

**Horseheads Central School District
Annual Board of Education Organizational Meeting
High School Multi-Media Center
July 6, 2016**

Present: Boulas, Christiansen, Christmas, Conklin, Dale, Johnson, Lynch, Sadler, Strollo

Absent:

Guests: Buzzetti, Christiansen, Douglas, Gill, Moyer

Call to Order: Deputy Clerk for 2015-2016 Judy Christiansen called the meeting to order at 6:03 P.M.

Appointment Of District Clerk And Deputy District Clerk for 2016-2017

Appointment Of District Clerk for 2016-2017

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Clerk of the Board of Education – Catherine Sutton.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Deputy Clerk for 2015-2016 Judy Christiansen brought the appointment of the District Clerk of the Board of Education, Catherine Sutton, to the Board for Board action.

Appointment Of Deputy District Clerk for 2016-2017

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy District Clerk of the Board of Education – Candy Maine.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Deputy Clerk for 2015-2016 Judy Christiansen brought the appointment of Deputy Clerk of the Board of Education, Candy Maine, to the Board for Board action.

Oath Of Office For District Clerk

Deputy Clerk for 2015-2016 Judy Christiansen stated she will administer the Oath of Office as District Clerk to Cathy Sutton tomorrow, the next business day.

Oath Of Office For Deputy District Clerk

Deputy Clerk for 2015-2016 Judy Christiansen administered the Oath of Office as Deputy District Clerk to Candy Maine.

Oaths Of Office For Newly Elected Board Members

Deputy Clerk for 2016-2017 Candy Maine administered the Oaths of Office to Incumbent Board Members Karen Boulas and David Sadler and new Board Member Daniel Christmas.

Oath Of Office For The Superintendent

Deputy Clerk for 2016-2017 Candy Maine administered the Oath of Office to Superintendent of Schools Dr. Thomas J. Douglas.

Election of Board Officers

Nominations for Board of Education President

Moved by Johnson, seconded by Boulas.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Pam Strollo.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Boulas
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- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

As the Senior Board Member, Brian Lynch opened the floor for nominations for the position of Board President. Board Member Pam Strollo was the only nomination.

Close Nominations for Board Of Education President

Moved by Boulas, seconded by Dale.

RESOLVED, that the nomination for the position for Board of Education President close at 6:08 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Strollo

MOTION CARRIED

Election of Board President

Moved by Boulas, seconded by Sadler.

RESOLVED, that Pam Strollo is elected to the position of President of the Board of Education of the Horseheads Central School District for the 2016-2017 school year.

| Ayes | Noes | Abstained | Absent |
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Strollo

MOTION CARRIED

Deputy Clerk for 2016-2017 Candy Maine administered the Oath of Office to newly elected Board President Pam Strollo.

Election of Board Vice-President**Nominations for Board of Education Vice-President**

Moved by Sadler, seconded by Christiansen.

RESOLVED, that the nomination for the position for Board of Education Vice-President is as follows: Karen Boulas.

| Ayes | Noes | Abstained | Absent |
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Boulas

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Strollo

MOTION CARRIED

Newly elected Board President Pam Strollo opened the floor for nominations for the position of Vice-President. Board Member David Sadler nominated Board Member Karen Boulas for Board Vice-President.

Moved by Dale, seconded by Strollo.

RESOLVED, that the nomination for the position for Board of Education Vice-President is as follows: Brian Lynch.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Newly elected Board President Pam Strollo opened the floor for nominations for the position of Vice-President. Board Member Kristine Dale nominated Board Member Brian Lynch for Board Vice-President.

Close Nominations for Board of Education Vice-President

Moved by Johnson, seconded by Strollo.

RESOLVED, that nominations for the position for Board of Education Vice-President close at 6:11 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Election of Board Vice-President

Moved by Sadler, seconded by Christiansen.

RESOLVED, that Karen Boulas be elected to the position of Board Vice-President of the Horseheads Central School District Board of Education for the 2016-2017 school year.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Moved by Strollo, seconded by Dale.

RESOLVED, that Brian Lynch be elected to the position of Board Vice-President of the Horseheads Central School District Board of Education for the 2016-2017 school year.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Strollo

MOTION CARRIED

Deputy Clerk for 2016-2017 Candy Maine administered the Oath of Office to newly elected Board Vice-President Brian Lynch.

Newly Elected Board President Will Ask For Board Of Education Members(no more than four per Committee)To Serve On the Following Committees:

Audit Committee

The following Board Members expressed an interest serving on the Audit Committee: Karen Boulas, Warren Conklin, Kristine Dale and Brian Lynch. Superintendent of Schools Dr. Thomas J. Douglas stated that he will verify if Warren is able to serve because of previously being a teacher and the timeframe that is needed in order to be eligible to serve. The list will be presented at the August Board Meeting for Board action.

Policy Committee

The following Board Members expressed an interest serving on the Policy Committee: Lisa Christiansen, Daniel Christmas, Warren Conklin, Doug Johnson and David Sadler.

Superintendent of Schools Dr. Thomas J. Douglas stated at the August Meeting he will have a list of the Ad Hoc Committees for the Board.

Appointment Of Officers

Appointment of Office for the Treasurer

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Treasurer - Linda Klievoneit.

| Ayes | Noes | Abstained | Absent |
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- Sadler
- Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Treasurer, Linda Klievoneit, to the Board for Board action.

Appointment of Office for the Deputy Treasurer

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Treasurer – Angela Rogers.

| Ayes | Noes | Abstained | Absent |
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- Boulas
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- Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Deputy Treasurer, Angela Rogers, to the Board for Board action.

Appointment of Office for the Tax Collector

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Tax Collector – Megan Leach.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Tax Collector, Megan Leach, to the Board for Board action.

Appointment of Office for the Alternate Tax Collector

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate Tax Collector –GST BOCES CBO.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Alternate Tax Collector, GST BOCES CBO to the Board for Board action.

Appointment of Office for the Claims Auditor

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Claims Auditor – Lindsey Tice.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Claims Auditor, Lindsey Tice, to the Board for Board action.

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Appointment of Office for the Alternate Claims Auditor

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate Claims Auditor – GST BOCES CBO.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Alternate Claims Auditor, GST BOCES CBO, to the Board for Board action.

District Clerk Catherine Sutton will administer the Oath of Offices for the above appointments on the next Business Day.

Other Appointments**Appointment for the Chief Faculty Advisor For the High School**

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Chief Faculty Advisor for the High School – Karen Donahue.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Chief Faculty Advisor for the High School, Karen Donahue, to the Board for Board action.

Appointment for the Chief Faculty Advisor For the Middle School

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Chief Faculty Advisor for the Middle School – Ron Holloway.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Chief Faculty Advisor for the Middle School, Ron Holloway, to the Board for Board action.

Appointment for the Chief Faculty Advisor For Athletics

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Chief Faculty Advisor for Athletics – Bert Conklin.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Chief Faculty Advisor for Athletics, Bert Conklin, to the Board for Board action.

Appointment for the Alternate Chief Faculty Advisor For High School, Middle School and Athletics

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate Chief Faculty Advisor for the High School, Middle School and Athletics – Katy Buzzetti.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of, Alternate Chief Faculty Advisor for the High School, Middle School and Athletics, Katy Buzzetti, to the Board for Board action.

Director of School Health Services

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Director of School Health Services – Dr. Rodrigo T. Samodal, Jr., of Guthrie Clinic, LTD.

| Ayes | Noes | Abstained | Absent |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Director of School Health Services, Dr. Rodrigo T. Samodal, Jr., of Guthrie Clinic, LTD, to the Board for Board action.

Records Retention and Disposition Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Records Retention and Disposition Officer – Judy Christiansen.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Records Retention and Disposition Officer, Judy Christiansen, to the Board for Board action.

Civil Rights Compliance Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Civil Rights Compliance Officer – Judy Christiansen.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Civil Rights Compliance Officer, Judy Christiansen, to the Board for Board action.

Civil Rights Compliance Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Civil Rights Compliance Officer – Anthony Gill.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Civil Rights Compliance Officer, Anthony Gill, to the Board for Board action. Superintendent of Schools Dr. Thomas J. Douglas stated there are two Civil Rights Compliance Officers to represent each gender (male/female).

Section 504 Coordinator

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Section 504 Coordinator – Kim Williams.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Section 504 Coordinator, Kim Williams, to the Board for Board action.

Legal Counsel – Hogan, Sarzynski, ETAL(Retainer)

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Legal Counsel – Hogan, Sarzynski, ETAL(Retainer).

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Legal Counsel, Hogan, Sarzynski, ETAL(Retainer), to the Board for Board action.

Legal Counsel – Sayles, Evans, ETAL

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Legal Counsel – Sayles, Evans, ETAL.

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Ayes _____ Noes _____ Abstained _____ Absent _____

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MOTION CARRIED

Board President Pam Strollo brought the appointment of Legal Counsel, Sayles, Evans, ETAL, to the Board for Board action.

Bond Counsel – Barclay Damon, LLP.

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Bond Counsel – Barclay Damon, LLP.

Ayes _____ Noes _____ Abstained _____ Absent _____

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MOTION CARRIED

Board President Pam Strollo brought the appointment of Bond Counsel Barclay Damon, LLP, to the Board for Board action.

Census Enumerator

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Census Enumerator – Kim Williams.

Ayes _____ Noes _____ Abstained _____ Absent _____

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Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Census Enumerator, Kim Williams, to the Board for Board action.

Internal Auditor

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Internal Auditor – Julie Kephart.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Internal Auditor, Julie Kephart, to the Board for Board action.

Alternate Internal Auditor

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate Internal Auditor – TST BOCES.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Alternate Internal Auditor, TST BOCES, to the Board for Board action.

External Auditors

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, External Auditors – Raymond F. Wager, CPA.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of External Auditors, Raymond F. Wagner, CPA to the Board for Board action.

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Extracurricular High School Fund Treasurer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular High School Fund Treasurer – Debbie Lane.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Extracurricular High School Fund Treasurer, Debbie Lane, to the Board for Board action.

Extracurricular Middle School Fund Treasurer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Middle School Fund Treasurer – Rosemarie Rutherford.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Extracurricular Middle School Fund Treasurer, Rosemarie Rutherford, to the Board for Board action.

Extracurricular Athletics Fund Treasurer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Athletics Fund Treasurer – Bill Finnerty.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

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MOTION CARRIED

Board President Pam Strollo brought the appointment of Extracurricular Athletics Fund Treasurer, Bill Finnerty, to the Board for Board action.

District Hearing Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Hearing Officer – Dr. Thomas J. Douglas.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

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MOTION CARRIED

Board President Pam Strollo brought the appointment of District Hearing Officer, Dr. Thomas J. Douglas, to the Board for Board action.

District Hearing Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Hearing Officer – Judy Christiansen.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of District Hearing Officer, Judy Christiansen, to the Board for Board action.

Alternate District Hearing Officer

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate District Hearing Officer – Anthony Gill.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

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MOTION CARRIED

Board President Pam Strollo brought the appointment of Alternate District Hearing Officer, Anthony Gill, to the Board for Board action.

District’s Homeless Liaison

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District’s Homeless Liaison – Kim Williams.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of District’s Homeless Liaison, Kim Williams, to the Board for Board action.

District’s Designee For Homeless Determinations

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District’s Designee for Homeless Determinations – Anthony Gill.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Boulas

Christiansen

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Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of District’s Designee for Homeless Determinations, Anthony Gill, to the Board for Board action.

Supervisor Of Attendance

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – Supervisor of Attendance – Shawn McDonough.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Supervisor of Attendance, Shawn McDonough, to the Board for Board action.

District Designee For Residency Determination

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District Designee for Residency Determination – Judy Christiansen.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of the District Designee for Residency Determination, Judy Christiansen, to the Board for Board action.

Financial Consultation Services

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – Financial Consultation Services – Fiscal Advisors and Marketing, Inc.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of the Financial Consultation Services, Fiscal Advisors and Marketing, Inc., to the Board for Board action.

Designated Asbestos Representative

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – Designated Asbestos Representative – Michael Coghlan.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of the Designated Asbestos Representative, Michael Coghlan, to the Board for Board action.

Dignity Act Coordinator

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Dignity Act Coordinator – Judy Christiansen.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Dignity Act Coordinator, Judy Christiansen, to the Board for Board action.

Purchasing Agent

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Purchasing Agent – Teresa Goldthwait.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of Purchasing Agent, Teresa Goldthwait, to the Board for Board action.

Alternate Purchasing Agent

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Alternate Purchasing Agent – GST BOCES CBO.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the appointment of the Alternate Purchasing Agent, GST BOCES CBO, to the Board for Board action.

Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo presented the approval of a Resolution appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District to the Board for Board action.

Designations

Official Newspapers

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Newspapers—Star-Gazette and The Leader.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following designations: Official Newspapers—Star-Gazette and The Leader to the Board for Board action.

Official Depositories for District Funds With Maximum Allowable Balances

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Depositories for District Funds – Chemung Canal Trust Company(\$50,000,000), JP Morgan Chase Bank(\$50,000,000), Elmira Savings Bank(\$150,000) and First Heritage Federal Credit Union(\$50,000).

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following designations with maximum allowable balances: Official Depositories for District Funds – Chemung Canal Trust Company(\$50,000,000), JP Morgan Chase Bank(\$50,000,000), Elmira Savings Bank(\$150,000) and First Heritage Federal Credit Union(\$50,000) to the Board for Board action.

School Board Memberships**New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and Rural Schools Association**

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following School Board Memberships: New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and the Rural Schools Association.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following School Board Memberships: New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and the Rural Schools Association to the Board for Board action.

Authorizations**Signing for Cash Accounts**

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Signing for Cash Accounts – Katy Buzzetti. Cont'd

Ayes _____ Noes _____ Abstained _____ Absent _____

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Signing for Cash Accounts, Katy Buzzetti, to the Board for Board action.

Signing for Cash Accounts

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Signing for Cash Accounts – Linda Klievoneit.

Ayes _____ Noes _____ Abstained _____ Absent _____

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Signing for Cash Accounts, Linda Klievoneit, to the Board for Board action.

Signing for Cash Accounts

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Signing for Cash Accounts – Angela Rogers.

Ayes _____ Noes _____ Abstained _____ Absent _____

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Pam Strollo brought the appointment of Signing for Cash Accounts, Angela Rogers, to the Board for Board action.

Certifying Payrolls—Dr. Thomas J. Douglas

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: Person to Certify Payrolls – Dr. Thomas J. Douglas.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: Person to Certify Payrolls, Dr. Thomas J. Douglas, to the Board for Board action.

Alternate For Certifying Payrolls—Katy Buzzetti

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: Alternate Person to Certify Payrolls – Katy Buzzetti.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: Alternate Person to Certify Payrolls, Katy Buzzetti, to the Board for Board action.

Conference Requests

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Katy Buzzetti.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Katy Buzzetti to the Board for Board action.

To Establish Petty Cash Funds

Moved by Conklin, seconded by Dale.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District, that the following departments/personnel be authorized to manage District Petty Cash Accounts in order to facilitate minor purchases and payments and to make change when needed, the Board of Education authorizes petty cash accounts as follows:

Petty Cash Fund

| | | |
|----------------------------------|-------|-----------------------------------------------------|
| Business Office | \$100 | Linda Klievoneit |
| Superintendent's Office | \$100 | Superintendent of Schools |
| High School Office | \$100 | Karen Donahue |
| Middle School Office | \$100 | Ron Holloway |
| Intermediate School | \$100 | Michael Bostwick |
| Food Service Manager's Office | \$75 | Suzanne Blunt |
| Educational Support Center | \$100 | Director of Curriculum and Professional Learning |
| Transportation Department Office | \$100 | Peter Wilcox |
| Big Flats Elementary School | \$100 | Elizabeth Scaptura |
| Center Street Elementary School | \$100 | Patricia Sotero |
| Gardner Road Elementary School | \$100 | Patrick Patterson |
| Ridge Road Elementary School | \$100 | Anne Marie Bailey |

School Lunch Cash Register Start-Up Fund

| | | |
|---------------------------------------|-------|-----------------|
| High School Cafeteria | \$100 | Yvonne Palmer |
| High School Breakfast | \$40 | Yvonne Palmer |
| Middle/Intermediate School Cafeterias | \$80 | Shelia Hoyt |
| Big Flats Cafeteria | \$15 | Karen Buchanan |
| Center Street Cafeteria | \$15 | Diane German |
| Gardner Road Cafeteria | \$15 | Mary Anne Drake |
| Ridge Road Cafeteria | \$15 | Lois Bird |
| Philo Road Cafeteria | \$50 | Cindy Smith |

Athletics Receipts Start-Up Fund

| | | |
|----------------------------|-------|-------------|
| Athletics Receipts Manager | \$900 | Kathy Sisti |
|----------------------------|-------|-------------|

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the authorization of Katy Buzzetti and Linda Klievoneit to Establish Petty Cash Funds to the Board for Board action.

Authorization to Designate Authorized Signatures on Checks

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: to Designate Authorized Signatures on Checks, Linda Klievoneit, to the Board for Board action.

Authorization to Designate Alternate Authorized Signatures on Checks

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate Alternate Authorized Signatures on Checks – Angela Rogers.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: to Designate Alternate Authorized Signatures on Checks, Angela Rogers, to the Board for Board action.

Authorization of Dr. Thomas J. Douglas to Approve Budget Transfers(\$10,000 or Less)

Moved by Conklin seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to designate the Authorization of Dr. Thomas J. Douglas to approve budget transfers of \$10,000 or less.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: to designate the Authorization of Dr. Thomas J. Douglas to approve budget transfers of \$10,000 or less to the Board for Board action.

Authorization of Dr. Thomas J. Douglas and Katy Buzzetti to Jointly Approve Budget Transfers For Year-End Adjustments And Accrual Entries

Moved by Conklin seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to designate the Authorization of Dr. Thomas J. Douglas and Katy Buzzetti to jointly approve Budget Transfers for Year-End Adjustments and Accrual Entries.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: to designate the Authorization of Dr. Thomas J. Douglas and Katy Buzzetti to jointly approve Budget Transfers for Year-End Adjustments and Accrual Entries to the Board for Board action.

Authorization of District Staff Entitled to use District-Owned Cell Phones and Credit Cards

Moved by Conklin, seconded by Dale.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized district-owned cell phones in order to meet their job responsibilities: Peter Wilcox, Transportation Director, and Facilities Staff assigned by Facilities Director.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized to use district credit cards in order to meet their job responsibilities:

| | |
|-----------------------|--------------------------------------------------|
| Dr. Thomas J. Douglas | Superintendent |
| Anthony Gill | Assistant Superintendent |
| Cathy Sutton | Two(2) Cards for Board of Education Use |
| Judith Christiansen | Director of Human Resources |
| Kimberly Williams | Director of Student Services |
| TBD | Director of Curriculum and Professional Learning |
| Business Office | Four(4) Cards for District Use |

*Occasionally on-line or emergency purchases require credit card use by District employees. Prior approval by the Acting School Business Administrator is required for such purchases.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Authorization of Positions entitled to use District-Owned Cell Phones and Credit Cards to the Board for Board action.

School Business Administrator To Handle The Duties Under Real Property Tax Law §554

Upon the recommendation of the Superintendent regarding Real Property Tax Law §554 (9), which permits an annual delegation of the Board’s power regarding correcting errors in the tax rolls,

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education delegates to the School Business Administrator the Board’s duties under Real Property Tax Law §554 including but not limited to reviewing the reports and recommendations of the County Director of Real Property Services regarding any alleged errors in taxes and making any appropriate corrections, for corrections which do not exceed \$2,500. Corrections exceeding \$2,500 shall be reviewed and approved by the Board.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following authorization: the School Business Administrator to handle the Duties Under Real Property Tax Law §554 to the Board for Board action.

President Of The Board Of Education To Authorize The Issuance Of And To Sell Revenue Anticipation Notes Of the Horseheads Central School District

Moved by Conklin, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution delegating power to the President of the Board of Education to authorize the issuance of and to sell revenue anticipation notes of the Horseheads Central School District, Chemung and Schuyler Counties, New York, in anticipation of the collection of revenues to be received as state aid in the current fiscal year or in the next succeeding year by said school district from the State of New York.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Resolution authorizing the President of the Board of Education to Authorize the Issuance of and to Sell Revenue Anticipation Notes of the Horseheads Central School District

Superintendent To Apply For Grants In Federal, State And Other Aid

Moved by Conklin seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Superintendent to apply for Grants In Federal, State and Other Aid.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the following approval allowing the Superintendent to apply for Grants in Federal, State and Other Aid the Board for Board action.

Bonding of Personnel

School Tax Collector(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – School Tax Collector for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – School Tax Collector for \$1 million to the Board for Board action.

District Treasurer(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – District Treasurer for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – District Treasurer for \$1 million to the Board for Board action.

Deputy Treasurer(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – Deputy Treasurer for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – Deputy Treasurer for \$1 million to the Board for Board action.

Claims Auditor(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – Claims Auditor for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – Claims Auditor for \$1 million to the Board for Board action.

Extra-Curricular Fund Treasurers(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel Extra-Curricular Fund Treasurers for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – Extra-Curricular Fund Treasurers for \$1 million to the Board for Board action.

School Business Administrator(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel - School Business Administrator for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – School Business Administrator for \$1 million to the Board for Board action.

Superintendent Of Schools(\$1 Million)

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – Superintendent of Schools for \$1 million.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the following Bonding of Personnel – Superintendent of Schools for \$1 million to the Board for Board action. Cont'd

Annual Review And Approval Of Specific Board Policies**Annual Review of Board Policy 5300: Student Conduct**

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 5300: Student Conduct as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 5300: Student Conduct to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it.

Annual Review of Board Policy 5310: Student Discipline

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 5310: Student Discipline as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 5310: Student Discipline to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it.

Annual Review of Board Policy 6700: Purchasing

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 6700: Purchasing as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 6700: Purchasing to the Board for Board action. Superintendent of Schools Dr. Thomas J. Douglas stated this is the annual approval and reaffirmation of the Purchasing Policy, noting a lot of the Policies are pretty much standard. However, if there are any questions or comments they should be brought before the Policy Committee.

Annual Review of Board Policy 6240: Investments

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 6240: Investments as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 6240: Investments to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it.

Annual Review of Board Policy 2170: Board Member Conflict Of Interest

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 2170: Board Member Conflict of Interest as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 2170: Board Member Conflict Of Interest to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it.

Annual Review of Board Policy 1440: Complaints About School Personnel

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 1440: Complaints About School Personnel as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board 1440: Complaints About School Personnel to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it. Board Member Karen Boulas noted that the title, "The Director of Elementary Education and Secondary Education" in the last paragraph of the Policy will need to be updated. Dr. Douglas noted this will be taking care of at the Policy Committee Meeting.

Annual Review of Board Policy 3230-E Organizational Chart

Moved by Lynch, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policy 3230-E Organizational Chart as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the Annual Review of Board Policy 3230-E Organizational Chart to the Board for Board action. Pam stated this is to reaffirm that the Board is supportive of it.

Other Items**Adoption of Rotational List of Impartial Hearing Officers as Provided by SED**

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Adoption of Rotational List of Impartial Hearing Officers as provided by SED.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Cont'd

Board President Pam Strollo brought the approval of the following designations: Adoption of Rotational List of Impartial Hearing Officers as Provided by SED to the Board for Board action.

Board Meeting Dates For 2016-2017

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board Meeting Dates for 2016-2017 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the Board Meeting Dates for 2016-2017 to the Board for Board action. Dr. Douglas noted that at next year's Sr. Graduation there will be an Informal Board Meeting on the day of Graduation, so please plan to attend all future Graduation ceremonies as the Board will have a role in it.

Resolution To Indemnify And Save Harmless District Employees From Judgements

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution to Indemnify and Save Harmless District Employees from Judgements as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Board President Pam Strollo brought the approval of the Resolution to Indemnify and Save Harmless District Employees from Judgements to the Board for Board action.

Declaration By Board Members Of Any Conflicts of Interest

Per Board Policy 2170—Board Member Conflict of Interest, Board President Pam Strollo asked the Board Members if there were any Conflicts of Interest.

Board Member Doug Johnson stated that as a full-time BOCES employee there may be certain action items he will abstain from voting on and also stated that he will not be part of any Board Discussion pertaining to those items.

Board Member David Sadler stated that he is a member of the Horseheads Christian School Board and any issues that may occur between the District and the Board he will respectfully abstain from voting on.

Distribution of Board Policy 2160(School District Officer and Employee Code of Ethics)
Per Board Policy 2160 – School District Officer and Employee Code of Ethics was reviewed,

Distribution and Signature of Board Exhibit 2111(School Board Member Code of Conduct Form)

Board President Pam Strollo distributed a copy of the School Board Member Code of Conduct for the Board members to read, sign and return to the Deputy Clerk Candy Maine before the end of the meeting. Pam stated this is a standard resolution that occurs at the Annual Organizational Meeting.

Adjournment to Regular Business Meeting of the Board

Moved by Boulas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education adjourns to the Regular Business Meeting of the Board of Education at 6:26 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Respectfully Submitted,

Candy L. Maine,

Candy L. Maine, District Deputy Clerk