

**Horseheads Central School District  
Business Meeting of the Board of Education  
Multi-Media Center (High School South Wing)  
September 29, 2016**

**Present:** Boulas, Christiansen, Christmas, Conklin, Dale, Johnson, Lynch, Minor, Sadler, Strollo

**Absent:**

**Guests:** Bailey, Bostwick, Busack, Buzzetti, Christiansen, Coghlan, Conklin, Donahue, Douglas, Earl, Gill, McCawley, McDonough, Moyer, Patterson, Scaptura

**Call to Order:** Board President Pam Strollo stated the Public Meeting was called to order at 5:30 PM.

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 5:30 PM.

Ayes                      Noes                      Abstained                      Absent

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Conklin, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 5:31 PM to discuss a an on-going Tax Litigation Issue.

Ayes                      Noes                      Abstained                      Absent

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 6:05 PM and reconvene to the Public Session followed by the Pledge of Allegiance.

Ayes                      Noes                      Abstained                      Absent

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

**Minutes**

Moved by Boulas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of August 25, 2016 as submitted.

Ayes	Noes	Abstained	Absent
------	------	-----------	--------

Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

**Agenda Changes**

Board President Pam Strollo stated we are happy to be here at the High School for our first school visit of the school year. Pam explained the procedures for the Questions and Comments Section for those who are new at tonight’s meeting. Pam stated the Board received an updated Agenda Item 9.19 – Resolution To Approve Settlement For Anschutz Exploration Corporation Application For Refund Of Real Property Taxes for 2014-2015 and stated there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations.

**Community Questions and Comments**

There were no questions or comments from the Community.

**Student Representative Report**

Student Representative Matthew Minor reported on the opening month of school. Activities included Freshman First Day, which he described as well-planned and organized, Parents’ Night, Spirit Week, the Pep Rally, and Homecoming. He also reported on upcoming dates including the Class Officer Induction October 3<sup>rd</sup>, end of marking period October 5<sup>th</sup>, Report Cards and Parents’ Night October 19<sup>th</sup>, and College Information Day October 20<sup>th</sup>. He informed the Board that Student Council sold 9/11 pins in order to raise funds to buy a brick at the 9/11 Memorial. Matt reported on the sports and marching band seasons, and said that the first month of school has “started off with a bang,” noting that student morale and attitudes seem to have improved. Board President Pam Strollo thanked Matt for presenting a very comprehensive report.

**Presentations**

**High School Presentation – “Horseheads 2016)**

High School Principal Karen Donahue began the Presentation, “Horseheads 2016,” by introducing the New Administrative Team to the Board and thanked the Board for restoring a full Administrative Team at the High School and noted that the Freshman Class is the Class of 2020.

Assistant Principal Dan Buseck reported on Freshman First Day, noting that the day is much more student-organized than when first introduced when it was teacher driven. It has progressed to the point where the Seniors have become more and more involved. The day involves three parts: a tour of the High School, skits and activities and concludes with an informational session in the Library.

Assistant Principal Mike McCawley reported on the Dignity for All Students Act presentations the Freshmen heard on the first day which focused on the culture and climate of the building and the Character Education Program including posters and bulletin boards throughout the building that are dedicated to each trait and the Student of the Month. The presentations which align with the District Character Education Program were recorded and shared with all the students the first week of school.

High School Principal Karen Donahue spoke about the many volunteer activities staff (who already have a specific position in the school) have taken on including several bulletin boards throughout the building, the Student of the Month Program, Hallway of Heroes, and more. Karen also spoke about culture and climate, showing photos of Spirit Week and the Pep Rally. She stated that volunteerism is very high at the High School not only with adults but also with students such as those who participate in Harmony Bridge which makes the High School a great place to be.

Assistant Principal Kris Earl spoke about new instructional programs offered at the High School this year, including the P-Tech program, a six-year regional program. Students will end the six years with an Associate's Degree. Six Horseheads students currently attend the Program with about seventy-five other who have expressed an interest. Kris also reported on the new Forensic Science course, with two sections this semester.

Board President Pam Strollo thanked the High School for a great presentation. Pam stated that Freshmen First Day is a great introduction to the High School for the in-coming students and using the students who have already gone through it is really a big deal. She stated it is wonderful that people are empowering themselves to volunteer throughout the building making bulletin boards, displays, etc. and the interaction the staff has with the students is so vitally important.

Board Member Karen Boulas thanked the High School administrators and staff for their dedication to the High School community through volunteerism and the initiative to keep it strong as obtaining volunteers is not an easy thing to do.

Board Vice-President Brian Lynch stated he is very impressed with Freshmen First Day and the Character Education Program and how strong of a component it is at the High School as what the students learn they will take with them later in life.

**2015-2016 External Audit (Tom Zuber from Raymond F. Wager, CPA, P.C.)**

Tom Zuber, CPA, of Raymond and Wagner presented the 2015-2016 District's External Audit for the year ending June 30, 2016. He noted that there have been many stories in the media about District Audits, and that his firm has a fundamental disagreement with the State in terms of long-term planning. The firm feels Reserves and long-term planning are very important to the future of Districts, while the State has been commenting that Districts should reduce their Reserves. Tom reported that the District continues to be in good financial conditions, but there are challenges that all Districts face, including State Aid uncertainty, Property Tax Cap, and the rising costs of employee benefits. He stated the District is doing an excellent job of funding

its Reserves and reducing reliance on the Fund Balance as part of a long-term plan. The internal control portion of the Audit showed no significant deficiencies or material weaknesses and only minor procedural recommendations. It also stated that prior year recommendations have been implemented to the auditor's satisfaction. The Single Audit portion looked at federal awards, noting that the District is a low risk auditee and including no audit findings. The Audit also included student activity funds, recommending that the District continue to monitor for student participation and use of gift cards.

## **Superintendent Report**

### **Superintendent Report**

Superintendent of Schools Dr. Thomas J. Douglas thanked the Facilities Staff for readying the District for the opening of the school year, and thanked everyone in the District for a great opening of school. He congratulated the Marching Band on a great opening to their competition season and for being ambassadors of the District. He also congratulated the eight Seniors who are Commended Students in the National Merit Scholarship Program: Henry Farr, Omair Irfan, Nick Juan, Sam Kuhnel, Alex Lee, Jiesi Liu, Dominic Magistro, and Ken Peterson.

Dr. Douglas noted that October will include three Special Board Meetings as part of the Horseheads 2030 Project. The meetings will be for interviews for architectural services. In November-December, the District will follow up with securing construction management services because of the large scope of the project. A Construction Manager will help guide the District through the infrastructure side of the project. He also presented a draft of the Horseheads 2030 Communication Plan and stated if the Board thinks of any potential issues to let him know so that he is able to put it in the Draft.

Dr. Douglas also reported on the continuing implementation of the new Transportation Policy for athletic contests and stated it applies to all sports seasons this year. Director of Physical Education and Athletics Bert Conklin noted that some requests are being denied due to lack of detail, however, if there is a legitimate reason those submitted are being approved. He stated it has been challenging and is being as fairly applied as possible. Bert commended the parents for submitting requests in a timely manner.

Dr. Douglas reported on the current approval process being followed for a new Compressor Station in Sullivanville. The District has not received any notices or information on the Project and stressed that area residents have expressed their concerns to the town, but noted that officials have said there is little recourse once the federal government decides a project is important to the economy.

## **Board Report**

### **President's Report**

#### **Voting Delegate For The NYSSBA Annual Business Meeting**

The Board discussed the NYSSBA Convention which will be held the end of October and appointed David Sadler as Voting Delegate for this meeting, and Doug Johnson as Alternate. Board Members who will be attending are Board President Pam Strollo, David Sadler, Doug Johnson and Daniel Christmas.

#### **Discussion Of NYSSBA's 2016 Proposed Bylaw Amendments and Resolutions Book(For NYSSBA's Annual Business Meeting in October)**

The Board discussed the Resolutions and By-Laws that will be brought to the New York State School Boards Association's Annual Business meeting in October in preparation to decide which ones to support. Board Member Doug Johnson commented regarding Resolution 2 on Page 12 and issues regarding the wording of it. Board Member Warren Conklin stated that regardless of next month's discussion, he will vote "No," due to a past Resolution the Board

Cont'd

approved in November 2014. Board President Pam Strollo stated in preparation for the meeting, please inform Cathy Sutton if there is a specific resolution you want to discuss at the October Board meeting.

**Committee Reports**

**Audit Committee**

Chair Karen Boulas reported on the September 19, 2016, meeting of the Audit Committee and noted that Thomas Zuber presented on the External Audit Report which was presented earlier this evening to the Board.

**Policy Committee**

Chair Doug Johnson reported on the September 1, 2016, meeting of the Policy Committee and. stated later this evening under Correspondence for Action Policies will be presented to the Board for a first reading.

**FINANCE ITEMS:**

**Treasurer’s Report(August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Treasurer’s Report for August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Treasurer’s Report for August 2016 was brought to the Board for Board action.

**Claims Auditor Report(June and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Claims Auditor Report for June and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Claims Auditor Report for June and August 2016 was brought to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(July and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for July and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer’s Report for July and August 2016 was brought to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(July and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for July and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Middle School Extra-Classroom Treasurer’s Report for July and August 2016 was brought to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(July and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletics Extra-Classroom Treasurer’s Report for July and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Athletics Extra-Classroom Treasurer’s Report for July and August 2016 was brought to the Board for Board action.

**Budget Transfers Reports (June, July and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Reports for June, July and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Budget Transfers Reports for June, July and August 2016 were brought to the Board for Board action. Board Member Doug Johnson abstained due to being a BOCES employee.

**Revenue and Expense Reports(June, July and August 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Reports for June, July and August 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Revenue and Expense Reports for June, July and August 2016 were brought to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$390,555.18 which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of Budget Transfers in the amount of \$390,555.18 which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action. Cont'd

**Donations and Increase In Appropriations(from Target)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$400.00 on behalf of Target. Target has ended its "Take Charge of Education" program and would like to ease the transition. These funds will be used for High School supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$400.00	High School Supplies
A980-2705	\$400.00	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 29, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Target to the High School was brought to the Board for Board action.

**Donations and Increase In Appropriations(from Varsity H)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$1,456.00 on behalf of Varsity H. This donation will cover the cost of cheerleading warmup uniforms.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2855-99-19-53-450	\$1,456.00	Cheerleading Supplies
A980-2705	\$1,456.00	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 29, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of a donation and increase in Appropriations from Varsity H for Cheerleading Supplies was brought to the Board for Board action.

**Donations and Increase In Appropriations(from eScript to Middle School)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$72.27 on behalf of e-Scrip. The eScrip program allows participating merchants to contribute a percentage of grocery loyalty cards, credit cards, and debit card purchases to the school. These funds will be used for Middle School supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-10-00-00-450	\$72.27	Middle School Supplies
A980-2705	\$72.27	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 29, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of a donation and increase in Appropriations from eScript to the Middle School was brought to the Board for Board action.

**Donations and Increase In Appropriations(from eScript to High School)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$127.15 on behalf of e-Scrip. The eScrip program allows participating merchants to contribute a percentage of grocery loyalty cards, credit cards, and debit card purchases to the school. These funds will be used for High School supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$127.15	High School Supplies
A980-2705	\$127.15	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 29, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from eScript to the High School was brought to the Board for Board action.

**Board Docs Agreement**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Board Docs Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Board Docs Agreement was brought to the Board for Board action. School Business Administrator Katy Buzzetti reviewed the Agreement and noted that the \$20,000 is an Annual Recurring Charge, however, this year it will be \$10,000 and going forward it will be \$9,000. Katy noted it is BOCES aidable and is the standard language used by our attorneys.

**2015-2016 External Audit Report**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 External Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas

Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2015-2016 External Audit Report was brought to the Board for Board action.

**2015-2016 External Audit Corrective Action Plan—Financial Statement**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 External Audit Corrective Action Plan—Financial Statement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2015-2016 External Audit Corrective Action Plan—Financial Statement was brought to the Board for Board action.

**2015-2016 External Audit Corrective Action Plan—Extra-Classroom Financial Statement**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 External Audit Corrective Action Plan--Extra-Classroom Financial Statement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2015-2016 External Audit Corrective Action Plan—Extra-Classroom Financial Statement was brought to the Board for Board action.

**2015-2016 External Audit Corrective Action Plan—Single Audit Report**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 External Audit Corrective Action Plan—Single Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas

Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2015-2016 External Audit Corrective Action Plan—Single Audit Report was brought to the Board for Board action.

**2015-2016 Office Of The State Comptroller Audit—Corrective Action Plan**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2015-2016 Office Of The State Comptroller Audit—Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2015-2016 Office Of The State Comptroller Audit—Corrective Action Plan was brought to the Board for Board action.

**Resolution To Approve Settlement For Anschutz Exploration Corporation Application For Refund Of Real Property Taxes For 2014-2015**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution to approve the Settlement for Anschutz Exploration Corporation Application for Refund of Real Property Taxes for 2014-2015 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas  
Christiansen  
Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the Resolution to approve the Settlement for Anschutz Exploration Corporation Application for Refund of Real Property Taxes for 2014-2015 was brought to the Board for Board action.

**Watchdog Agreement For Construction Management Services For The Technology Infrastructure And Softball Field Project**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Watchdog Agreement for Construction Management Services for the Technology Infrastructure and Softball Field Project as submitted.

Cont'd



Lewis, Gary	Substitute Bus Driver	08/29/16
Loran, Arthur	Substitute Bus Driver	08/22/16
Malloy, Jacob	Substitute Teaching Assistant	09/06/16
Pfuntner, Shannon	Substitute (various positions)	09/01/16
Reynolds, Denise	Substitute Teaching Assistant/Aide	09/08/16
Williams, Jonathan	Substitute Bus Driver	09/12/16

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baker, Angela	CS/Food Service Helper	09/06/16	\$10.17/hr.
Brackin, Alexander	MS/Cleaner	08/30/16	\$24,815
Burczynski, Tina	Transp./Bus Driver	09/01/16	\$11.70/hr.
Johns, Emily	CS/Food Service Helper	09/06/16	\$10.17/hr.
Kwasnik, Megan	Transp./Bus Driver	09/01/16	\$11.90/hr.
Rice, Matthew	HS/Cleaner	08/22/16	\$24,815
Webster, Tressa	HS/Food Service Helper	09/06/16	\$10.17/hr.
Wilson, Michelle	HS/Cleaner	09/06/16	\$24,815

**CIVIL SERVICE LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Coolbaugh, Deborah	Transportation/Bus Driver	09/06/16-12/02/16 (medical leave)

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Craven, Elizabeth	RR/Food Service Helper	08/23/16
Williams, Melissa	HS/Food Service Helper	08/30/16

**CIVIL SERVICE TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Webster, Tressa	HS/Food Service Helper – 4 hr.	09/16/16

**INSTRUCTIONAL TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Harkness, Christine	From: MS/ASD Consultant To: IS/ASD Consultant	09/01/16

**INSTRUCTIONAL CONTRACT SUBSTITUTE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Kirk, Wesley	HS/Contract Substitute	09/01/16 – 06/30/17	\$95/day
Pennypacker, Kieren	GR/Contract Substitute	09/01/16 – 06/30/17	\$95/day
Schlock, Diann	RR/Contract Substitute	09/01/16 – 06/30/17	\$95/day
Wallenbeck, Linda	BF/Contract Substitute	09/01/16 – 06/30/17	\$95/day

**INSTRUCTIONAL LONG-TERM SUBSTITUTE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Crossland, Kristin	GR/Grade 4	09/14/16 – 11/30/16	\$46,660 (Prorated)
Jordan, Carly	MS/Health	09/01/16 – 06/30/17	\$47,142 *

\* Substitute turned in an additional transcript which changed the number of credits.

**INSTRUCTIONAL LONG-TERM SUBSTITUTE RESIGNATION:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Donovan, Colleen	GR/Grade 4	09/14/16

**INSTRUCTIONAL SUBSTITUTE:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Bennett, Stephanie	Certified	Elementary
Ciccone, Stephen	Degreed	Intermediate/Secondary
Clemmer, Joni	Certified	Elementary
Crouse, Sarah	Degreed	Elementary
Hohle, Steven	Degreed	Elementary
Scibek, Suzanne	Certified	Elementary
Witkowski, Bethany	Degreed	Elementary/Secondary

**INSTRUCTIONAL LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Kraus, Heather	MS/Teaching Assistant	9/6/16-9/30/16 (medical leave)

**INSTRUCTIONAL TRANSFERS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hayner, Anne Marie	BF/Teaching Assistant	09/01/16
Munson, Tracie	BF/Teaching Assistant	09/01/16

**INSTRUCTIONAL APPOINTMENTS:**

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Campbell, Josand	MS/Teaching Assistant	09/01/16-09/01/20	Pending	\$14,336

**ADMINISTRATIVE EXEMPT APPOINTMENT:**

	<u>LOC. / POSITION</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>SALARY</u>
Owen, Tiffany	Educational Support/ Dir. of Curriculum & Professional Learning	09/06/16 – 09/06/20	\$95,000

		<u>EFFECTIVE</u>
*McDonough, Shawn	Ed. Supt./District’s Designee for Homeless Determinations	09/19/16 - 06/30/17

\* Replacing Anthony Gill, who was originally appointed at the July 6, 2016 Organizational Meeting of the Board of Education.

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Louisa McNaney** will retire as a Reading Teacher, effective August 25, 2016; WHEREAS, Louisa is in her 18<sup>th</sup> year with the District; WHEREAS, Louisa will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Louisa’s retirement and hopes her future years are fulfilling.

**FALL SPORTS COACHING APPOINTMENTS:**

	<u>SPORT</u>	<u>STIPEND</u>
Sempler, Madeline	Girls Volleyball Asst. Coach	Unpaid
*Honness, Chris	Boys Soccer Modified Head Coach	\$1,805.14

\*Revision, due to step adjustment.

**WINTER SPORTS COACHING APPOINTMENTS:**

	<u>SPORT</u>	<u>STIPEND</u>
Morello, Robert	Boys & Girls Varsity/JV Indoor Track Asst. Coach	Unpaid

**Extra-Curricular Activity Stipends:**

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
<b><u>Big Flats</u></b>			
	Williams Amy	TV Station Coordinator (Split)	\$ 940.18
	Hillson Erin	TV Station Coordinator (Split)	\$ 940.18
	Mastronardi Jillian	Instructional Support Coach	\$ 1,500.00
<b><u>Center St.</u></b>			
	Bryant Jennifer	WCSN Faculty Advisor	\$ 1,880.35
	Wijkowski Cara	Instructional Support Coach	\$ 1,500.00
<b><u>Gardner Rd.</u></b>			
	Scanlon Betsy	Instructional Support Coach	\$ 1,500.00
	Hamilton Zachary	T V Station Coordinator	\$ 1,782.70
<b><u>Ridge Rd.</u></b>			
	Palmer Mari	TV Station Coordinator (Split)	\$ 940.18
	Romanski Molly	TV Station Coordinator (Split)	\$ 940.18
	Conklin Kim	Instructional Support Coach	\$ 1,700.00

**Intermediate**

Marcellus	Cindy	WISH TV Advisor (split)	\$ 940.18
Lewis	Stephanie	WISH TV Advisor (split)	\$ 940.18
Winderl	Jordan	6th Grade Show Choir Director	\$ 376.07
Fluman	Abby	Instructional Support Coach	\$ 1,700.00
May	Stephanie	Instructional Support Coach	\$ 1,500.00

**High School**

Lane	Deborah	Central Treasurer	\$ 3,760.70
Schiavone	Christopher	AV Coordinator	\$ 1,430.28
Doren	Pamela	Student Council Advisor	\$ 3,760.70
Smith	Collin	Marching Band Director	\$ 4,278.48
Kisloski	Deborah	Yearbook Gen. Advisor	\$ 3,384.63
Kisloski	Deborah	Yearbook Literary Advisor	\$ 1,128.21
Kisloski	Deborah	Yearbook Photo Advisor	\$ 1,880.35
Kisloski	Deborah	Yearbook Subscription Advisor	\$ 1,692.32
Brice-Hyde	Jamy	Yearbook Advertising Advisor	\$ 1,128.21
Carpenter	Kate	9th Grade Advisor	\$ 1,422.08
Giblin	Melissa	10th Grade Advisor (Split)	\$ 715.14
Bratz	Tiffany	10th Grade Advisor (Split)	\$ 715.14
Van Zile	Jeff	11th Grade Advisor - Split	\$ 725.42
Brice-Hyde	Jamy	11th Grade Advisor - Split	\$ 725.42
Lenhardt	Britt	12th Grade Advisor	\$ 4,512.84
Hamula	Michael	12th Grade Advisor	\$ 4,512.84
Bo	Anthony	National Honor Society Advisor (Split)	\$ 536.36
Sisti	Kathy	National Honor Society Advisor (Split)	\$ 536.36
Doren	Pamela	Academic Challenge Advisor	\$ 1,704.28
Hamula	Michael	Drama Advisor	\$ 3,627.10
Schiavone	Christopher	Asst. Drama Advisor	\$ 2,139.24
Palmer	Dan	Asst. Drama Advisor	\$ 2,176.26
Anastasio	Melanie	Science Club	\$ 713.08
Brice-Hyde	Jamy	Mock Trial Club Advisor	\$ 940.18
Hillman	Kevin	Varsity H Advisor (2nd half)	\$ 3,948.74
Russo	Crissie	Varsity H Advisor (1st half)	\$ 3,743.67
Fesetch	Kelli	Varsity H Advisor (Summer Camps)	\$ 4,700.88
Sisti	Kathy	Athletic Receipts Manager	\$ 2,256.42
Hartman	Jason	Athletic Manager	\$ 7,521.40
Zembek	Jared	Aquatics Director	\$ 7,521.40
Sisti	Kathy	Interact Club Advisor	\$ 1,880.35
Brice-Hyde	Jamy	Debate Club Advisor	\$ 1,128.21
Cook	April	NCAA Coordinator	\$ 715.14
Delorme	Dan	Chemical Hygiene Officer	\$ 1,066.56

**Middle School**

Rutherford	Rosemarie	Central Treasurer	\$ 1,880.35
Ross	Rebecca	SC Bookstore Manager	\$ 1,880.35
Leland	Dora	Student Council Advisor (Split)	\$ 1,692.32
Stratton	Julie	Student Council Advisor (Split)	\$ 1,692.32
O'Brian	Kevin	Yearbook Advisor	\$ 1,880.35
Palmer	Dan	HMS Live (split)	\$ 1,880.35
Donovan	Charles	HMS Live (split)	\$ 1,880.35
Palmer	Dan	Musical (split)	\$ 1,904.28
Stratton	Julie	Musical (split)	\$ 1,504.28
Steele	Brian	Technology Club Co-Advisor	\$ 940.18
Patelunas	Kelly	Technology Club Co-Advisor	\$ 893.93
Johnson	Brandon	Science Olympiad (split)	\$ 1,069.62
Steele	Brian	Science Olympiad (split)	\$ 1,128.21
Seifert	Timothy	National Junior Honor Society	\$ 940.18

**District-Wide**

Finnerty	William	Central Treasurer Athletics	\$ 3,008.56
Kelly	Amy	Instructional Chairperson	\$ 3,200.00

Mryglot	Kimberly	Instructional Chairperson	\$ 3,000.00
Lane	Deborah	Transition Coordinator	\$ 6,500.00
Cavanaugh Wheeler	Jennifer	TIES Coordinator	\$ 1,777.60

**Music**

Smith	Collin	HS Wind Ensemble	\$ 1,882.47
Allen	Yvonne	Band Director	\$ 1,142.93
Allen	Yvonne	Solo & Ensemble Director	\$ 201.69
Treacy	Tabitha	Band Director	\$ 201.70
Matthews	Margaret	Orchestra Director	\$ 67.23
Moss	Audrey	Orchestra Director	\$ 1,210.16
Schiavone	Christopher	Vocal Music Director	\$ 1,075.70
Schiavone	Christopher	Choral Advisor	\$ 403.39
Palmer	Dan	Vocal Music Director	\$ 1,142.93

**High School Chairs**

Hynes	Bill	English Chairperson	\$ 3,910.72
Grottenthaler	Curt	Science Chairperson	\$ 5,332.80
Brice-Hyde	Jamy	Social Studies Chairperson	\$ 4,266.24
Stevens	Greg	Math Co-Chairperson	\$ 1,955.36
Browning	Amy	Math Co-Chairperson	\$ 1,955.36
Sisti	Kathy	Business Chairperson	\$ 711.04
Thomas	Lynda	Guidance Chairperson	\$ 1,884.28

**Middle School Chairs**

Scott	Andrew	English Chairperson	\$ 2,133.12
Bennett	Melinda	Science Chairperson	\$ 2,133.12
Leland	Dora	Social Studies Chairperson	\$ 2,133.12
Stratton	Julie	Math Chairperson	\$ 2,844.16
Clark	Marti	Guidance Chairperson	\$ 732.37

**Grade Level Chairs**

Stoltzfus	Kim	Pre-Kindergarten	\$ 2,844.16
Palmer	Mari	Kindergarten	\$ 4,621.76
Conklin	Kim	Grade 1	\$ 4,266.24
Tillinghast	Michaelle	Grade 2	\$ 4,977.28
Springer	Maria	Grade 3	\$ 5,332.80
Bostwick	Elisabeth	Grade 4	\$ 5,332.80
Rial	Amy	Grade 5 Co-Chairperson	\$ 2,488.64
May	Stephanie	Grade 5 Co-Chairperson	\$ 2,488.64
Malone	Kimberly	Grade 6	\$ 4,621.76

**Special Education Chairs**

Miller	Kristen	Spec. Ed. Pre-K - 6 Chairperson	\$ 6,043.84
Lane	Deborah	Spec. Ed. 7 - 12 Co-Chairperson	\$ 3,199.68
Zoerb	Megan	Spec. Ed. 7 - 12 Co-Chairperson	\$ 3,199.68

**District-Wide Chairs**

Lenhardt	Britt	Health Chairperson	\$ 1,422.08
Heller	Lisa	FACS Chairperson	\$ 1,422.08
Bratz	Tiffany	Foreign Language Chairperson	\$ 3,555.20
Stoltzfus	Jay	Music Chairperson	\$ 4,266.24
Honness	Chris	PE Chairperson	\$ 5,688.32
Malloy	Christine	Art Chairperson	\$ 4,266.24
Frei	Maureen	Library Chairperson	\$ 2,844.16
Levey	Hannah	ENL Chairperson	\$ 711.04
Miley	Renee	Reading/Literacy Co-Chairperson	\$ 1,955.36
Scanlon	Betsy	Reading/Literacy Co-Chairperson	\$ 1,955.36

**Mentor Assignments**

	<b><u>Mentor</u></b>	<b><u>Position &amp; Mentee</u></b>	<b><u>Stipend</u></b>
Buckley	Kathryn	Mentor Teacher to Joanna Martinec	\$ 1,500.00
Frei	Maureen	Mentor Teacher to Kim Arnold	\$ 1,500.00



Dale  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

The approval of the 2016-2017 Implementation Team Membership List was brought to the Board for Board action. Shawn McDonough stated that this may be brought to the Board again in the future as currently there is only one community member.

**Proposed Changes To Board Of Education Policy 6830: Expense Reimbursement**

Chair Doug Johnson presented to the Board a first reading of Board of Education Policy 6830: Expense Reimbursement. Doug stated it will be brought to the Board for a second reading and Board action at the October Board Meeting.

**Proposed Changes To Board Of Education Policy 6900: Disposal Of District Property**

Chair Doug Johnson presented to the Board a first reading the Board of Education Policy 6900: Disposal Of District Policy. Doug stated it will be brought to the Board for a second reading and Board action at the October Board Meeting.

**Proposed Changes To Board Of Education Policy 8500: Food Service Management**

Chair Doug Johnson presented to the Board a first reading of Board of Education Policy 8500: Food Service Management. Doug stated it will be brought to the Board for a second reading and Board action at the October Board Meeting.

**Proposed Changes To Board Of Education Policy 8510: Food Purchasing**

Chair Doug Johnson presented to the Board a first reading of Board of Education Policy 8510: Food Purchasing. Doug stated it will be brought to the Board for a second reading and Board action at the October Board Meeting.

**Proposed Changes To Board Of Education Policy 8520: Free And Reduced Price Meal Services**

Chair Doug Johnson presented to the Board a first reading of Board of Education Policy 8520: Free and Reduced Price Meal Services. Doug stated it will be brought to the Board for a second reading and Board action at the October Board Meeting.

**Questions and Comments from Board Members**

Board Member Kristine Dale congratulated the School District as a whole for a great opening, noting the beginning of school can be very hectic, but the schools her children attend did a great job with communication, Open House, and all that the beginning of school includes.

Board Member Karen Boulas thanked Student Representative Matt Minor for a great first report, noting that it was very informative.

Board Member Daniel Christmas echoed Board Member Kristine Dale's comments and also thanked the staff, administration and the PTOs for their hard work on events that have already been held at the schools.

Board President Pam Strollo also commended the Facilities Staff for all that they did to ensure a successful opening of schools throughout the District.

Superintendent of Schools Dr. Thomas J. Douglas thanked the Human Resources Office and administrators on their hard work hiring new employees this year, noting that the District began the school year fully staffed.

**Adjournment to Executive Session**

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:47 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Conklin, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:51 PM to review CSE/CPSE/504 Recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:46 PM and reconvene to the Public Session.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

- Boulas
- Christiansen
- Christmas
- Conklin

Dale  
Johnson  
Lynch  
Sadler  
Strollo  
MOTION CARRIED

Moved by Lynch, seconded by Boulas.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:47 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Boulas			
Christiansen			
Christmas			
Conklin			
Dale			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine,*

Candy Maine, District Deputy Clerk



