but Lisa stated she is not aware that it did happen. Lisa, stated that we as a Board, received an email regarding our preferences regarding Committees with the Policy attached, so this should not have been a surprise.

Board Member David Sadler stated this all seems to revolve around the Committee Assignments that the previous Board President had tentatively assigned. However, it seemed only reasonable for the new Board President to change the Committee Assignments as he sees fit. David stated that he did not vote on it because it seems to reason that when there is a change in Presidency that we should not act on Committee Assignments made by the former President. To insinuate that somehow there was a conspiracy from that seems odd.

Board Member Doug Johnson stated he is not arguing against the logic of the Policy. It seemed clear to him there was some discussion regarding this Policy before the meeting took place which violates the Open Meeting Law. He is not saying that five members met together but that there was some discussion and that we need to follow the proper procedure and Open Meeting Law.

Board Member Warren Conklin inquired to what extent do we follow this Policy? Does this mean that the Board members are not able to have any prior communication regarding Agenda Items? Board Member Doug Johnson stated he is not saying that, but it is clear that the Policy was not followed.

Board Member David Sadler stated that for clarification purposes, is Doug alleging there was a violation of the Open Law, if so, when and how did he come to this conclusion? Doug stated the Board Policy was brought up which was new to him as he did not know a new Board President was running that day and it seemed to be there was unanimous agreement without the Policy in front of the Board.

Board President Jim Jacobus stated his one concern is that it appears that if a Board member were to bring up a Board Policy at a meeting regarding an Agenda Item that is in front of them, would it appear to be in violation of the law? Jim also stated that he doesn't believe that Doug meant it to sound this way.

Board Members Warren Conklin and Lisa Christiansen stated that they will still vote no.

Board Action failed on this amendment.

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of August 27, 2015 and Special Business Meeting of September 14, 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

**President's Remarks**

Board President Jim Jacobus welcomed everyone to our first school meeting of the year which is being held outside of the normal school setting or the Multi-Media.

**Board President Remarks and Agenda Changes**

Board President Jim Jacobus stated there are no changes to the Agenda, however, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations. a Particular Personnel Matter, Discussion of On-Going Collective Bargaining and the Sale of the Broad Street Building.

**Questions and Comments from the Public**

Board President Jim Jacobus reviewed the procedures for the Questions and Comments Section for those who are new at tonight's meeting. Jim noted this is the only time during the meeting that allows those in the audience to speak directly to the Board and reminded them they are only permitted three minutes and to state their name and address before making any comments.

Brendan Carpenter, 209 Timothy Lane, began to comment regarding Ron Holloway not receiving tenure, but Board President Jim Jacobus stated that we are not permitted to discuss Personnel Matters during the Public Portion of the meeting. He stated the information can be shared with the Superintendent by making an appointment with him. Mr. Carpenter presented Dr. Douglas with a petition of over 100 signatures in support of Ron Holloway.

Dora Leland, 116 Davenport Road, Big Flats, inquired if we are able to address this matter at all at this meeting? Board President Jim Jacobus stated this matter should be directed to our Superintendent as he is the person in charge of our teaching and administrative staff. Dr. Douglas stated that it is not Board Policy, but the Board does not discuss personnel matters during the Public Portion of the meeting. These discussions are held during Executive Session to respect the privacy of the employee.

Colleen Hansen, 13 Acorn Drive, Pine City, inquired if it would be possible for the public to make comments if the person is not identified? Mrs. Hansen stated that she is in full support of this person whom she has worked with for many years, whom she believes has a great deal of integrity, a person who is willing to stand up for what is right for the kids even if it means he is not agreeing with people who have a lot of control over him. She stated that she had experienced a major health emergency at work last year that could have been life-threatening and this person handled it extremely well and she is very grateful to have this person look out for her, the staff and the students in the building in which she works. She stated that when there have been questions or issues in education at the State Level the staff was able to go to this person and speak openly and freely with him. He will let us discuss it with honesty and will respond with dignity and respect. We do not feel threatened to open up to him. He is a huge asset to the kids whom he loves very much and our staff and our community.

Nancy Simmons, 2215 Grand Central Avenue, stated that she is a former teacher at the Middle School after retiring a year ago, and stated that she has seen a lot of different types of leadership and styles of administrators during the last 37 years and that the best leadership she has ever seen is the one who recognizes that you do not lead with negativity, but you lead with mutual respect, the respect that there is leader who can agree to disagree and you can approach without fear knowing that you do not agree and that there is an alternate decision that you had but he may not approve. She stated the door was open at all times. The best quality is that if you are in a conflict you are able to discuss it and when you leave that room you are not worried that there will be any repercussions. Mrs. Simmons stated that she never felt that he was dishonest as a professional and that her opinions mattered because we were all there for the kids.

Christine Fisher, Big Flats, stated that as a community member she has the utmost respect for the person who is being referred to. She stated that this person will allow us to work as a team and not just shove us under the rug just to have our opinions heard. We are all working here for the same reason to allow our students to become better and better. She stated she is disappointed we are not able to discuss this openly and would like to see the Policy or Regulation that states we cannot do so. She stated this person is a leader who has shown so much respect and integrity for our District and community. Dr. Douglas stated it is not a Policy, it is an employment law. We cannot discuss issues regarding any staff member or even an individual concern that may regard a Board member in Public Session, only in Executive Session.

Brian Carpenter, 209 Timothy Lane, stated this person, as a leader, has so much respect from those who work with him that he sincerely hopes that the Board will consider what was said tonight and take it into consideration.

Kathy Kendall, Montour Falls, inquired if it is Board Policy to allow the Public to know when someone is denied or given Tenure? Dr. Douglas stated that once the Board takes action it becomes public knowledge.

Jamy Brice-Hyde, 708 Tiff Avenue, stated she had the privilege to work with this person at the High School. He was an extraordinary Administrator and a strong leader. She stated it was amazing the communication and the relationship he had with our children and our parents. She is hoping that the Board will revisit the decision and recognize what an extraordinary leader he is to many in the District.

Carolyn Clark, 58 Yellow Rock Lane, stated that she agrees with the comments that Jamy Bryce-Hyde made. Her statements are right on as she also worked with this person during the time that she was the High School Librarian and she would like the Board to revisit their previous decision regarding this person.

## **Presentations**

### **2014-2015 External Audit Report**

Thomas Zuber, CPA, of the auditing firm Raymond F. Wager, CPA, PC, presented the 2014-2015 Audit Report. The Firm found no material weaknesses or significant deficiencies in the Audit, noting that the District is doing an excellent job managing the challenges that all districts in the State are facing. They found no significant deficiencies in Internal Control Communications and offered minor procedural recommendations including developing a written policy for on-line banking, enhancing the investment policy, and developing a plan for managing the many requirements of the Affordable Care Act. In the Single Audit, the Firm found that the District is a low-risk auditee and presented no findings. In the Student Activity Fund Audit, the Firm found that there were \$570,000 in student transactions last school year, and offered procedural recommendations such as developing an annual report and enhancing student involvement. Overall, Mr. Zuber stated the Audit went very, very well, the District does an excellent job with the different Reserves it has, there were no material weaknesses making the Audit a very positive one.

### **Transportation Department Update**

Transportation Supervisor Peter Wilcox reported to the Board on the opening of the school year and the state of the Transportation Department. The first week of school, while challenging, went well, with the Department providing safe transportation and bringing students to school ready to learn. Pete noted that in the morning, there are 36 Elementary/intermediate bus runs, 35 Middle/High School runs, and 2 BOCES runs. In the afternoon, there are 28 Elementary, 12 Intermediate, 11 Middle School, 16 High School, 10 Parochial School, 7 Special Education, 3 Therapy Runs, and 3 BOCES runs. There are also added runs for sports and new sports runs while the pool undergoes repairs.

Peter stated school buses are inspected every six months, and the District has a passing rate of more than 97% which is awesome and praised the mechanics who service the 153 vehicles and noted they have also been pulled to drive bus runs when necessary. Pete also noted that the bus drivers undergo rigorous and ongoing training, and mentioned new technology being implemented and newer technology being researched. Buses have new external cameras to improve safety by catching motorists who pass buses with flashing-red lights. He said 55,000 motorists pass red lights a day in New York State. Pete acknowledged all the schools for assisting in a smooth transition and start of the school year and also acknowledged the Transportation Staff who work very, very hard to ensure the students arrive to and from school safely.

Board Member Doug Johnson thanked Peter Wilcox and his staff for all they do to ensure the safety of the children as they transport them to and from school and stated he appreciates the great service they provide to the District and the community.

Board Vice-President Karen Boulas stated she was very impressed with last week's visit and the vast inventory of the Transportation Department and gave "kudos" to the entire Department.

Board Member Brian Lynch stated he is very impressed with the Presentation and stated it was great to hear about the new technology that is being used and is very impressed with the size of the Bus Fleet that we have. Brian stated that Peter and his staff do an amazing job and he appreciates all the safety that goes into ensuring our kids are safe as he realizes there are some days when the weather is terrible and the drivers are still out there with our children.

## **Report From The Superintendent**

### **Awards, Honors and Recognition**

Dr. Thomas J. Douglas, Superintendent of Schools, reported to the Board on the recent Community Input Session for the Elmira Heights/Horseheads Consolidation Study, noting that the presentation and video are on the District Website. He also reported that he will be attending the New York State Council of School Superintendents' Conference in Albany during the weekend and into next week, where Superintendents will be looking for guidance from the State on test refusal and other important items. He also shared information on the new Athletic Placement Process (APP) required by the State (formerly Selective Classification), shared a timeline to be used for the winter APP process and stated on October 7<sup>th</sup>, there will be an informational session for parents.

Dr. Douglas also acknowledged the following:

- Seven High School students and three alternates were chosen to represent Horseheads in instrumental and vocal ensembles at the 2015 NYSSMA Festival Conference All-State in Rochester December 3<sup>rd</sup>-6<sup>th</sup>:

- o Katherine Marshall – Violin, Symphony Orchestra
- o Rebekah Stoddard – Soprano I, Mixed Chorus
- o Abigail Swartout – Alto II, Women's Chorus
- o Max Kuhnel – Bass I, Mixed Chorus
- o Gavin DeWitt – Contra-Bassoon, Symphonic Band and Wind Ensemble
- o James Parker – Bassoon, Symphony Orchestra
- o Nicole Walruth – Flute, Wind Ensemble
- o Grace Marshall – Viola, Alternate
- o Bruce Eskesen – Mallet Percussion
- o Michela Shutts – Oboe, Alternate

- Junior Aaron Hoose-Saukus recently completed his Eagle Scout project. Aaron remodeled two dugouts at the Corning Cinderella Softball Field. He built a wood floor, painted the dugouts, designed and made new cubbies, and put drains in the back walls of the dugouts.

Board President Jim Jacobus welcomed Student Representative Sruti Akula to the Board of Education.

**Report from the Board of Education President**

**Donation From TOPS Grocery Store to Ridge Road Elementary School**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of a check in the amount of \$95.84 for Ridge Road’s Share of the EScrip Program as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Jim Jacobus presented the approval of a donation of a check in the amount of \$95.84 for Ridge Road’s Share of the EScrip Program to the Board for Board action.

**Donation From Ridge Road PTO to Ridge Road Elementary School for the Purchase of Additional Music Instruments and Additional Art Materials**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of a check in the amount of \$2,875.00 to Ridge Road Elementary School for the purchase of additional music instruments for Mrs. Proulx’s Vocal Music Program and additional art materials for Mr. Hamula’s Art Programs as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of a donation of a check in the amount of \$2,875.00 to Ridge Road Elementary School for the purchase of additional music instruments for Mrs. Proulx’s Vocal Music Program and additional art materials for Mr. Hamula’s Art Programs to the Board for Board action.

**Monthly Donation From JoAnn Fabrics to Center Street Elementary School**

Moved by Christiansen, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the monthly donation of items from JoAnn Fabrics as part of the Kids In Need Foundation to Center Street Elementary School as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Jim Jacobus brought the monthly donation of items from JoAnn Fabrics as part of the Kids In Need Foundation to Center Street Elementary School to the Board for Board action.

**2015-2016 Board of Education Meeting Topics/Presentations From Schools**

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 Board of Education Meeting Topics/Presentations from Schools as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Board President Jim Jacobus brought the 2015-2016 Board of Education Meeting Topics/Presentations from Schools to the Board for Board action.

**Proposed 2015-2016 Board of Education/District Goals**

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed 2015-2016 Board of Education/District Goals as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Board President Jim Jacobus brought the Proposed 2015-2016 Board of Education/District Goals to the Board for Board action.

Board Member Warren Conklin inquired regarding what does the yellow highlighted information mean that was highlighted on the attachments of the emails that we received? Dr. Douglas stated that Mr. Sadler and I were asking the Board if it is reasonable to expect all students to graduate from the Horseheads District. Is it attainable that 100% graduation is realistic? Dr. Douglas stated that it is painful to acknowledge whether it is achievable or not. This is the broadest of the Goals and we need to ask ourselves whether or not we can obtain it for our District. Board Member Warren Conklin stated that we did work on this at the Board Retreat, however, now the question has been asked if could we change the wording of it? Dr. Douglas stated we could state it as, "The intent is that we strive to achieve our entire student body graduates." Warren stated that personally he feels that "All is not attainable," it is idealistic. He would like to strike the word, "All".

Board Member Pam Strollo stated that she finds it is selective if you do not use the word, "All." Our Goal should be All students graduate.

Board Member David Sadler stated for clarification are we referring to what we call SMART Goals and "A" is for "Achievable" and "All" is not achievable in the real world.

Board Members Brian Lynch and Kristine Dale stated that they are in agreement with Board Member Pam Strollo and that it is a goal that we should strive for "All" students to graduate. Kristine stated that this is something that we should strive for and therefore, keep the word "All" as part of the goal.

Board Member Lisa Christiansen stated that she would like to strike the use of the word, "All," but does not know how we would do so at this point.

Board Vice-President Karen Boulas stated she would like to leave the word, "All," as part of the goal as it speaks for our passion and drive. We are here for the joy of teaching and getting our students to reach success.

Board President Jim Jacobus stated it appears the majority of the Board's mindset is to leave the word, "All," as part of the Goal.

#### **Vacant Seat For A Board Member To Serve As A Liaison On The District's Strategic Plan Implementation Team**

Board President Jim Jacobus stated that he had a discussion with Board Member Brian Lynch before the meeting and it centered on those who represent the School Board and the fact that a member has to be part of the Implementation Team. Personally, he stated he does not recall it is a regulation; however, we now have two vacancies as Board Member Doug Johnson has chosen not to continue on the Team and Board Member Brian Lynch's schedule does not allow him to continue. Jim stated that he would like to put this in place at the October meeting so if anyone would like to fill these vacant seats please contact Cathy Sutton with the request to do so.

#### **Vacant Seat For A Board Member To Serve As A Liaison To The District Safety Team**

Board President Jim Jacobus stated he has received one request from a Board Member who would like to serve on this Team; however, it is open to the entire Board if any other Board member would like to serve on it. Board President Jim Jacobus stated at the October Board meeting, Board action will be taken to appoint Board Member David Sadler who has expressed interest to serve on this Team.

### **Report From The Human Resources Director**

#### **Human Resources Sub-Committee Recommendations**

Moved by Sadler, seconded by Boulas.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations and Addendum as submitted.

#### **CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clark, Lisa	Substitute (Bus Driver)	08/24/15	\$10.10/hr.
Cranmer, Raticia	Substitute (Teacher Aide, TA)	09/10/15	\$9.75/hr.
Fatula, Chrystina	Substitute (Clerical)	09/10/15	\$9.75/hr.
Woods, Mary	Substitute (Teaching Assistant)	09/10/15	\$9.75/hr.

#### **CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Aikman, Dawn	CS/Clerk Typist (part-time)	09/16/15	\$11.19/hr.
Butler, Theresa	CS/Clerk Typist (part-time)	09/11/15	\$11.19/hr.
Clark, Lisa	Transportation/Bus Driver	09/01/15	\$11.50/hr.
Jewell, Dena	HS/Registered Nurse (Dist. Float)	09/28/15	\$23,800
Shutter, Rebecca	GR/Clerk Typist (part-time)	TBD	\$11.19/hr.



**CIVIL SERVICE CHANGE IN FTE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Riegal, Becky	BF/Attendance Clerk From: .67 To: .90	09/01/15	\$13.22/hr.
Serva, Tracy	RR/Attendance Clerk From: .67 To: .90	09/01/15	\$12.46/hr.

**INSTRUCTIONAL CHANGE IN FTE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Fleming, Beth	IS/Teaching Assistant (extra hr. for student supv.)	09/01/15	\$16,291
Jordan, Carly	MS/Health .2 FTE	09/01/15	\$44,281 prorated

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Fatula, Chrystina	Non-Degreed	Elementary/Secondary
Howell, Donna	Degreed	Elementary
Parks, Crystal	Non-Degreed	Elementary/Secondary
Rathbun, Kelly	Certified	Elementary
Stanton, Jessica	Certified	Elementary/Secondary
White, Kelly	Degreed	Elementary/Secondary
Woods, Mary	Certified	Elementary
Zajicek, Christine	Certified	Elementary/Secondary

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Burczynski, Katherine	BF/Contract Sub	09/01/15 – 10/19/15	\$95/day
*Jordan, Carly	MS/Contract Sub (.80 FTE)	09/01/15 – 06/30/16	\$95/day
Olin, Robert	HS/Contract Sub	09/14/15 – 06/30/16	\$95/day
Testone, Robin	MS/IS Contract Sub 50/50	09/01/15 – 06/30/16	\$95/day
Wheeler, Brittany	IS/Contract Sub	09/01/15 – 06/30/16	\$95/day
*Revised location and FTE.			

**INSTRUCTIONAL LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Durr, Kendra	BF/Grade 2	09/01/15-6/30/16	Unpaid Medical
McCarthy, Leslie	GR/Teaching Assistant	09/01/15-6/30/16	Unpaid

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Carroll, Kaitlyn	IS/Grade 6 LTS	09/01/15 – 06/30/16	*\$43,571
Fish, Paula	GR/Teaching Assistant (Temp.)	09/09/15 - 10/21/15	\$10.57/hr.
Johnston, Amy	IS/Teaching Assistant LTS	09/01/15 – 06/30/16	\$11,733
Mendez, Natalya	IS/Teaching Assistant (Temp.)	09/11/15 – 11/20/15	\$10.57/hr.
Munson, Tracie	GR/Teaching Assistant LTS	09/08/15 -- 06/30/16	\$11,733
*Revised, additional college credits turned in.			

**INSTRUCTIONAL TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Gould, Lynn	Fr: HS/Biology To: MS/General Science	09/01/15
McNaney, Louisa	Fr: CS/Reading To: IS/MS Reading	09/01/15

**INSTRUCTIONAL RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Ciarlo, Julie	IS/Teaching Assistant	08/20/15

**INSTRUCTIONAL PROBATIONARY APPOINTMENTS:**

	TENURE <u>AREA</u>	PROBATIONARY <u>EFFECT. DATE</u>	TENURE <u>EFFECT. DATE</u>	CERTIFICATION <u>STATUS</u>	<u>SALARY</u>
Inthanongsak, Nichole	RR/Elementary	09/01/15	*09/01/19	Initial	\$43,926
Kordziel, Noreen	HS/Science	09/01/15	*09/01/19	Initial	\$43,939
Morgan, Donna	MS/Teaching Assistant	09/01/15	09/01/19	Pending	\$13,688
O’Connell, Jillian	IS/Teaching Assistant	09/01/15	09/01/19	Pending	\$11,733
Peary, Sara	BF/Teaching Assistant	09/01/15	09/01/19	Pending	\$11,733

\* To the extent required by the applicable provisions of Education Law §§3012, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of the Commissioner’s Regulations Part.

**2015-2016 MENTORING APPOINTMENTS:**

<u>MENTOR</u>	<u>LOCATION/POSITION</u>	<u>MENTEE</u>	<u>STIPEND</u>
Barnstead, Lisa	BF/Kindergarten	Dykes, Chelsea	\$1,500
Bell, Beth	HS/English	Luongo, Sierra	\$1,500
Blitz, Megan	HS/Resource Room	Calafiore, Marianne	\$1,500
Frei, Maureen	IS/Library	Ross, Rebecca	\$1,500
Hollar, Jacqueline	IS/Grade 6	Carroll, Kaitlyn	\$1,500
Hurd, Danielle	MS/ASD/Resource Room	Wales, Laura	\$ 450 * 3-months
Donaldson, Susan	HS/Science	Kordziel, Noreen	\$1,500
Lenhardt, Britt	HS/Health	Brenzo, Gina	\$1,500
Malloy, Terry	HS/Technology	Morris, Theodore	\$1,500
Miller, Kristen	BF/Resource Room	Coon, Hannah	\$1,500
Moss, Audrey	HS/Music	Smith, Collin	\$1,500
Springer, Maria	GR/Grade 3	Kenefick, Summer	\$1,500
Romanski, Molly	RR/Kindergarten	Sechrist, Sarah	\$1,500
TBA	RR/Grade 2	Inthanongsak, Nichole	\$1,500

\* Continuation from 2014/2015.

**INSTRUCTIONAL TUTORING CENTER APPOINTMENTS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Deiseroth, Sandra	Monday	09/15/15	Reg. Hourly Rate
Cosgrove, Mary	Tuesday & Thursday	09/15/15	Reg. Hourly Rate
Schoonover, Rebecca	Wednesday	09/15/15	Reg. Hourly Rate
Salisbury, Tamara	TA/All four days	09/15/15	Reg. Hourly Rate

**INSTRUCTIONAL SCHOOL ON SATURDAY APPOINTMENTS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bratz, Tiffany	HS/Supervisor	09/15/15	\$25/hour
Hillard, Morgan	HS/Substitute Supervisor	09/15/15	\$25/hour
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought Recommendations from the Human Resources Sub-Committee to the Board for Board action.

**Resolutions Appointing APPR Evaluators**

Moved by Sadler, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolutions Appointing APPR Evaluators as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin

Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Stollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Resolutions Appointing APPR Evaluators with Elmira College to the Board for Board action.

Board Member Karen Boulas inquired for clarification regarding the difference between the Qualified Lead Evaluators and the Qualified Evaluators. Judy stated the Lead Evaluator signs the Evaluation and the Observer goes through the walkthroughs. Judy noted the trainings are the same.

**Report from the Director of Student Services**

There wasn't a report.

**Report from the Director of Elementary Education**

**Private School Tutor Agreements(3)**

Moved by Christiansen, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Private School Tutor Agreements(3) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch

Sadler

Stollo

**MOTION CARRIED**

Director of Elementary Education Karen Bracy brought the approval of the three Private School Tutor Agreements to the Board for Board action.

Board Member David Sadler stated that he will abstain due to being a Board Member of the Horseheads Christian School.

**Report from the Director of Secondary Education**

**2015-2016 District Strategic Plan Implementation Team Membership List**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 District Strategic Plan Implementation Team Membership List as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler

Stollo

**MOTION CARRIED**

Assistant Director of Elementary and Secondary Education Shawn McDonough brought the 2015-2016 District Strategic Plan Implementation Team Membership List to the Board for Board action. Shawn stated that in light of some of the information that was discussed earlier this evening, Brian Lynch's name is still listed as a member which will be removed as we did not realize this at the time the list was generated and we will also change Peter Wilcox's title.

Board Member Pam Strollo noted that there are a couple of other vacancies other than the Board vacancies, such as the Intermediate School Parent Representative. Shawn stated that he is working with Michael Bostwick on this vacancy and noted that as soon as the list is revised and completed he will bring it back to the Board for Board action.

### **Strategic Plan Update Performance Year 5 Targets**

Assistant Director of Elementary and Secondary Education Shawn McDonough presented the Board with the 2015-2016 Strategic Plan Update Performance Year 5 Targets for information only. Shawn stated that we are not able to present these targets in June because the information is still coming in and we finish them out the best we can but we end up rolling over into the next year.

Dr. Douglas asked Shawn to explain to the Board some of the statements why some of the data is not on the Data Center for a specific year. Shawn stated that the data might not be in the scheduled year yet because it is up to the Implementation Team to propose how to correct this cycle. Shawn noted on the Data Center you can denote that data will be collected every 3 years.

Board Member Pam Strollo commented looking through this a lot has changed in education in the last five years and on Page 3 it shows we are below baseline performance. What is it that we need to do to improve to meet measurable expectations/ standards? Pam stated she realizes there is a lot of work being done now and throughout the District, but what else do we need to do to improve? Shawn stated we have membership from all the schools and everyone has a say in methods we need to use to raise and meet the standards. Shawn stated the current membership decided to keep the goal as is and it is up to the membership to bring it back to the Site Based Teams in all the buildings to work on.

### **Report from the School Business Administrator**

#### **Treasurer's Report(August 2015)**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for August 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Treasurer's Report for August 2015 to the Board for Board action.

#### **Claims Auditor's Report(August 2015)**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor's Report for August 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Claims Auditor Report for August 2015 to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(August 2015)**

Moved by Conklin, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for August 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the High School Extra-Classroom Treasurer’s Report for August 2015 to the Board for Board action.

**Athletic Extra-Classroom Treasurer’s Report(August 2015)**

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for August 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Athletic Extra-Classroom Treasurer’s Report for August 2015 to the Board for Board action.

**Budget Transfers Reports(June/July/August 2015)**

Moved by Boulas, seconded by Christiansen.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Reports for June, July and August 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Budget Transfers Reports for June, July and August 2015 to the Board for Board action. Dr. Douglas inquired if it has always been the position of the District that you transfer this much money on a month to month basis? Dr. Douglas stated it seems early in the year to move money around and would like us to be able to try to minimize these transfers as much as possible. Scott stated that he is the Business Official for two other Districts and this is not uncharacteristic to see because sometimes it has to do with the end of the year bills that come in during June and over the summer or the number of personnel changes.

**Revenue and Expense Reports(June/July/August 2015)**

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Reports(June/July/August 2015) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the Revenue and Expense Reports for June, July and August 2015 Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$239,333.90 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen  
Conklin  
Dale  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of Budget Transfers in the amount of \$239,333.90, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

**Proposal For Consulting Services Associated With Smart Schools Bond Act**

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Proposal for Consulting Services Associated with Smart Schools Bond Act as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Proposal for Consulting Services Associated with Smart Schools Bond Act to the Board for Board action.

Board Member Lisa Christiansen inquired if this is in reference to the Smart Schools Bond Act and if so where is it coming from? Scott stated it is basically consulting fees and how we spend the money. The concern is that we want to make sure we get as much money where it is supposed to go with the consultants. Dr. Douglas stated the Consultant Fee is already built in the 7 to 8 percent range and was much higher in the past. Dr. Douglas stated any time they are going to raise the fee there has to be Board action for approval.

**Proposal For Architectural and Engineering Services On The Technology Smart Schools Bond Act and Softball Field Project**

Moved by Conklin, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Proposal for Architectural and Engineering Services on the Technology Smart Schools Bond Act and Softball Field Project as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the Proposal for Architectural and Engineering Services on the Technology Smart Schools Bond Act and Softball Field Project to the Board for Board action.

**2015-2016 School Patrol Officer Agreement With Chemung County**

Moved by Strollo, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2015-2016 School Patrol Officer Agreement With Chemung County as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus

Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the 2015-2016 School Patrol Officer Agreement with Chemung County to the Board for Board action.

Board Member Warren Conklin stated that he will abstain because the Contract is one month old and stated since it is a “rollover contract” he does not understand why we approve this after the fact. Dr. Douglas stated he respects Warren’s position and will try to get the date of this approval on track to show that we are being as transparent as possible.

Board Vice-President Karen Boulas stated Katy Buzzetti spoke about this at the Finance Meeting and stated that we really did have a difficult time getting the Contract on time, so she will vote “yes.”

**2014-2015 External Audit Report**

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 External Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the 2014-2015 External Audit Report to the Board for Board action.

**2014-2015 External Audit Corrective Action Plan—Financial Statement**

Moved by Lynch, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 External Audit Corrective Action Plan—Financial Statement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the 2014-2015 External Audit Corrective Action Plan—Financial Statement to the Board for Board action.



**2014-2015 External Audit Corrective Action Plan—Extra-Classroom Financial Statement**

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 External Audit Corrective Action Plan—Extra-Classroom Financial Statement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the 2014-2015 External Audit Corrective Action Plan—Extra-Classroom Financial Statement to the Board for Board action.

**2014-2015 External Audit Corrective Action Plan—Single Audit Report**

Moved by Boulas, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2014-2015 External Audit Corrective Action Plan—Single Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Scott Arnold brought the approval of the 2014-2015 External Audit Corrective Action Plan—Single Audit Report to the Board for Board action.

**Contract With Erway Ambulance**

Interim School Business Administrator for Horseheads Scott Arnold brought the Contract with Erway Ambulance to the Board for information only.

Board Member Doug Johnson inquired if we had already approved this Contract since Board action is not being taken? Dr. Douglas stated that Board action is not necessary as it is under the dollar amount required for Board action and that it covers Varsity, JV and Modified only.

**2015-2016 A.V.R.E. Agreement**

Interim School Business Administrator for Horseheads Scott Arnold brought the 2015-2016 A.V.R.E. Agreement to the Board for information only.

**Report from the Student Representative To The Board of Education**

Board President Jim Jacobus welcomed the new Student Representative Sruti Akula to the Board. Sruti reported on the opening of school, including Freshman First Day and the Senior Magazine Sale. She also shared upcoming activities including Spirit Week next week, as well as the Pep Rally next Friday, and Homecoming Saturday. She reported that October 8<sup>th</sup> is the

end of the first marking period, October 14<sup>th</sup> begins the Sophomore Class Fundraiser, October 16<sup>th</sup> is Movie Night sponsored by the Student Council, October 21<sup>st</sup> is Report Card Distribution, and October 22<sup>nd</sup> is College Information Day.

#### **Report from the Athletic and Extra-Curricular Sub-Committee**

There wasn't a report.

#### **Report from the Audit Sub-Committee**

##### **Minutes of August 18, 2015, Meeting**

Chair Karen Boulas reported on the September 14, 2015, meeting of the Audit Sub-Committee. Karen stated the Committee reviewed the Committee's purpose and goals, Thomas Zuber presented the 2014-2105 External Audit Report and noted this was the first time this company has prepared it and the Committee also reviewed the 2014-2105 External Audit Corrective Action Plan-Financial Statement, 2014-2015 External Audit Corrective Action Plan-Extra classroom Financial Statement and the 2014-2015 External Audit Corrective Action Plan-Single Audi Report which were approved earlier this evening. Karen also noted at the meeting Katy Buzzetti stated that we did not need to meet in October and the members were in agreement to meet in November.

#### **Report from the Finance Sub-Committee**

##### **Minutes of September 14, 2015, Meeting**

Chair Brian Lynch reported on the September 14, 2015, meeting of the Finance Sub-Committee. Brian stated that all of the items that were presented earlier tonight under the School Business Administrator's Report were discussed and the Committee also reviewed the format of the Resident Budget Input Sessions and Board of Education Budget Workshops, topics and a recommendation was made to continue with these for this year as Dr. Douglas is new to the District and wants to see the format of how they operate.

#### **Report from the Human Resources Sub-Committee**

##### **Minutes of September 9, 2015, Meeting**

Chair Pam Strollo reported on the September 9, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed their Goals for the 2015-2016 school year, the Human Resources Recommendations that were approved earlier this evening by the Board and the Health Insurance Claims stating that future reports will include information relative to Administrative costs of the Plan as well as employee contributions and other income to the Plan.

#### **Report from the Curriculum and Assessment Sub-Committee**

##### **Minutes of September 10, 2015, Meeting**

Chair Warren Conklin reported on the September 10, 2015, meeting of the Curriculum and Assessment Sub-Committee. Warren stated Karen Bracy and Tiffany Henry, Math Curriculum Mentor, presented the Pre-K Math Program Recommendations of purchasing the Number Worlds Program. Warren noted the computer component of the Program is still being reviewed by the Pre-K teachers. The Committee also discussed the High School Graduation Rates Trends which will continue to be an on-going discussion. The Committee reviewed the 2014-2015 Curriculum and Assessment Committee Goals and discussed the State Assessment Refusals. Warren stated the Committee will review suggestions that were provided from Administrators through Administrative Council Meetings, will determine a parent communication plan to encourage informed decision-making regarding student participation or refusal procedures, administrators will draft revised procedures for future review by relevant committees and the Board with a target to bring to the Board at its November meeting for discussion with the goal of having a final policy to vote on at the Board's January meeting. The goal is for the building administrators and teaching staff to be prepared and organized and parents to know the process at the time of State Assessments. Dr. Douglas noted that we have to understand that we have to follow State Guidelines and that this will not be a

Policy but an Administrative Procedure of the District. Dr. Douglas stated that we have to operate within the regulations and make sure the Policy addresses that. There has to be a balance between education, the students and the staff. This will be discussed at the January Board meeting at the Intermediate School. Dr. Douglas stated it is important to honor the decency of what the parents and State feels is best for the students. We are here for the students but we also have to make sure the parents realize we have to follow State guidelines and will also follow the Platform from the Curriculum Department with District recommendations on how best to proceed.

#### **Report from the Planning and Development Sub-Committee Minutes of September 14, 2015, Meeting**

Chair Warren Conklin reported on the September 14, 2015, meeting of the Planning and Development Sub-Committee. Warren stated Dr. Douglas discussed the format for the upcoming Community Forum which will be held in Horseheads regarding the Consolidation with Elmira Heights and gave a reflection of the one that was recently held in Elmira Heights. Warren stated at the October Meeting we will start to discuss any adjustments that may be required for the Horseheads reorganization options which will be best for the District.

#### **Report from the Policy Referral/Review Committee Minutes of September 8, 2015, Meeting**

Chair Doug Johnson reported on the September 8, 2015, meeting of the Policy and Referral Sub-Committee. Doug stated the Committee reviewed the Committee Goals for the 2014-2015 school year and reviewed Policies 2220, 2250 and 8230 which will be brought to the Board for a first reading tonight.

#### **Proposed Changes To Policy 2220: Board Officers and the Process for Their Election**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 2220: Board Officers and the Process for their Election for information only. Doug noted that the Committee discussed the current Policy and questioned the value of taking nominations from the floor for Offices at the June meeting noting that those newly elected do not have the opportunity to voice an interest as they do not become official until the Organizational Meeting. Therefore, the Committee is proposing to make the following changes to the current Board Policy: 1. Rewrite it to state, At the Organizational Meeting, the Board shall solicit names of those who would be interested in nomination for either office, beginning with the office of President. 2. will remain as is and 3. will be deleted completely. Doug stated with these revisions everyone will have the same information at the same time to vote for officers. Board Vice-President Karen Boulas inquired as to what do we want to accomplish by eliminating Statement No. 3? Doug stated it is unnecessary because it is already in Statement No. 1. Board Member Warren Conklin inquired if there should be a statement that an election will actually take place?. Doug stated it is not required. Doug stated Proposed Changes to this Policy will be brought to the Board at its October Board meeting for Board action.

#### **Proposed Changes to Policy 2250: Board Committees**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 2250: Board Committees for information only. Doug noted that the Visitation Committee's name will be changed to "Facilities and Grounds Committee." Doug stated Proposed Changes to this Policy will be brought to the Board at its October Board meeting for Board action.

#### **Proposed Changes to Policy 8250: Buildings and Grounds Records and Reports**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 8250: Buildings and Grounds Records and Reports for information only. Doug noted that the change is the name of the "Visitation Committee" to "Facilities and Grounds Committee." Doug stated Proposed Changes to this Policy will be brought to the Board at its October Board meeting for Board action.

**Report from the Visitation Sub-Committee**

Chair David Sadler reported on the September 18, 2015, Visitation of the Transportation Department. David noted that Director of Facilities Michael Coghlan provided a written synopsis of the Maintenance Work completed in the 2014-2015 school year and the proposed work for 2015-2016. The Committee also was given an overview of the BCS for the Transportation Facility, a Completion Report regarding the Bus Lifts, the Fueling Station, the addition of several new cameras to the Facility, continued monitoring of the energy consumption and was given a tour of the Facility.

David stated that the Committee also met with Dr. Douglas and Michael Coghlan at the Middle School/Intermediate School Complex on September 1<sup>st</sup> and were briefed on the on-going issues of traffic egress and ingress, the Girls Softball Field, the Gym Floor where there is a corrosion issue which Maintenance is staying ahead of. David noted the biggest concern was the Boys and Girls Bathrooms were behind schedule due to unforeseen circumstances but since that time they were ready for the opening of school.

David stated the Committee also toured the High School and were briefed on the repairs to the Girls Locker Room and Coercion issues and the need for and economic benefits of upgrading one of the boilers at the High School.

**Report from the Legislative Liaisons**

Board Member Lisa Christiansen stated in her opinion the Legislative Liaison is a very important advocacy and noted that there is a tab on the NYSBBA Website that has advocacy information relating to key issues with names of those you are able to contact who are your local legislatures by submitting letters to them. Lisa encouraged members to participate in the process and stated that currently we do not have a delegate going to the October Convention. Lisa encouraged Board members to review the items that will be voted on at the Convention as it is important for us to be aware of them and familiarize ourselves with what is going on.

**Questions and Comments from Board Members**

Board President Jim Jacobus asked Board members if there is a specific item they would like to discuss at the October meeting, if so, please let him know in preparation for that meeting.

Board Member Doug Johnson stated that he does not think that it was proper to silence the voices that were speaking on behalf of a school employee. Doug stated that it is true that employee matters are discussed in Executive Session; however, Board Policy does not forbid discussion during the public portion of the meeting. Dr. Douglas thanked Doug for his legal opinion on this and stated his intentions are to protect our employees and Board and unless we have due diligence we will continue to discuss employees during Executive Session. Dr. Douglas stated that he would not talk about a teacher in public session and believes the Committee did a nice job on this issue and we owe it to them to stay as professional as possible and will make sure it is discussed in the correct venue and will check on this with the District attorneys regarding the legalities of it. Also, Doug stated substantive comments were made by Board Members before tonight's meeting and now believes that we have a false statement on record even though he tried to clarify it and it was still voted in favor of.

Board Vice-President Karen Boulas stated she would like to know how someone obtains information regarding the Veterans Tax Exemption.

Board President Jim Jacobus stated two of our former graduates recently graduated from the New York Police Academy and we also have a number of former graduates in local law enforcement which reflects highly on our District.

**Adjournment to Executive Session**

Moved by Lynch, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:11 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:12 PM to approve CSE/CPSE/504 Recommendations, a Particular Personnel Matter, Discussion of On-Going Collective Bargaining and the Sale of the Broad Street Building.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Conklin, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 10:02 PM and reconvene to its Regular Meeting of the Board of Education at 10:03 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

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Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 10:04 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine*

Candy Maine, District Clerk

