

**Horseheads Central School District  
Business Meeting of the Board of Education  
Ridge Road Elementary School(Cafeteria)  
October 29, 2015**

**Present:** Akula, Boulas, Christiansen, Conklin, Dale, Jacobus, Johnson, Lynch, Sadler, Strollo

**Also Present:** Bailey, Benedict, Bostwick, Bracy, Christiansen, Coghlan, Donahue, Douglas, Gill, Holloway, McCawley, McDonough, Moyer, Patterson, Scaptura, Sechrist

**Absent:**

**Call to Order:** Board President Jim Jacobus called the Business Meeting to order at 6:01 PM.

**Minutes**

Moved by Boulas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of September 24, 2015 and Special Business Meeting of October 13, 2015 as amended.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

**President's Remarks**

Board President Jim Jacobus welcomed everyone to our first Board Meeting at one of our schools. Board Member Doug Johnson inquired as to what exactly are we voting on when we approve the Board Minutes? Jim responded that the Board is voting to approve the minutes of the previous Board Meeting that was held as they were written by the Clerk of the Board of Education. Jim stated that during this action, the Board has the opportunity to correct any errors or omissions that the Board may have before the Board takes final action on accepting them. Furthermore, there is the opportunity to correct minutes that were previously approved by a Board member who may have been absent from the previous Board Meeting, if the errors/omissions are presented to the Board at the next Board Meeting for Board action and supported by the Board.

**Board President Remarks and Agenda Changes**

Board President Jim Jacobus stated that the Board received an email there will be the addition of Agenda Item 6.2—The Sale of Broad Street School which is indicated in the Agenda that you received this evening. There will also be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations and a Particular Personnel Matter.

**Questions and Comments from the Public**

There were no Questions or Comments from the Public.

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**Presentations****Ridge Road PTO Update**

Ridge Road PTO Co-President Angela Sullivan extended a warm welcome to Dr. Douglas and the Board of Education. Mrs. Sullivan introduced her fellow officers and stated their dedication to Ridge Road School's students and staff is second to none. She stated she receives endless support from the dedicated staff, especially from Mrs. Bailey. Mrs. Sullivan shared the many events the PTO runs including the Fall and Spring Book Fairs, Grade Level Celebrations, Spirit Wear, the Fall Festival, the Spring Carnival, Science Night, Family Literacy Night, Spring and Fall Clothing Sales, Teacher's Appreciation Luncheon, assists with the Grade Level Concerts, the 4<sup>th</sup> Grade Play and 4<sup>th</sup> Grade Car Wash. The PTO provides financial support such as purchasing document cameras for all the classrooms, playground equipment, the electronic school sign, and many other teacher requests on an as-needed basis. Overall, Mrs. Sullivan shared the importance of parental involvement at Ridge Road in helping to create a positive learning environment for all the students. Mrs. Sullivan stated that the PTO is very proud to be part of Ridge Road Elementary School and its' community and stated that Ridge Road School totally rocks.

**Ridge Road Presentation: "Ridge Road Readers Are World Class Leaders"**

Ridge Road Elementary School Principal Anne Marie Bailey on behalf of the staff, students and parents welcomed everyone to Ridge Road Elementary School and its' presentation of the "Ridge Road Readers Are World Class Leaders." Principal Anne Marie Bailey, along with teachers Andrea Palumbo, Linda Hooper, Jennifer Cavanagh-Wheeler, Kelly Wolfe, Megan Janeski, and Molly Romanski, spoke about their efforts to guide and support their students to "read, lead, and succeed." Anne Marie stated their goals are to help students become fluent readers, effective communicators, leaders, and civic-minded individuals. They described their Reading Program with Benchmark Assessments, Running Records, Focused Instruction, and their Extensive Levelled Library. They described how the Reading Program feeds into their Leadership Program, as fourth-graders become "reading buddies" with first-grades, and the Safety Patrol. They also described the importance of school culture in making certain students want to be at school. These goals are reached through fun activities, volunteer opportunities, character education, and community service.

Students gave a big finish to the presentation with their performance of "Thriller," which they've been learning in preparation for their Halloween Dance.

Board Member Lisa Christiansen stated the students did a great job with their performance which brought back memories of when she was a student in Jr. High. Lisa stated during the tour last week she was very impressed with the Extensive Levelled Library, stated it is amazing and she appreciates the work the staff put into making it.

Board Vice-President Karen Boulas stated that she is also very impressed with the Reading Library and the performance the students gave. Karen commended the students and their teachers for leading them on the path to a successful future.

Board Member Kristine Dale thanked the staff and students for a very impressive and enjoyable presentation. Kristine stated she is always impressed by the activities that the school does and the level of engagement from the parents and the staff is incredible.

Board Member Brian Lynch thanked the kids for doing a spectacular job and the PTO for all they do and stated the number of hours they volunteer is incredible. Brian stated the presentation was great and the enthusiasm in the presentations of the video was amazing. Brian thanked Anne Marie and the staff for all they do for the students.

Board Member Pam Strollo stated that it is clearly evident that the staff is teaching life skills here at Ridge Road Elementary School. Overall, it was an excellent presentation and the dance was great.

Board President Jim Jacobus stated it was really wonderful to see the students perform which showcased their talent and showed that there was a lot of work and energy put into what they were doing. Jim stated PTO Co-President Angela Sullivan really pleased him when she mentioned how much parents will do to educate their children and overall to assist students throughout the building. Jim stated he appreciates all the work they do for the students and the Reading Program brought back to him memories of when he was teaching which seems to be very similar to what he taught. Jim stated it is interesting to see how the program improves the reading scores.

**Smart Schools Bond Act Preliminary Investment Plan**

Ryan Garrison of Hunt Engineers, along with Technology Supervisor Gregg Moyer, presented the Smart Schools Bond Act Preliminary Investment Plan. The Smart Schools Bond Act was approved by State Voters in 2014 and provides \$2 billion to schools state-wide for educational technology and infrastructure and stated Horseheads has a multi-phase plan to improve technology district-wide. Phase 1 of the Plan will be paid for with approximately \$2.8 million provided by the Smart Schools Bond Act and will upgrade connectivity and security at the High School. Ryan explained because the Project will be paid for with these state funds, the District is required to put together an Investment Plan and, after approval by the Board, post it on the District Website for public comment for thirty days. Ryan noted a Public Hearing must also be held, which is scheduled for December 17<sup>th</sup> prior to the Board Meeting and stated the Board will then vote on the final plan for submission to the State.

Board Member David Sadler inquired regarding the statement, that the Plan says, “that if the District contains non-public schools, what actually does the Consultation involve”? Ryan stated that this falls under the same category as Title 1 where the Districts have to loan equipment to the non-public schools. However, due to the fact that this involves infrastructure, we still have to explain to them the scope of the Plan as we want to remain diligent and as transparent as possible.

Dr. Thomas Douglas, Superintendent of Schools stated if we were doing a hardware purchase we would have to provide our local share, approximately \$250 per student, however, since it is for infrastructure, there is no reaching out to them, so there isn't any money involved. However, Dr. Douglas stated we have met with them to inform them what we are doing with the money.

Moved by Strollo, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the Smart Schools Bond Act Preliminary Investment Plan as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

## **Report From The Superintendent**

### **Awards, Honors and Recognition**

Dr. Thomas Douglas, Superintendent of Schools, reported to the Board on the New York State School Boards (NYSSBA) Convention he attended earlier this month on October 2<sup>nd</sup>. Dr. Douglas stated this was a great opportunity to receive guidance from other Superintendents throughout the State, to attend trainings and also learn of any issues that are on the Legislative Agenda. Dr. Douglas stated this is one of the most viable venues for Board members to reach out to other Board Members in the State and encouraged Board members to consider attending next year's Convention which will be held in Buffalo.

Dr. Douglas also presented Certificates to Board Members to commemorate School Board Recognition Week. Dr. Douglas commended the Board for being willing to take on a lot of responsibilities that requires action, acknowledged them for volunteering their services on a daily basis and for the assistance that they have given him since he started in Horseheads.

Dr. Douglas also commented on the recent incident on County Route 64, in which a search was conducted for individuals who had fled a traffic stop. He stated at the time of the incident, law enforcement officials had told the District that the situation did not require schools to enact a lockout or other safety precaution. While it may have seemed serious, Dr. Douglas noted, the District relies on law enforcement to guide us during such situations.

Dr. Douglas noted the final two Community Input Sessions on the Merger Study with the Elmira Heights District are November 12<sup>th</sup> at 6:00 PM at Edison; and November 17<sup>th</sup> at 7:00 PM, in the Multi-Media Center. Dr. Douglas stated that we really have not been hearing a lot from the community in relationship to their thoughts and stated roughly six to nine people from the Horseheads community were in attendance at the October session that was held in Horseheads with the remainder being Elmira Heights' residents. Dr. Douglas emphasized for those in attendance to spread the word regarding the remaining two Community Input Sessions so that we can make the best decision for our District and also stressed the importance of residents voting at the Straw Vote on December 3<sup>rd</sup> and noted Questions and Answers from the Input Sessions are on the District Website.

Dr. Douglas also reported that the Athletic Placement Process for the winter season is complete, with 29 student participants with no major concerns at this point.

Dr. Douglas stated the Strategic Planning Implementation Team still needs two Board Members.

Dr. Douglas also acknowledged the following:

- Shilpa Sadhasivam, Karl Huber, and Shuchi Amin have been named Commended Students in the 2016 National Merit Scholarship Program.

- The High School's September Students of the Month (character trait was 'respect') are as follows:

- o 9th Grade: Ryan Lane, Christopher Procopio, Hayden Robinson, Caroline Williams

- o 10th Grade: Sierra Abernathy, Justin Schoonover, Bailey Storm, Zach Tavakoli

- o 11th Grade: Tyler Fee, Alejandro Montero, Tyler Morehouse

- o 12th Grade: Harley Kohler, Meagan Miller, Chisela Ng'oma, Malachi Norwood

- Students participating in the upcoming New York State School Music Association (NYSSMA) Zone 15 All-State festivals: Junior High Area All-State Festival from November 6<sup>th</sup> – 7<sup>th</sup> in Hornell, and the Senior High Area All-State November 20<sup>th</sup> – 21<sup>st</sup> at Corning-Painted Post High School,

### **Contract For Sale and Purchase of Broad Street School**

Upon the recommendation of the School District's attorneys and having had an opportunity to review the contract for sale of the School District property,

Cont'd

Moved by Strollo, seconded by Boulas.

RESOLVED, that the parcel is found to be surplus to the District's needs and that the sale is in the best interest of the District and therefore the contract is approved, and that the President of the Board of Education is authorized to sign the agreement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Dr. Thomas Douglas, Superintendent of Schools brought the Contract for the sale of Broad Street School to the Board for Board action. Board Member Doug Johnson asked for clarification regarding the District's use of the Ball Fields and access to the bathrooms. Does the Contract mean that the Buyer's needs supersede our needs to use the fields? Dr. Douglas stated we are protecting our rights to use the facility and if there was a conflict in regards to scheduling, we would have to work it out with them.

**Report from the Board of Education President**

**Donation to Ridge Road Elementary School From The Horseheads Women's Club**

Moved by Boulas, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation in the amount of \$200.00 from the Horseheads Women's Club to Ridge Road Elementary School to support their Reading Program.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of a donation of \$200.00 from the Horseheads Women's Club to Ridge Road Elementary School to support their Reading Program to the Board for Board action.

**Report From The Human Resources Director**

**Human Resources Sub-Committee Recommendations**

Moved by Boulas, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations and Addendum as submitted.

**CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Barber, Eugene	Dist./Substitute	09/18/15	\$10.92/hr.
Drake, Erin	Dist./Substitute	09/23/15	\$9.75/hr.
Comfort, Peggy	Dist./Substitute	09/24/15	\$8.75-9.75/hr.
Giammichele, Joanne	Transp./Bus Driver (in training)	09/14/15	\$10.10/hr.

Giammichele, Joanne	Dist./Substitute	09/16/15	\$8.75/hr.
Kuebel, Cameron	Dist./Student Lifeguard	10/13/15	\$8.75/hr.
Levanduski, Zachary	Fac./Substitute	09/09/15	\$10.92/hr.
Medina, Diana	Dist./Substitute	09/24/15	\$8.75-9.75/hr.
Mulliner, Joellen	Dist./Substitute	09/22/15	\$8.75-9.75/hr.
Perez, Hunter	Dist./Student Lifeguard	09/23/15	\$8.75/hr.
Riina, Michael	Dist./Student Lifeguard	09/22/15	\$8.75/hr.
Schlehlein, Scott	Transp./Bus Driver (in training)	09/14/15	\$10.10/hr.
Scott, Connie	Transp./Bus Driver (in training)	09/14/15	\$10.10/hr.
Struble, Janice	Dist./Substitute	10/20/15	\$8.75/hr.
Vlasic, Amani	Dist./Substitute	10/16/15	\$8.75/hr.

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hathaway, John	Transp./Bus Driver	10/20/15	\$11.10/hr.
Keister, Susan	IS/Clerk Typist (part-time)	09/28/15	\$11.19/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Smith, Jackie	HS/Asst. Cook/Food Service	11/06/15

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

<u>PREFERENCE</u>		<u>STATUS/POSITION</u>
Coghlan, Adam	Degreed	Elementary/Secondary
Comfort, Peggy	Non-Degreed	Elementary/Secondary
Denton, Kristine	Degreed	Elementary/Secondary
Eames, Emily	Non-Degreed	Elementary/Secondary
Fears, Richard	Degreed	Secondary
Gahlot, Malvik	Degreed	Elementary
Koble, Sabrina	Certified	Elementary
Rich, Joshua	Degreed	Elementary/Secondary
Schwab, Julie	Non-Degreed	Elementary

**INSTRUCTIONAL LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Frisbie, Meghan	MS/Health	10/05/15 – 02/29/16	\$52,940 (Paid Medical)
Jewell, Gillian	HS/Guidance	11/02/15 – 12/23/15	\$68,616 (Paid Medical)
McNaney, Louisa	IS/MS /Reading	09/01/15 – 11/16/15	\$61,427 (Partial Paid)
Thompson, Darby	HS/English	09/23/15 – 10/19/15	\$60,032 (Unpaid)

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baker, Mary Frances	HS/English	09/23/15 – 10/19/15	\$42,888 (prorated)
Close, Abigail	GR/Speech	09/01/15 – 06/30/15	\$30,000
Koble, Sabrina	IS/Teaching Assistant	09/21/15 – 06/30/15	\$11,733 (prorated)
Lauper, Deb	HS/Guidance	10/29/15 – 12/23/15	\$250/day
Woods, Mary	GR/Teaching Assistant (Temp.)	09/28/15 - 11/02/15	\$10.57/hr.
Woodworth, Matthew	HS/Special Education	09/01/15 – TBD	\$41,135

**EXTRA-CURRICULAR ACTIVITIES APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Wijkowski, Cara	CS/Instructional Support Coach	09/01/15 – 06/30/16	\$1,500

**2015-2016 MENTORING APPOINTMENTS:**

<u>MENTOR</u>	<u>LOCATION/POSITION</u>	<u>MENTEE</u>	<u>STIPEND</u>
Bostwick, Elisabeth	RR/Mentor	Nichole Inthanongsak	\$1,500
Harkness, Christine	MS/Mentor	Laura Wales	\$ 750
Schiefen, Maren	BF/Mentor	Hunt, Alyssa	\$1,500

**MARCHING BAND CONSULTANTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Thompson, Quay	Brass Instructor	Fall 2015	\$500
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
		Lynch	
Sadler			
Strollo			

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought Recommendations from the Human Resources Sub-Committee to the Board for Board action. Board Member Brian Lynch stated that he will abstain due to having two relatives on the Consent Agenda.

**Ratification Of Tentative Agreement With The HTA(Horseheads Teachers' Association)**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Ratification of the Tentative Agreement with the HTA(Horseheads Teachers' Association) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
		Conklin	
Dale			
		Jacobus	
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Ratification of the Tentative Agreement with the HTA(Horseheads Teachers' Association) to the Board for Board action. Judy stated this is a four-year Contract with an increase in wages(2.85% each year) and paying higher contributions towards the Health Insurance(14% Contribution of either the Single or Family Plan by the end of the Contract, 2017-2018). Judy also stated part of the Agreement was also approving the APPR Plan. Dr. Douglas thanked HTA, their team and entire staff for the warm welcome they extended to him and also for being able to sit down with HTA and work on the APPR Plan jointly.

Board Member Doug Johnson inquired if Dr. Douglas, Superintendent of Schools, the Chief Executive Officer of the School District, believes this agreement is in the best interest of the District at this time. Dr. Douglas stated considering where we are coming from and where we are at this time, yes, this agreement is in the best interest of the District and HTA.

Board President Jim Jacobus and Board Member Warren Conklin stated they will abstain because the Contract affects them since they were former teachers of the District.

**Ratification Of Tentative Agreement With The School Services Association**

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Ratification of the Tentative Agreement with the School Services Association as presented.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Ratification of the Tentative Agreement with the School Services Association to the Board for Board action. Judy stated this is a four-year Contract with an increase in wages(2.75% x hour x number of hours worked x 185) and paying higher contributions towards the Health Insurance(14% Contribution of either the Single or Family Plan by the end of the Contract, 2017-2018).

Board Member Doug Johnson inquired if Dr. Douglas believes that this Contract is in the best interest of the District. Dr. Douglas stated that it is and that there are significant changes in the Health Care which is very beneficial to the District. Judy reiterated the same.

Board Vice-President Karen Boulas inquired regarding the rationale for giving the School Services Association a 2.75% increase whereas HTA was given 2.85% and why isn't it across the Board? Karen stated she is always in favor of giving the same percentage increase across the Board. Dr. Douglas stated that the percentage total is based contractually by the various Bargaining Units and if you look at the other contractual benefits you will see that they may total more than the percentage increase of the other contracts. Each Unit negotiates independently; therefore, you may not see the same percentage increase across the District. Karen stated based on Dr. Douglas' knowledge and support of the Contract she will vote in favor of it.

**Report from the Director of Student Services**

There wasn't a report.

**Report from the Director of Elementary Education**

There wasn't a report.

**Report from the Director of Secondary Education**

There wasn't a report.

**Report from the Interim School Business Administrator**

**Treasurer's Report(September 2015)**

Moved by Lynch, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for September 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			



Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the Treasurer’s Report for September 2015 to the Board for Board action.

**Claims Auditor’s Report(September 2015)**

Moved by Boulas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor’s Report for September 2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the Claims Auditor Report for September 2015 to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(September 2015)**

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for September 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the High School Extra-Classroom Treasurer’s Report for September 2015 to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(August and September 2015)**

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Reports for August and September 2015 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the Middle School Extra-Classroom Treasurer’s Reports for August and September 2015 to the Board for Board action.

**Athletic Extra-Classroom Treasurer’s Report(September 2015)**

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletic Extra-Classroom Treasurer’s Report for September 2015 as presented.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the Athletic Extra-Classroom Treasurer’s Report for September 2015 to the Board for Board action.

**Budget Transfers Reports(September 2015)**

Moved by Dale, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for September 2015 as presented.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of the Budget Transfers Report for September 2015 to the Board for Board action. Board Member Doug Johnson stated he will abstain due to being a BOCES employee.

**Revenue and Expense Report(September 2015)**

Moved by Boulas, seconded by Conklin.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Report for September 2015 as submitted.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the Revenue and Expense Report for September 2015 Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Boulas, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve budget transfers, totaling \$241,272.68 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of Budget Transfers in the amount of \$241,272.68, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

**Donation and Increase In Appropriations From Gardner Road PTO**

Moved by Boulas, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$297.98 on behalf of Gardner Road PTO, to help fund the performance of the Show of Love by Joe Trionfero on September 10, 2015.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$297.98	Arts in Education
A980-2705	\$297.98	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 29, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			

Johnson

Lynch

Sadler  
Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of a Donation and Increase In Appropriations from Gardner Road PTO to the Board for Board action.

**Donation and Increase In Appropriations From Intermediate School PTO**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$301.15 on behalf of Intermediate School PTO, to help fund the performance of the Show of Love by Joe Trionfero on September 25, 2015.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$301.15	Arts in Education
A980-2705	\$301.15	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 29, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

**MOTION CARRIED**

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of a Donation and Increase In Appropriations from the Intermediate School PTO to the Board for Board action.

**Donation and Increase In Appropriations From Tops to the Middle School**

Moved by Boulas, seconded by Christiansen.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$96.35 on behalf of Tops Markets for the Tops in Education program. This donation will be used for Middle School supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-10-00-00-450	\$96.35	Middle School Supplies	
A980-2705	\$96.35	Revenue – Donation	Cont'd

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 29, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of a Donation and Increase In Appropriations from Tops to the Middle School to the Board for Board action.

**Donation and Increase In Appropriations From Tops to the High School**

Moved by Christiansen, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2015-16 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$198.10 on behalf of Tops Markets for the Tops in Education program. This donation will be used for High School supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-0450	\$198.10	High School Supplies
A980-2705	\$198.10	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 29, 2015.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
 Christiansen  
 Conklin  
 Dale  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Interim School Business Administrator for Horseheads Carolyn Benedict brought the approval of a Donation and Increase In Appropriations from Tops to the High School to the Board for Board action.



**Report from the Student Representative To The Board of Education**

Student Representative to the Board Sruti Akula reported on a very busy October at the High School. Sruti noted many of the fall sports are coming to an end noting a huge football game this coming weekend and that it is the beginning of winter sports. Sruti stated many Seniors have been submitting college applications to meet the early decision deadline, the Senior Victory Dance is this Friday, October 30<sup>th</sup>, National Honor Society Induction is next Tuesday, November 3<sup>rd</sup>, the Blood Drive which is sponsored by the Interact Club is on Tuesday, November 17<sup>th</sup>, and the Student Council Food Drive is Monday, November 16<sup>th</sup> – Friday, November 19<sup>th</sup>.

**Report from the Athletic and Extra-Curricular Sub-Committee****Minutes of October 5, Meeting**

Chair Karen Boulas reported on the October 5, 2015, meeting of the Athletic and Extra-Curricular Sub-Committee. Karen stated the Committee reviewed the purpose of the Committee, established 2015-2016 Goals and Director of Physical Education and Athletics Bert Conklin presented the Athletic Placement Process.

**Report from the Audit Sub-Committee**

There wasn't a report.

**Report from the Finance Sub-Committee****Minutes of October 19, 2015, Meeting**

Chair Brian Lynch reported on the October 19, 2015, meeting of the Finance Sub-Committee. Brian stated that all of the items that were presented earlier tonight under the School Business Administrator's Report was reviewed.

**Report from the Human Resources Sub-Committee****Minutes of October 14, 2015, Meeting**

Chair Pam Strollo reported on the October 14, 2015, meeting of the Human Resources Sub-Committee. Pam stated the Committee reviewed the Human Resources Recommendations that were approved earlier this evening by the Board, the Health Insurance Claims and discussed the Review of Probationary Teachers that will take place at the November Board Meeting in Executive Session.

**Report from the Curriculum and Assessment Sub-Committee****Minutes of October 1, 2015, Meeting**

Chair Warren Conklin reported on the October 1, 2015, meeting of the Curriculum and Assessment Sub-Committee. Warren stated the Committee reviewed the Graduation Rate Chart Data, the CDOS Credential which replaces the IEP Diploma, State Assessment Refusals and the Committee's 2015-2016 Goals.

**Report from the Planning and Development Sub-Committee****Minutes of October 6, 2015, Meeting**

Chair Warren Conklin reported on the October 6, 2015, meeting of the Planning and Development Sub-Committee. Warren stated Dr. Douglas reviewed the two Community Forums on Consolidation with Elmira Heights that recently took place. The Committee also discussed ideas for the Mid-Year Retreat and stated that if any of the Board members who are not on the Committee have any suggestions for the Retreat, please let someone on the Committee know. Board Member Pam Strollo stated she would like a discussion regarding the Board's Committee Structure and perhaps some possible changes to the process. Board Member Brian Lynch stated that he just learned yesterday that he will not be available to attend the Retreat and would appreciate it if it would be possible to choose a different date. Board Member Doug Johnson inquired if the Board will receive an update on the

Superintendent’s Entry Plan to see how things are going at that point. Board President Jim Jacobus stated that the Committee will discuss a possible date change and yes, the Board will be provided an update of the Superintendent’s Entry Plan to that point in time.

**Report from the Policy Referral/Review Committee**

**Grades 3-4 Testing Resolution of March 2014**

The Board discussed the Grades 3-4 Testing Resolution that was adopted by the Board in March 2014. Dr. Douglas read a Resolution to rescind the Resolution. Board Member Doug Johnson stated both times when the Resolution was considered it went to the Policy Committee first and then it was brought to the Board to be voted on as a Resolution. Board Member David Sadler stated that if it is not of a time sensitive matter, he would also like it to be referred to the Policy Committee so that the Board will have time to look at it. Board Member Pam Strollo stated she would like the Board to have time to discuss or comment on it before the actual vote is taken. Board Member Warren Conklin inquired if we will need to have a first reading, review it and then take Board action at the November meeting without following the normal procedure of having a second reading. Dr. Douglas stated because this is not a Policy, but a Resolution, action by the Board can occur at any time and stated that a second reading for approval of a Policy may be waived at certain times also. Board Member Pam Strollo inquired since this is not a Policy, are we able to modify it? Board President Jim Jacobus stated that we are able to modify it. After a thorough discussion the Board recommended the Resolution go to the Policy Committee for review and then to the full Board to continue discussion at its November meeting.

**Minutes of October 13, 2015, Meeting**

Chair Doug Johnson reported on the October 13, 2015, meeting of the Policy and Referral Sub-Committee.

**Proposed Changes To Policy 2220: Board Officers and the Process for Their Election**

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 2220: Board Officers and the Process for their Election as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented to the Board a second reading and Board action of proposed changes to Board Policy 2220: Board Officers and the Process for their Election.

**Proposed Changes to Policy 2250: Board Committees**

Moved by Christiansen, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts proposed changes to Policy 2250: Board Committees as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale



Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Chair Doug Johnson presented to the Board a second reading and Board Action of Proposed Changes to Board Policy 2250: Board Committees.

**Proposed Changes to Policy 8250: Buildings and Grounds Records and Reports**

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting accepts proposed changes to Policy 8250: Buildings and Grounds Records and Reports as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

Chair Doug Johnson presented to the Board a second reading and Board Action of proposed changes to Board Policy 8250: Buildings and Grounds Records and Reports.

**Proposed Changes to Policy 7100: Facilities Planning**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 7100: Facilities Planning for information only. Doug noted the only change is to the references which were removed from the Policy as they no longer exist. Doug stated proposed changes to this Policy will be brought to the Board at its November Board meeting for a second reading and Board action.

**Proposed Changes to Policy 7120: Enrollment Projections**

Chair Doug Johnson presented the Board with a first reading of proposed changes to Board Policy 7120: Enrollment Projections for information only. Doug noted the only change is to references 3420 and 3244 which are being removed from the Policy as they apply to City School Districts. Doug stated proposed changes to this Policy will be brought to the Board at its November Board meeting for a second reading and Board action.

**Report from the Visitation Sub-Committee**

Chair David Sadler reported on the October 23, 2015, Visitation of Ridge Road Elementary School. David noted that Director of Facilities Michael Coghlan provided a written synopsis of the Maintenance Work completed in the 2014-2015 school year and proposed work for 2015-2016. Mr. Coghlan noted the parking lots are still being worked on and are part of the five-year plan, noted that some of the sidewalks are becoming a liability issue, and some of the boilers are the original equipment which means they are 59 years old and are very inefficient.

Board Member Warren Conklin commented regarding the email the Board was sent and stated he is uncomfortable with the wording of it and if it says "immediate," why isn't action being taken now to make the necessary repairs. Warren commented it seems to him that if something was to happen and we went to court we would be liable. Dr. Douglas stated that

Cont'd

he had a conversation with HUNT regarding the wording they use when they review something and to be more conscious of the wording that they use so that we are not misled or misinformed. Dr. Douglas stated that Mr. Coghlan and his team are very thorough and go throughout the District to ensure that the buildings are safe and in working order.

**Report from the Legislative Liaisons**

Board Member Doug Johnson inquired if we had a representative attend the NYSSBA Conference. Dr. Douglas stated no, but he is hoping that since it is in Buffalo next year someone will be able to attend.

**Questions and Comments from Board Members**

Dr. Douglas updated the Board regarding the Veterans' Exemption stating that it is scheduled for the end of the year after we hear about what happens with the possible Merger with Elmira Heights. We don't want to do it during the middle of a budget since we won't see it until sometime in May.

Board Member Kristine Dale stated that she will not be in attendance at the November Board Meeting and inquired if it is possible to attend via skyping for both the Public and the Executive Sessions of the meeting if she were in a private room. Kristine stated she will be at the Children's Hospital in Philadelphia and could show the door that would open to the Lobby. Dr. Douglas stated he spoke with John Lynch regarding skyping who verified that if it is an open area and if you can identify her, see the entrance and exit of the room, the Board can see that no one else is in the room and if the Board feels comfortable, this is allowed. However, if someone does gain access to the room during Executive Session, the Board is able to terminate the connection at any time. Dr. Douglas stated the Board would make the decision the night of the Board meeting. Board Member David Sadler inquired if it is possible during Executive Session to use a camera with a Laptop that shows the position of the door behind her as the only entrance into the room. Dr. Douglas stated we have two dedicated devices that work under our business codes which makes it more secure as it is in-house so we don't have to worry about problems. Dr. Douglas stated that Kristine will need to write a letter and address it to the Board and the Superintendent requesting this accommodation.

Board Member Pam Strollo acknowledged the students who performed in last night's musical concert. She also recognized Board Member Kristine Dale who did an incredible job as a Speaker at a conference for Women in Corning recently.

**Adjournment to Executive Session**

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:56 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Conklin, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:03 PM to approve CSE/CPSE/504 Recommendations and a Particular Personnel Matter.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Conklin, seconded by Lynch.  
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Sadler, seconded by Christiansen.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:35 PM and reconvene to its Regular Meeting of the Board of Education at 8:36 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Boulas, seconded by Sadler.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:36 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Respectfully submitted by:  
*Candy L. Maine,*  
 Candy Maine, District Clerk



